

# **FREDERICK COUNTY**

## **Local Emergency Planning Committee (LEPC)**

### **Meeting Minutes**

**DATE:** Wednesday July 9, 2025

**TIME:** 9:00 am

**LOCATION:** Virtual via Teams

**ATTENDEES:** Leslie Barnes-Keating (FCG County Executive Office), Jen Beach (DEM), Melissa Bonaparte (Frederick Health), Ryan Colman, Shawn Dennison (FCHD/HCC&P), Miranda Ducey, Tammie Ford (NIH), Matt Garvey (DEC), Kelli Goetz (FCG-FS), Colin Graham (MHA), Kevin Grunwell (Brunswick Police), Maya Howard (ARC of FC), Todd Johnson (FCHD/HCC&P), Heidi Keeney (DEM), Dr. April Kidd-Moore (Delta Sigma Theta), Ronald Kunz (NIH), Vivian Laxton (FCG- County Executive Office), Daniel Lewis (FCG- County Executive Office), Lloyd Lump (Dairy Maid Dairy), Tyler Muntz (FCG- DPW), Jon Newman (DFRS), John K. Peterson (FCG- County Executive Office), Dennis Reynolds (Kite Pharma), Rebecca Rogers (DEP), Anthony Rosano (DEM), Robin Shusko (FCC), Jennifer Stahley (DEC), David Tolino (Trans-Tech), Dianne Walbrecker (Emmitsburg), Clayton Wenner (DEP), Patricia Williams (MDE), Matthew Wisner (DFRS), Kimberly Wuenschel (MDE)

#### **CALL TO ORDER:**

- Introduction and welcome of LEPC members and guests
- Update to the Executive Committee
  - Patrick Fleming (former Chair) and Sharon Riddell (former Secretary) have left DEM
  - Send any nominations to [LEPC@FrederickCountyMD.gov](mailto:LEPC@FrederickCountyMD.gov) by August 1, 2025

#### **APRIL 2025 MEETING MINUTES:**

- April 9, 2025 Meeting Minutes Approved
  - No objections

#### **PRESENTATION #1:**

- Emergency Preparedness Overview: Clayton Wenner  
(*Please see attached presentation*)
  - Intro to Emergency Management
    - DEC (Department of Emergency Communications) and DEP (Department of Emergency Preparedness) play role in Emergency Management mission
      - Mission:
        - “Building a resilient community by bridging gaps between problems and solutions”
  - Coordination is key to Emergency Management (saving lives and protecting property)
  - Phases of Emergency Management:
    - 1. Mitigation (lessen impact of incident)
      - Structural and non-structural
    - 2. Preparation

- Positioned to respond appropriately
- 3. Response
- 4. Recovery
  - Getting back to the new normal/ getting things back up and running (such as schools)
  - Also involves mitigation as part of the rebuilding process
- Levels of Emergency Management
  - Local
  - State
  - Federal
  - Private
    - Includes donations
- DEM Plans
  - EOP (Emergency Operations Plan)
  - HMCAP (Hazardous Materials Consequence Assessment Program)
  - COOP (Continuity of Operations Plan)
  - IPP (Integrated Preparedness Plan)
  - Radiological Ingestion Pathway Plan
- Providing Operational Support
  - Monitoring, EOC Activation, Coordinating Resources, Info Sharing, Alerts & Notifications, Whole County Planning, Special Event Planning, Exercises (participation and support), Outreach Collaboration, Radio Management, MCP (Mobile Command Post)
- Dept of Communications (DEC)
  - Answering point (PSAP) for 911
    - 1<sup>st</sup> to hear of incidents
    - See progress of incident
    - Provide situational insight
    - Can trigger to Public Alerts and Warnings
      - Everbridge
      - Social Media
      - IPAWS (Integrated Public Alert & Warning System)
  - Acts as an info hub
  - Frederick County is a leader in expanding 911 services
- Damage Assessments:
  - Utilize Survey 123 now which is easier system to use and allows providing report to MDEM after damage assessment conducted
  - State also uses this system which makes working together easier
- State provides help when requested
- Federal provides Disaster Declarations and provides additional resources when requested (go through state to get to Fed)

## **PRESENTATION #2:**

- What Happens When you Call 911: Matt Garvey  
(Please see attached presentation)
  - What 911 does:
    - Dispatches fire, rescue, ambulance, animal control, law enforcement & more

- Open 24/7 regardless of anything
- Dispatchers are highly trained & qualified
  - Recruits attend in-house academy, on-the-job training
  - Staffed regardless of days/ holidays/ weather
- When you call 911 you should expect to be asked the following:
  - What is location?
  - What is phone number?
  - What is your name?
  - Tell me exactly what happened
    - This is important part of call b/c it establishes which protocol the dispatcher needs to follow
    - Many are frustrated at all the questions when calling but they are necessary to provide the best and most appropriate response to the incident/emergency
    - Questions are not random but set forth by the International Academy
- Quality Assurance is completed monthly (randomly) to ensure operating at peak efficiency
- What happens if you can't call 911?
  - Frederick County leads in “Text to 911” initiative that started several years ago
  - MANY success stories of using this option
- Technology Used by 911:
  - CAD
    - Maintain calls
  - Rapid SOS
    - Uses info from cell phone to get location
  - Language Line
    - Over 240 languages
  - Text to 911
    - For when you cannot call
    - Allows use of iPad or a smart device
  - Radios
    - Allows constant contact
  - Future plans for video chatting capabilities
- “Can You Find Me?”
  - There are ways that 911 can request coordinates through phones and other means
- “What Three Words?” Application
  - App that you can download on your cell phone
  - Assists with finding exact locations, especially when you are in area with bad cell service
  - Can also be used for non-emergency situations
  - **Not** the preferred or Primary method of use for 911
    - In some cases it has slowed down response based on spelling errors

