



Jessica Fitzwater
County Executive

FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION Office of the County Attorney

Walter Olson, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission

Wednesday, September 10, 2025

7:00 P.M.

Present:

Walter Olson, Chair
Rev. Stephen Larsen, Vice-Chair
Christopher Perry
Mario Herman

Absent:

Scott Ewine

Also in Attendance

Andrew J. Ford

1. Call to Order; Roll Call; and Establishment of a Quorum. Chair Olson called the meeting to order at 7:00 p.m. Attendance noted and quorum established.

2. Approval of Minutes. Commissioner Larson made a motion to approve the August 13, 2025 minutes, which was seconded by Commissioner Herman. The motion was approved unanimously.

3. Staff Report.

- a. Draft Annual Report to the County Executive and County Council.
- b. Draft Annual Certification to the State Ethics Commission.

4. Vote to conduct an administrative function meeting to review complaint and financial disclosure statements.* Commissioner Herman made a motion to conduct an administrative function meeting to review (i) a complaint and (ii) financial disclosure statements. The motion was seconded by Commissioner Larsen and approved unanimously.



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*** Required information regarding the administrative function meeting:** The Commission entered into administrative function at 7:06 p.m. All of the Commission members noted above were present. Mr. Ford was present as well.

Mr. Ford reported on the results of his preliminary investigation. After discussion, the Chair requested a motion be made to address the Complaint. A motion to dismiss the Complaint was made by Commissioner Larsen. The motion was seconded by Commissioner Herman and approved unanimously.

A motion to exit Administrative function was made by Commissioner Perry seconded by Commissioner Herman and unanimously approved at 7:36 p.m.

5. Chair's Comments

There being no other business before the Commission, the meeting adjourned at 7:44 p.m.

/s/
Andrew J. Ford
Secretary