

**FREDERICK COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Meeting Minutes**

**DATE:** January 15, 2025

**TIME:** 9:00am

**LOCATION:** Virtual

**Attendees:** Athanasia Ashley (Delta Sigma Theta); Bryon Black (FCG-Legal); Kyle Boedecker (USAMRIID); Beth Bolish (Ft. Detrick-EM); Laura Casillas (EPA); Taiszcha Castro (FT. Detrick-EM); Patrick Fleming (FCG-DEP); David Foehner (CSX); Sarah Ford (FCG-FS); Allen Frenette (Homeland Security); Colin Graham (MHA); Kevin Grunwell (Brunswick Police); Dr. April Kidd-Moore (Delta Sigma Theta); Nathan Hupp (City of Frederick); Brandon Jackson (Saputo); Todd Johnson (FCG-HD); Craig Kuhn (Red Cross); Ron Kunz (NIH); Lloyd Lumpp (Dairy Maid Dairy); Tyler Muntz (FCG-DPW); Jon Newman (FCG-DFRS); John Peterson (FCG-County Executive's Office); Garth Phoebus (USAMRIID); Dennis Reynolds (Kite Pharma); Sharon Riddell (FCG-DEM); Anthony Rosano (FCG-DEM); Thomas Sinton (FCG Legal); Jennifer Stahley, (FCG-DEC); Robin Shusko (FCC); David Tolino (Trans Tech); Andrew Tomasello (FCG-DPW); Clayton Wenner (FCG-DEP); Dianne Walbrecker (Emmitsburg); Matthew Wisner (FCG-DFRS); Zach Zaykoski (MDE)

**CALL TO ORDER: Jon Newman called meeting to order at 9:00am**

- Introduction and welcome of LEPC members and guests
- Introduction of Patrick Fleming – New Frederick County Director of Department of Emergency Preparedness
- Executive Board Changes – Patrick Fleming moving to Chair - Jon Newman moving to Vice Chair

**MEETING MINUTES**

- Chairperson Fleming motioned to approve the September 18, 2024 Minutes as presented, having no corrections, the Minutes stand

**PRESENTATION:**

- Lithium-ion Batteries Presentation
  - Jon Newman presented a PowerPoint presentation on dangers, storage and proper disposal of lithium-ion batteries

**COMMITTEE REPORTS**

- N/A

## **OLD BUSINESS:**

- Constitution and Bylaws update and discussion
  - Constitution and Bylaws will be reviewed and voted on at the April meeting
  - Suggested updates will go out 30 days prior to April meeting
- Membership
  - Update/tighten up membership list
  - Update/create distribution list (different than membership list)

## **NEW BUSINESS:**

- NRC Notifications
  - Incident Report #1419155 December 17, 2024
    - DRILL – Report was filed as part of a drill for business
    - Location – Frederick County – East 7<sup>th</sup> Street, Frederick
- Other reports – N/A

## **ROUNDTABLE DISCUSSION:**

Issues/events pertinent to the mission of the LEPC

- Todd Johnson
  - Maryland Department of Health and Region I & II Public Health Emergency Planners are planning a Radiological/Nuclear Incident Discussion-Based Exercise, which is planned for April 9, 2025. During the exercise, players will discuss setup and management of a community reception center, information sharing, and coordination of activities between state and local agencies in response to a wide-spread radiation exposure. Attendance at this exercise is by invitation only due to space and exercise limitations and the Frederick County Health Department will be reaching out to public safety and health care sector partners to participate in the exercise.
- Zach Zaykoski
  - MDE has resources available for lithium-battery containment issues
  - Lithium battery incidents typically 5 to 10 per year- mostly Montgomery and Baltimore Counties related to e-bike issues
  - Commodity Flow trailers have passed procurement stage and are in production
- Alan Frenette
  - CISA (Homeland Security) offers TTX (Tabletop Exercises) at no cost

Meeting adjourned at 9:38am

**NEXT MEETING:** April 9, 2025 9:00am – Virtual

Send any items/topic for the agenda to [LEPC@frederickcountymd.gov](mailto:LEPC@frederickcountymd.gov)