### **PRESENTATION #3:**

- Frederick County Emergency Operations Plan – 2025 Update: Anthony Rosano & Clayton Wenner (*Please see attached presentation*)
  - Prior Update to EOP was 2016 (almost a decade ago)
  - All plans fall under this EOP Umbrella Plan for Frederick County
  - Private Sector and NGO support is necessary for the plan to work when implemented
  - What is EOP?
    - Establishes overall authority, roles, responsibilities, and functions of large-scale incidents (coordination plan)
    - Industry standard for updates is around 4 years
      - COVID-19 contributed to this being pushed back
    - Frederick County had multiple restructures since last update in 2016
    - Due to turnover, many divisions and offices were unaware of their actual roles within the EOP
      - 2025 update allowed everyone to be keyed in
    - Goals:
      1. Update to reflect industry standards
      2. Identify new Divisions & Offices and incorporate into the plan
      3. Effectively call out roles/ responsibilities of Divisions & Offices in Base Plan & Annexes
        - Additions made to annexes regarding who is supporting them
      4. Stronger integration with the existing Frederick County plans
        - Shorten plan, better summarize, and create better and workable plan which avoids issues and contradictions
    - As of July 2025, is at the sign and adopt point in the process
      - Will be going out for signatures shortly and once signed, plan will be adopted
    - Base Plan includes:
      - Signatories
      - Frederick County Overview
      - Roles & Responsibilities
      - Concept of Operations
      - EMPAC & EOC Org Structure
    - Annexes:
      - Please see “EOP Annexes and Support Annexes” (slide #7) from the presentation for additional information

### **COMMITTEE REPORTS:**

- No committee reports at this time

### **OLD BUSINESS:**

- None to discuss at this time

## **NEW BUSINESS:**

- Nominations for Chair/Secretary Due August 1, 2025
  - Both positions need to be filled
  - Email [LEPC@FrederickCountyMD.gov](mailto:LEPC@FrederickCountyMD.gov) BEFORE August 1<sup>st</sup> with any nominations
    - @ September meeting will vote on both positions
- NRC Notifications:
  - April 10, 2025:
    - Emmitsburg fuel truck crash with fire involved
    - Generated hazmat response due to fuel leaking
- Other reports
  - N/A at this time

## **ROUNDTABLE DISCUSSION:**

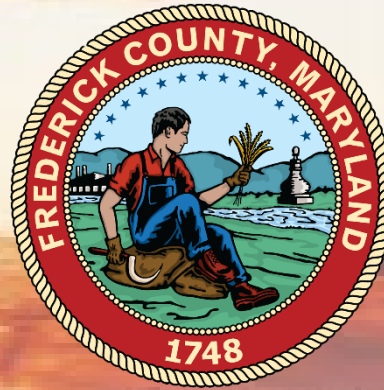
1. Hazmat has been dealing with a lot of tractor-trailer crashes recently
2. Issues & events pertinent to the mission of the LEPC:
  - a. Todd Johnson (FCHD/HCC&P):
    - i. FCHD conducted an internal exercise (unknown biological agent in a mailroom)
      1. Fine-tuned nursing practices with dispensing meds in an event
      2. Used live actors for exercise
      3. Working on AAR for this currently
    - ii. Upcoming: Aug 14, 2025 Regions I & II Healthcare Coalitions will have a training day for some new equipment
      1. Radiation portal monitors (will go to hospitals)
      2. Dry Decon kits (also for hospitals)
      3. Portable broadband boxes
  - b. Matt Wisner (DFRS):
    - i. Members being sent to Texas and Colorado for training with the tractor-trailer hazmat issues
  - c. Patricia Williams (MDE):
    - i. Tier II Manager app was updated as of July 8, 2025
      1. Reporting system that businesses use to report chemicals they have that are above established thresholds
      2. Multi-factor authentication was added
        - a. Please contact Patricia if you need assistance ([patricia.williams1@maryland.gov](mailto:patricia.williams1@maryland.gov))
        - b.

**NEXT MEETING:** September 18, 2025 @ 7:00 pm

In-Person @ Winchester Hall (12 East Church Street/ Frederick, MD)

Send any items/topics for the Agenda to [LEPC@frederickcountymd.gov](mailto:LEPC@frederickcountymd.gov)

# Presentation #1



## Introduction to Emergency Management

### Division of Emergency Management

July 9, 2025

# Purpose

To outline how Frederick County's Division of Emergency Management (DEM) operates and how the Department of Emergency Communications (DEC) and the Department of Emergency Preparedness (DEP) play an integral role in the Division of Emergency Management's mission.

# Division of Emergency Management

## Mission Statement

“Building a resilient community by bridging the gap between problems and solutions.”



# What is Emergency Management?

- Emergency Management is the coordination of personnel and resources necessary to save lives and protect property, before, during, and after an event.
- Department of Emergency Communications & Department of Emergency Preparedness

# Phases of Emergency Management



# Levels of Emergency Management

Locally Executed, State  
Managed, Federally  
Supported

Local

State

Federal

Private

# Emergency Management at the Local Level



Hazard Identification & Assessment



Develop & Maintain Plans



Public Outreach



Alert, Warning, & Public Information



Training & Exercise



EOC Activation



Damage Assessments



Mutual Aid Agreements

# DEM Plans

Emergency Operations Plan (EOP)

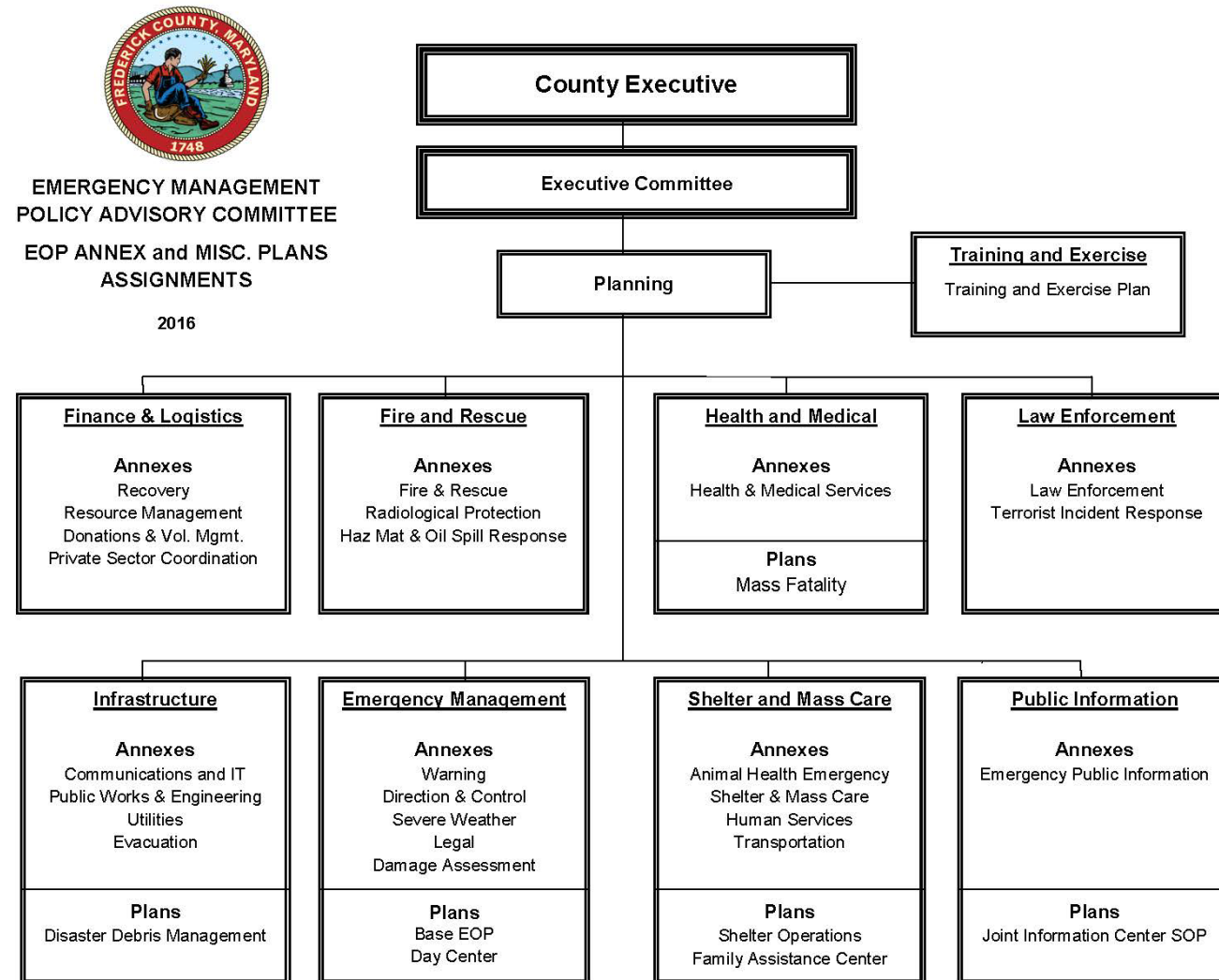
Hazard Mitigation and Climate Adaptation Plan (HMCAP)

