

**Frederick County
LEPC Meeting Minutes
Monday, March 10, 2008**

The regular meeting of the Frederick County Local Emergency Planning Committee (LEPC) was held at the American Red Cross, Frederick County Chapter, 2 East Frederick Street, Walkersville, Maryland 21793. The meeting was called to order at 0830 hours.

The following were present at the meeting: Chairman Dennis Wenner, Denise Wyant, Doug Orner, Kathy Forrest, Rob VanAtta, Barbara Brookmyer, Jack Markey, Chip Jewell, Al Hudak, Seamus Mooney, Judy Peterson, Robin Santangelo, Bill Spurgeon, Mike McNeal, Richard Himes, Barry Stanton, Blair Simmons, Carol Haag, Gene Mellin, and Carroll Jones.

Old Business

- Chairman Wenner asked if there were any corrections to the February 11, 2008, draft minutes. If not, he asked for a motion to accept the minutes. Barry Stanton motioned to accept the minutes, Dr. Brookmyer seconded. Minutes accepted.
- Denise Wyant reported on the status of the County and Municipal wide calendar. She stated that IIT has added the LEPC to the County calendar found on the County's website. The LEPC website has been changed to show the calendar. Chairman Wenner asked if there was any way municipality events could be shown on the County's calendar. Robin recommended that they not be added; she did say that there are links to the municipalities' events from the County website. Jack offered to look into this further from the Emergency Management perspective.
- The LEPC Draft Constitution and By-laws have had their first review by County legal. Once they are finalized, they will go through another review by County legal; Chairman Wenner will do a staff report.
- The LEPC website is up. Chairman Wenner thanked Robin and Denise for their work. Robin and Denise will continue working to post the prior meeting minutes and the By-laws once they are approved. The address of the site is www.co.frederick.md.us/lepc.
- Kathy and Carol are continuing to work with DeIEASI. They are meeting to work on a position description and to further define the scope of a volunteer to the LEPC.

New Business

- Judy reported that the Red Cross is in the middle of its assessment. They will be participating in a tabletop exercise where the scenario is a chemical spill in Brunswick.
- Kathy briefed the group on Emergency Preparedness' Public Awareness Action Plan. The document has gone through an internal review, and it will be e-mailed out to their partners for review and comments. Kathy summarized that the goal is to look at those people who are most vulnerable and then to provide a more focused effort to get the message out to them.
- Chairman Wenner reported that the Emergency Management folks are working on Improvement Plans for the LEPC drills.

Noteworthy

- Mayor Jones reported on the ATAC meeting that was held in Brunswick. He stated that the participants in the meeting are trying to address the unique issues that Brunswick has with respect to the passenger and freight trains, the limited access, and the location of the wastewater treatment plant.
- Carol reported that Volunteer Frederick held its mobilization drill last month. They had approximately 40 members/ volunteers. The drill was based on a flood that knocked out phone and internet service but power remained. Volunteer Frederick will be holding a Volunteer Mobilization Center orientation on March 19th at the Library downtown. Additionally, they will be offering NIMS/ ICS training at FMH on March 18 & 20 in the evening.
- Seamus reported that Maryland will be participating in an exercise named Hurricane Zoe. The exercise will take place on May 5 & 6. Seamus foresees Frederick County having a facilitated discussion based on the use of the new plans.
- Al reported that the Emergency Resource Manuals have been updated.
- Jack reported that last Thursday the Governor reconvened/ revised his Emergency Advisory Council. Jack was named to the panel to represent Frederick County.
- Doug has spoken with the Emmitsburg folks, and they will meet to discuss planning the drill at the next Emergency Planning meeting.

The meeting adjourned at 9:55 AM.

The next meeting is scheduled for April 14, 2008, at 0830 hrs. The location is Frederick County Law Enforcement Center, Frederick.