

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, JUNE 13, 2013 – 10:00 A.M.
THIRD FLOOR MEETING ROOM

Revised
6/12/13

AGENDA

- I. **CALL TO ORDER**
- A. Invocation
 - B. Pledge of Allegiance
 - C. Certificate of Recognition to Courthouse Sculptor Joseph Saunders
 - D. Business Recognition – Aspire Boutique
 - E. Commissioner Comments
 - F. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
 - G. Approval of Minutes – May 16 and May 21, 2013
- II. **PUBLIC COMMENTS** (*Three Minute Presentation*)
- III. **CONSENT AGENDA** (*See Attached Separate Agenda*) 1
- IV. **AGENDA BRIEFING**
Tuesday, June 18 at 7:00 p.m.
 - Rezoning Case #R-12-01, Oakdale Investments, LLC
 - Developer Rights and Responsibilities Agreement, Oakdale Investments, LLC**Thursday, June 20 at 10:00 a.m.**
 - To Consider the Abolishment of the Fire Tax Districts
 - 2013 Spring Cycle of Water and Sewerage Amendments
 - Amendment to the Frederick County Code 1-8-411 – Extend the Expiration of the Downtown Frederick Arts and Entertainment Property Tax
- V. **WORKSESSION** (*Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.*)
- A. [Appointments](#)/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager
(10 Minutes - Board Decision) 2
 - B. [Prepaid Card](#) Solution for Payroll Disbursements – Erin White, Finance Division
(10 Minutes - Board Decision) 3
- VI. **ADMINISTRATIVE BUSINESS** (*Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.*)
- A. [Bid Award](#) – Purchasing Memo #13-159, Subscriptions to Electronic Databases for the Frederick County Public Libraries (Sole Source) – Diane George, Finance Division
(10 Minutes - Board Decision) 4

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- B. [Present for Signature](#) Purposes – Rezoning Amendment #R-00-02(A) – Westview South MXD (Public Hearing Held 5/21/13) – John Mathias, Office of the County Attorney
(10 Minutes - Board Decision) **5**
- C. Present for Signature Purposes – Development Rights and Responsibilities Agreement – Westview South MXD (Public Hearing Held 5/21/13) – Eric Soter, Community Development Division and Kathy Mitchell, Office of the County Attorney
(10 Minutes - Board Decision)
- D. Present for Signature Purposes – Development Rights and Responsibilities Agreement – Urbana-Natelli Projects (Public Hearing Held 6/4/13) – Eric Soter, Community Development Division and Kathy Mitchell, Office of the County Attorney
(10 Minutes - Board Decision)

The following agenda item wording was amended:

- E. [Downtown Frederick](#) Partnership Automatic Building User Fee Waiver Request and [Alcohol Policy Discussion](#) – Crystal Chamberlain, Public Works Division
(10 Minutes - Board Decision) **6**
- F. [Clean Chesapeake](#) Coalition Update – Commissioner C. Paul Smith
(10 Minutes - Board Decision) **7**
- G. Business Updates – Helen Riddle, Community Development Division
(10 Minutes - Board Information)
- H. [Updates from](#) the County Commissioners' Liaison – Dave Dunn, Office of the County Manager
(10 Minutes - Board Information) **8**

VII. **COMMISSIONERS COMMENTS**

VIII. **PUBLIC COMMENTS (Three Minute Presentation)**

IX. **QUESTIONS - PRESS**

X. **ADJOURN**

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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CONSENT AGENDA DETAIL

BID AWARD

1. [Purchasing Memo #13-165](#) – Library Materials Supplier for Frederick County Public Libraries
(Contract Renewal)
Award to: Various Vendors
Award amount: \$1,011,323.00

BUDGET TRANSFER

1. [#BT-13-175](#), Fire and Rescue Services Division

GRANTS

1. [Maryland Access](#) Point Grant Application – Carolyn True, Citizens Services Division
2. [FY 2014 Community](#) Partnership Agreement Grant Application – Christal Hanson, Citizens Services Division
3. [FY 2014 Home Visiting](#) Grant Application - Christal Hanson, Citizens Services Division