Continuity of Operations (COOP)

Integrated Preparedness Plan (IPP)

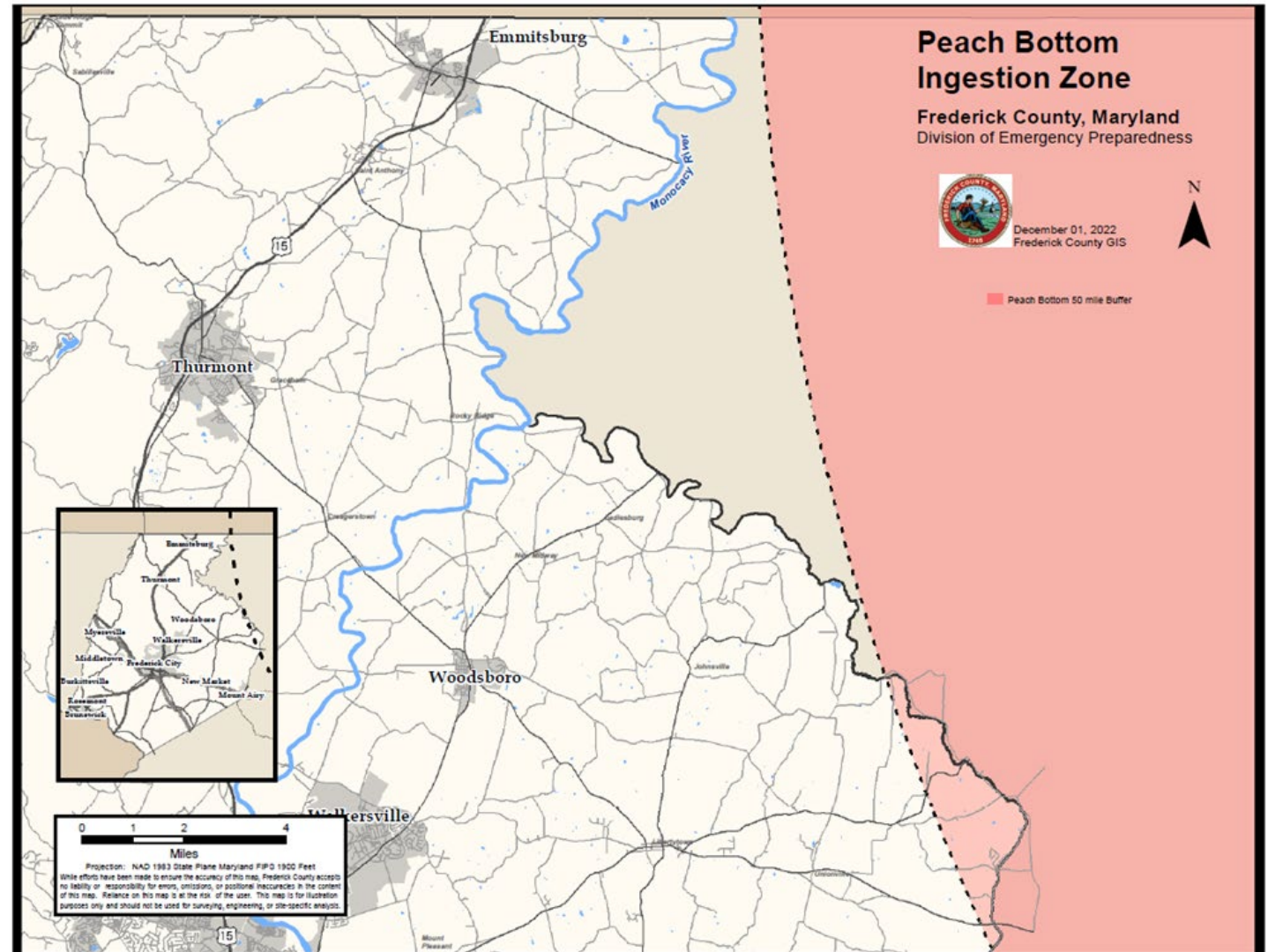
Radiological Ingestion Pathway Plan

# Frederick County EOP and Annexes



# Radiological Ingestion Pathway Plan

This plan provides direction and guidance to local, state, and federal entities, during an emergency at the Power Plant.







# Training & Exercise

Using the IPP we help ourselves and partner organizations plan and conduct exercises.



# Providing Operational Support

## Grey Sky Days:

Situation Monitoring

EOC Activation

Coordination of Resources

Requesting Resources Outside of Frederick County

Information Sharing (closing information loops & breaking down silos)

Alert & Notifications

## Blue Sky Days:

Comprehensive Whole County Planning

Special Event Planning (CAD Go-Live)

Exercise Participation/Support

Outreach Collaboration

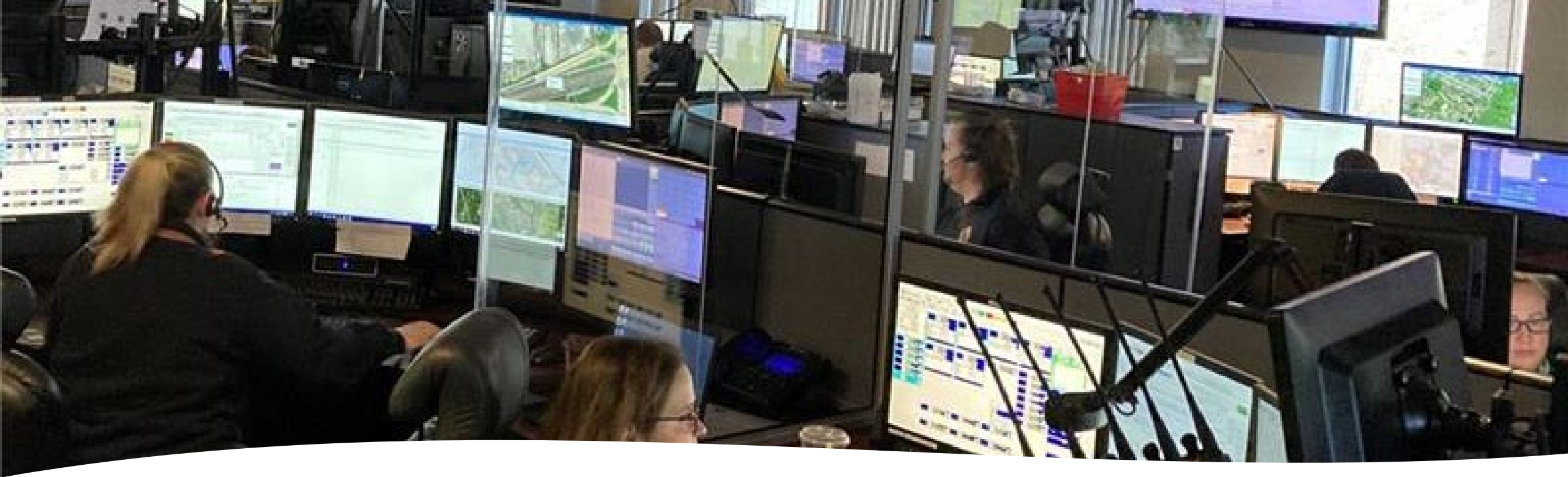
Subscriber Radio Management

Mobile Command Post (program management)

# Emergency Communications

The Department of Emergency Communications (DEC) serves as the Public Safety Answering Point (PSAP) for all 9-1-1 calls and non-emergency requests, and coordinates after hours communications for County agencies in Frederick County. Emergency Communications also dispatches fire, rescue, and emergency medical services (EMS), Frederick County law enforcement (including Frederick County Sheriff's Office, Brunswick City Police, and Thurmont Police Department), Parks & Recreation, Animal Control, and various other County agencies.

Frederick County has been a leader in expanding access to 9-1-1 services for many years, including being the first in the state to receive text to 9-1-1 in 2013. DEC continues to innovate in the field with Next Generation 9-1-1 advancements.



The PSAP is a major asset during any incident especially those requiring an EOC activation.

## The PSAP in an Activation

- First to hear about the incident
- See the incident progress or grow via incoming calls and radio communications
- Serve in the EOC to provide situational insight
- May trigger Public Alert and Warnings

# Public Alert and Warning

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- Messaging to provide immediate life safety information
- Systems
  - AlertFC
  - Reverse 911
  - Social Media
  - IPAWS – Wireless Emergency Alerts (WEA)



# Emergency Operations Center (EOC)

An EOC is the physical or virtual location where County Government comes together, during an emergency, to coordinate resources in response and recovery operations. The EOC is not an incident command post; rather, it is the operations center where coordination and management decisions are facilitated.



# Primary Functions of an EOC



Collecting, analyzing, and sharing information



Supporting resource needs and requests, including allocation and tracking

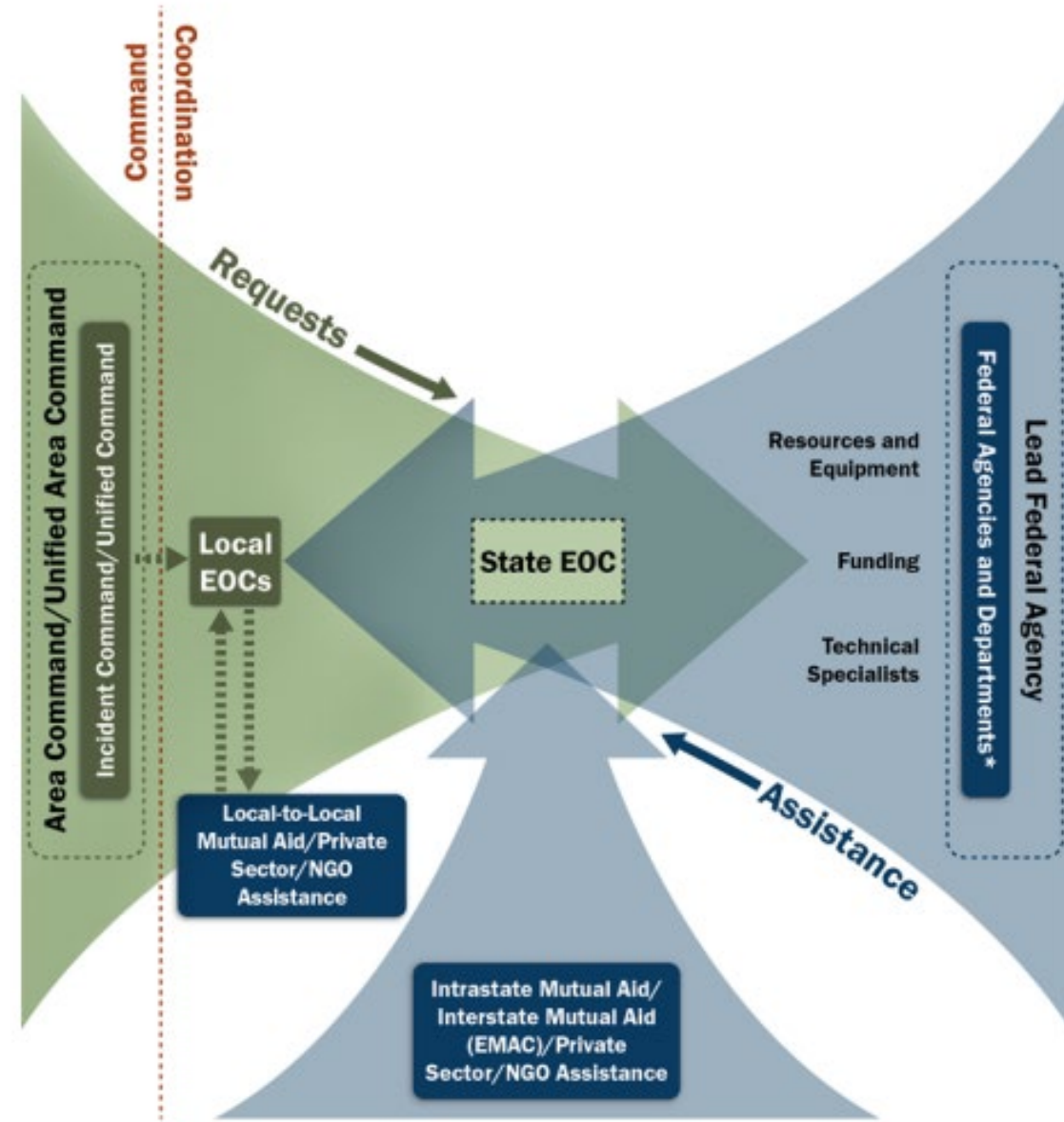


Coordinating plans and determining current and future needs



In some cases, providing coordination and policy direction

# Providing Operational Support



# Mutual Aid Agreements

- Mutual aid agreements and assistance agreements are agreements between agencies, organizations, and jurisdictions.
- Provide a mechanism to quickly obtain emergency assistance in the form of personnel, equipment, materials, and other associated services.





# Damage Assessments

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When disasters strike, we need to assess the damage in dollar amount to help identify if we reach a threshold for Federal Assistance.

We use Survey 123, which allows us to track damage, and provide a report that we can send to MDEM.

Can also be used to connect residents with available resources.

Devilbiss



# Emergency Management at the State & Federal Levels

- State:
  - Make requests for Federal Disaster Declaration
  - Grant Funding
  - Request for Assistance (multistate, multijurisdictional)
- Federal
  - Disaster declarations providing additional resources and fiscal aid.
  - Expertise on specific response/recovery aspects.
    - Key Bridge- Corps of Engineers, Navy Divers, Coast Guard, etc.

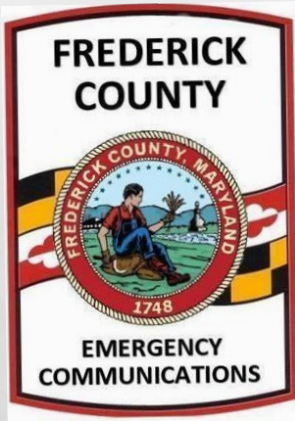
A landscape photograph of a green field under a sunset sky with pink and orange clouds.

# Questions?



## Presentation #2

# WHAT TO EXPECT WHEN YOU CALL 911

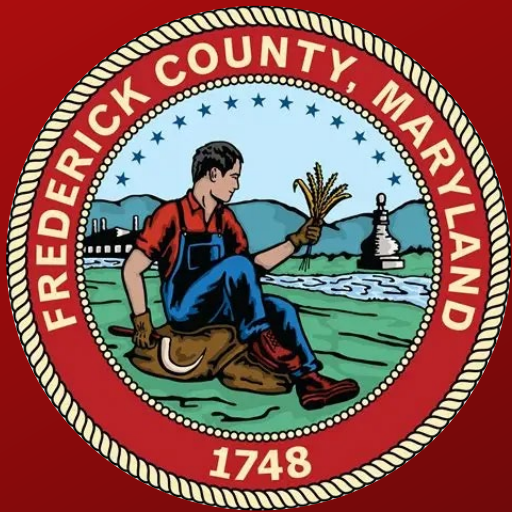


THE BASICS AND FACTS



# FREDERICK COUNTY MD 911

## WHAT DOES FREDERICK COUNTY MARYLAND 911 DO?



- Serves as the Public Safety Answering Point (PSAP) for all 911 emergency and non-emergency requests for assistance in Frederick County.
- Dispatches fire, rescue and ambulance services, Frederick County Animal Control and law enforcement; including Frederick County Sheriff's Office, Brunswick City Police, and Thurmont Police Department.
- Coordinates after hour communications for county agencies.
- OPEN EVERY DAY, EVERY MINUTE , EVERY SECOND. WE ARE ALWAYS THERE TO ANSWER THE CALL.

# **WHO ARE THE VOICES BEHIND THE PHONES AND RADIOS?**

- **HIGHLY TRAINED AND QUALIFIED DISPATCHERS.**
  - **TRAIN FOR OVER A YEAR**
  - **MUST BE CERTIFIED IN ALL THREE PRINCIPLES OF CALL TAKING AND DISPATCHING**
  - **WORK TWELVE-HOUR SHIFTS**
  - **WORK REGARDLESS OF DAY, HOLIDAY, TIME, AND WEATHER**
  - **LOYAL, DEDICATED TO THE SAFETY AND WELLBEING OF THE CITIZENS AND FIRST RESPONDERS OF FREDERICK COUNTY**



FREDERICK COUNTY

# EMERGENCY COMMUNICATIONS

# **I HAVE A EMERGENCY , WHAT DO I NEED TO KNOW?**

**When you call 911.. You will be asked the following key questions, regardless what your emergency is:**

**What is the location of your emergency?**

**What is your phone number ?**

**What is your name?**

**Tell me exactly what happened?**



**---When you are excited or scared, it is easy to get flustered. The call taker is there to help you. They need to know where to send the help, the number your calling from in case you get disconnected, your name so we know who we are talking to and exactly what happened so we know what help to send.**



# TELL ME EXACTLY WHAT HAPPENED?

- **AFTER THE INITIAL INFORMATION ( ADDRESS, PHONE, AND NAME) THE CALL TAKER IS GOING TO ASK YOU TO TELL THEM EXACTLY WHAT HAPPENED. THIS IS VERY IMPORTANT. EVERY TYPE OF CALL HAS A SPECIFIED RESPONSE AND SET OF QUESTIONS TO GIVE THE BEST HELP WE CAN SEND. ONCE YOU ANSWER THAT CRUCIAL QUESTION, THE CALL TAKER MUST DECIDE WHAT HELP YOU NEED, FIRE , POLICE OR EMS.**



# OUR PROTOCOLS:

- **WE ARE PROTOCOL BASED TRAINED. THIS MEANS WE TRAIN TO KNOW WHAT TO EXPECT. WE TRAIN AND PRIDE OURSELVES IN BEING THE BEST WE CAN BE, WHICH MEANS WE PROVIDE THE HELP WITH THE RESOURCES THAT ARE NEEDED TO THAT. ONCE IT HAS BEEN DECIDED WHAT RESOURCES ARE NEEDED, THE PROTOCOL IS CHOSEN:**



# **WHY DOES THE CALL TAKER ASK ME SO MANY QUESTIONS? CANT THEY JUST SEND HELP?**

**At 911, our goal is to provide citizens with the highest quality of care, assistance, and response possible. To achieve this, we need the necessary information. In Maryland, as in most states, we are required to follow established protocols. This approach benefits everyone involved. Using protocols ensures a consistent, reliable, and efficient flow of information from the citizen to first responders. By gathering all essential details, we can work behind the scenes, provide pre-arrival instructions to the caller, and share critical information with paramedics, firefighters, or police officers before they arrive on the scene.**



# Are all the questions random?

# NO

Each one of the protocols are designed with questions to give the call taker and first responders the best information that is vital to their responses. Our dispatchers are not only trained, but with a highly trained quality assurance unit, evaluated monthly to ensure the citizens of Frederick County is receiving the most accurate and effective help that is needed.

ProQA for Medical (3.4.3.32)

File View Spec Logs Options Tabs Additional Information Version About ProQA

:32 34: ACN (Automatic Crash Notification)

Entry KQ POI/CEI DLS Summary

Delay Send & continue Send: 34-D-4

1 This is an airbag deploy notification.  
2 There is no voice contact with the occupants of the vehicle -- critical noises detected.

**Priority Dispatch**

Determinants

A 0 No injuries (refer to Police)  
B 0 Override  
1 NOT DANGEROUS injuries (1st party & single occupant)  
C 0 Override  
1 Injuries involved  
2 Multiple victims (one unit)  
3 Multiple victims (additional units)  
4 Airbag/Other Automatic Sensor (no voice)  
5 Unknown situation/Other codes not applicable  
D 0 Override  
1 HIGH MECHANISM (h through n)  
2 Unconscious or Not alert  
3 NOT BREATHING/INEFFECTIVE BREATHING  
4 LIFE THREATS/obvious distress

You are responding to an ACN reported traffic incident. (If known -- relay pertinent patient-specific information) Code: 34-D-4 : LIFE STATUS QUESTIONABLE.

SUPERVISOR O: NAE C: NAE - STD  
0011000133 120 E SOUTH TEMPLE (Rt) 303-9127

136 ACTIVE ASSAILANT (SHOOTER)

KEY QUESTIONS

1. What type of weapons are involved?  
a. (Gun) How many shots have been fired?  
b. (Gun) When was the last time you heard shots fired?  
2. How many suspects are involved?  
3. Where's the suspect now?  
a. (Suspect left/leaving/circulating) How did she leave?  
i. (Vehicle) Obtain the vehicle description.  
ii. What direction was she going?  
b. Obtain the suspect's description.  
4. Can you safely evacuate/leave the building/area?  
Yes  
No or Unknown  
5. (LOCKDOWN) Where exactly are you?  
a. What's the best way to get to you?  
b. How many people are with you?  
6. How many people are in the building/area?  
7. Does the suspect appear to be wearing a bulletproof vest or body armor?  
8. Did you see the suspect carrying anything?  
a. (Yes) Describe it to me.  
9. Did you hear the suspect saying anything?  
a. (Yes) What did she say?  
10. (Suspect on scene) Did she arrive in a vehicle?  
a. (Yes) Obtain the vehicle description.  
b. (Yes) Where's the vehicle now?  
11. Has the suspect taken any hostages?  
a. (Yes) How many?  
b. (Yes) Exactly where are they?  
12. How many people are injured?  
13. Is there anything else you can tell me?

POST-DISPATCH INSTRUCTIONS:

(Evacuation)  
a. If the assailant (arrested) leaves, tell me immediately.  
b. Do not put yourself in any (more) danger.  
(LOCKDOWN)  
c. If the assailant (arrested) is nearby, keep very quiet and stay out of sight.

\* Do computer check.  
\* Follow department policy regarding the notification of department administration, specialty units (SWAT), and bordering agencies.

BLS \* Link to X-1 unless:  
Stay on the Line X-2  
Urgent Disconnect X-3  
Safety Disconnect X-4  
Evacuation S-1  
LOCKDOWN S-2

LEVELS # DETERMINANT DESCRIPTORS +CSGKMO CODES

E 1 ACTIVE ASSAILANT SHOOTER 136-E-1

ProQA for Medical (3.4.2.34)

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:36 21: Hemorrhage / Lacerations

Entry KQ POI/CEI DLS Summary

Send: 21-B-2

1. The cause of the bleeding is traumatic.  
2. The bleeding is from a NOT DANGEROUS area.  
3. He is completely awake (alert).  
4. He is breathing normally.  
5. There is blood squirting or pouring out (after dispatch, go to Control Bleeding in DLS Links).  
6. It's not known if he has a bleeding disorder or takes blood thinners.

Determinants

A 1 NOT DANGEROUS hemorrhage  
2 MINOR hemorrhage  
B 0 Override  
1 POSSIBLY DANGEROUS hemorrhage  
C 0 Override  
1 Bleeding disorder or blood thinners  
D 0 Override  
1 Hemorrhage through tubes

Responses (user-defined)

Cold BLS  
Cold BLS  
Hot BLS  
Hot BLS  
Cold ALS  
Cold ALS  
Hot BLS & ALS

You are responding to a patient who is hemorrhaging. The patient is a 25-year-old male, who is conscious and breathing.

F GORDON O: NAE C: NAE - STD  
0006000191 25 year old, Male, Conscious, Breathing. SERIOUS hemorrhage.  
926 High St, 444-3624

Paramount for Medical (5.1.1.17c - 9/13/2016)

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:35 6: Breathing Problems

Entry KQ POI/CEI DLS Summary

Send: 6-C-1

1. He is completely alert (responding appropriately).  
2. He does not have any difficulty speaking between breaths.  
3. He is not changing color.  
4. He is not clammy.  
5. He does not have asthma or other lung problems.

Determinants

C 1 Abnormal breathing  
2 Tracheostomy (no obvious distress)  
D 0 Override  
1 Not alert  
2 DIFFICULTY SPEAKING BETWEEN BREATHS  
3 CHANGING COLOR  
4 Clammy or cold sweats  
5 Tracheostomy (obvious distress)  
E 0 Override  
1 INEFFECTIVE BREATHING

Responses (user-defined)

CHA  
DLT  
ECO

keith MPDS 13.0.951 9/1/2016 O: NAE C: NAE P: STD  
886 55-year-old, Male, Conscious, Breathing. Code: 6-C-1: Abnormal breathing

# WHAT HAPPENS IF I CAN'T CALL 911?

In today's world, technology is constantly evolving. As society moves quickly, emergency services are also adapting. If you find yourself in a situation where you cannot speak, you can text 911. You will receive the same questions as you would if you called. We prefer that you call, as it is faster; however, we understand that there are times when this is not possible.

If you can talk but need to keep your conversation discreet, call 911. Please communicate with us as you would with a friend. We may ask you several times if you know you dialed 911 and if you are in danger. You can respond with "yes" or "no." Our dispatchers are trained, creative, and knowledgeable, and they will guide you through the situation.



# **WHAT TECHNOLOGY/RESOURCES DOES 911 HAVE?**

**CAD- Computer Aided Dispatch**  
- This is our system to input the calls that allows the first responders to see them and respond

**Rapid SOS-**  
Rapid SOS uses the data from cellphones, gps's , any mobile smart device to transmit vital location information to 911

**Language Line-**  
For citizen's that do not speak English, 911 can connect to a 3<sup>rd</sup> party who will translate. They can translate over 240 languages

**Text to 911-**  
Allow for texting to 911 when you cannot call. Also can use a ipad or smart device to text 911 for help

**Radios-**  
Always in constant contact with the first responders in the field.

**Coming in near future:**

**Video chatting**

# **CAN YOU FIND ME?**

**With current technology and resources, we can generally determine your location using your phone's coordinates. In extreme emergencies, we have the ability to contact phone companies to request your location. If you are experiencing a medical or physical emergency and can make a call but cannot speak, please keep the line open. Let us listen for any background sounds. Our dispatchers are trained to identify background noises, voices, and other clues. We work as a team to ensure there is no downtime in our response and that you receive the support you need promptly.**

# **911 IS HERE FOR YOU REMEMBER WHEN YOU CALL:**

**Remain as calm as possible**

**Speak as clearly as possible**

**Answer our questions and if you don't know the answer just say you don't know**

**Answering the questions is NOT slowing down help**

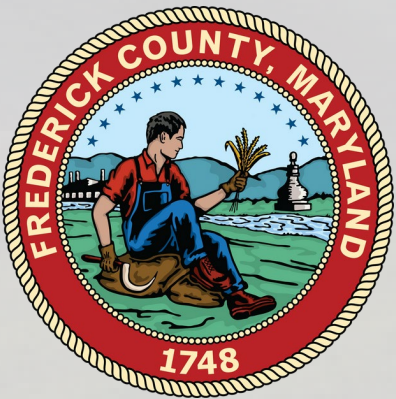
## **We are always here for you!**

# Presentation #3

Frederick County

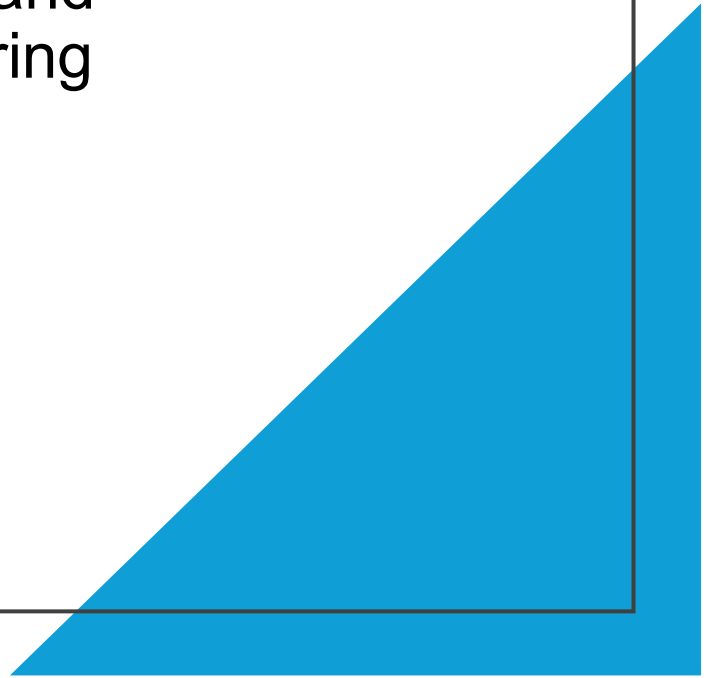
# Emergency Operations Plan

## 2025 Update



# What is an Emergency Operations Plan?

A plan that establishes the overall authority, roles, and functions performed during incidents.





# Why Update the Plan?

## **Most Annexes were officially updated in 2016.**

- Industry standard is around 4 years.

## **Multiple Division/Office restructures within FCG.**

- EOP identified organizations that no longer exist and failed to identify new organizations.

## **Turnover throughout FCG at multiple levels.**

- Divisions/Offices with primary and support responsibilities unaware of their roles within the EOP.

# EOP Update Goals

01

Update the plan structure and format to reflect industry standards.

02

Identify new Divisions and Offices within Frederick County and incorporate them into the plan, as necessary.

03

More effectively call out the roles and responsibilities of Divisions and Offices in the Base Plan and Annexes.

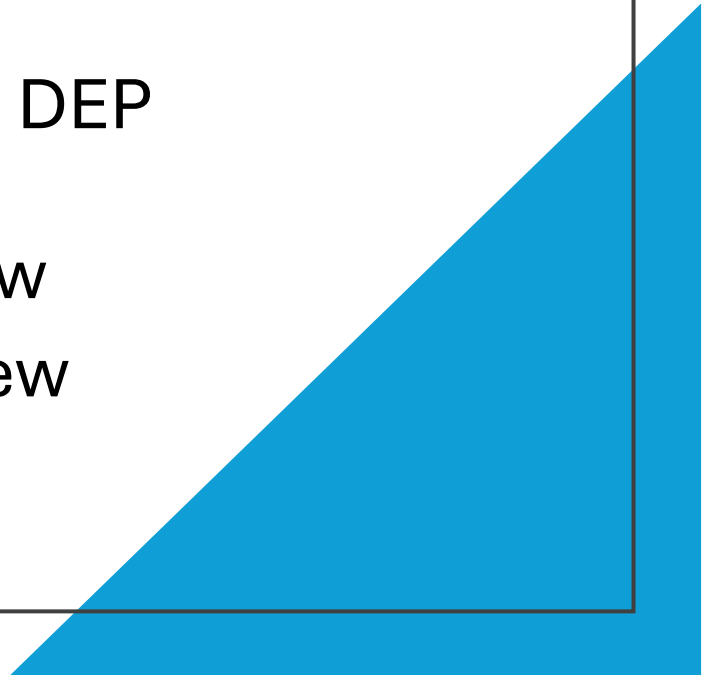
04

Stronger integration with existing County plans.

# The Update Process

- Workshop
- Partner Interviews with the Contractor
- Initial EOP Draft and DEP Review
- Partner Annex Review
- Final Draft and Review
- Sign and Adopt

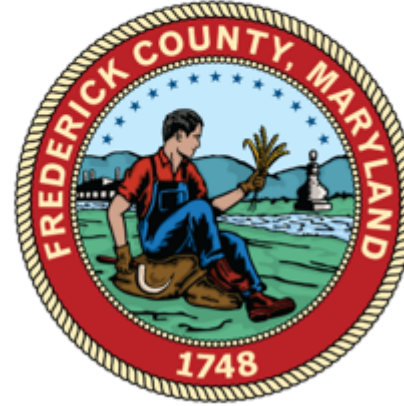
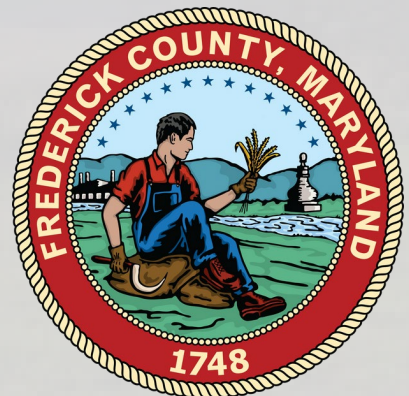
We are Here



# EOP Base Plan

Includes:

- Signatories
- Frederick County Overview
- Roles and Responsibilities
- Concept of Operations
- EMPAC and EOC Org. Structure



## **FREDERICK COUNTY, MD EMERGENCY OPERATIONS PLAN**

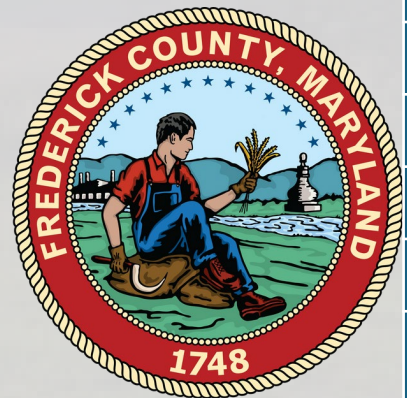
Base Plan

The Division of Emergency Management  
June 2025

# EOP Annexes

## Functional Annexes:

<b>Annex A</b>	Transportation	Transit Servies Division
<b>Annex B</b>	Communications and Information Technology	Division of Interagency Information Technology
<b>Annex C</b>	Public Works and Engineering	Division of Public Works
<b>Annex D</b>	Fire and Rescue	Division of Fire Rescue Services
<b>Annex E</b>	Hold for Future Use	-
<b>Annex F</b>	Human Services	Division of Family Services
<b>Annex G</b>	Resource Management	Office of Procurement and Contracting
<b>Annex H</b>	Health & Medical Services	Frederick County Health Department
<b>Annex I</b>	Hold for Future Use	-
<b>Annex J</b>	Hazardous Materials & Oil Response	Division of Fire Rescue Services
<b>Annex K</b>	Hold for Future Use	-
<b>Annex L</b>	Utilities	Division of Public Works
<b>Annex M</b>	Law Enforcement	Frederick County Sheriff's Office
<b>Annex N</b>	Finance and Cost Recovery	Division of Finance
<b>Annex O</b>	Emergency Public Information	Office of Communications & Public Engagement

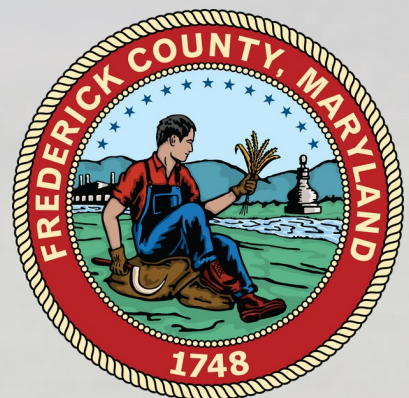




# EOP Annexes cont.

## Support Annexes:

Annex Name	Responsible Agency
Animal Health Emergency Response	Division of Animal Control
Damage Assessment	Division of Emergency Management
Donations and Volunteer Management	Office of Procurement and Contracting
Evacuation	Division of Public Works
Legal	County Attorney's Office
Public Sector Coordination	Division of Economic Opportunity
Radiological Protection	Division of Fire and Rescue Services
Terrorism Incident Response	Frederick County Sheriff's Office
Warning	Division of Emergency Management

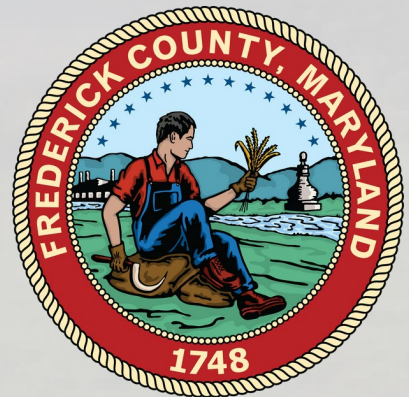


# Annex J

## Hazardous Material and Oil Spill Response

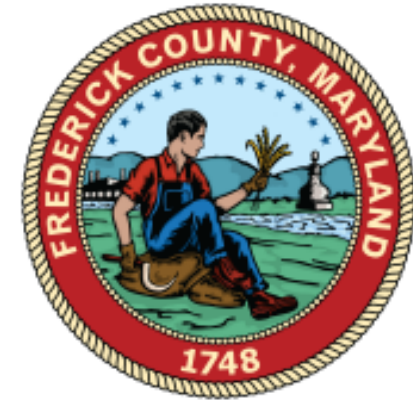
### Changes Include:

- Added Table of Contents
- Added Railway and Industrial Area Maps
- Removed Readiness Levels
- Minor Update & Major Update Schedule
- Linked to Other Annexes



## Frederick County Maryland Emergency Operations Plan

### Annex J Hazardous Materials and Oil Spill Response



June 2025

# Questions

