

FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes

DATE: Monday, April 8, 2013

LOCATION: Division of Fire and Rescue Services
Public Safety Training Facility
5370 Public Safety Place
Frederick, MD

ATTENDEES: Dennis Dudley, FPD; Dewey Foreman, HAZ MAT Vol.; Richard Himes, FC-DFRS; Tom Meunier, FC-DPW; Doug Orner, FC-VFRA; Steve Cooper, FC-DEP; Barbara Rosvold, FCHD; John Reginaldi, MEMA; Karin Tome, City of Brunswick/MML; Dave Dunn, FC-BOCC; Dave Martin, FCSO; Greg Eyler – Thurmont PD; Chip Jewell, FC-DEC; Tom Owens, FC-DFRS

Secretary Cooper called the meeting to order at 0840 hours.

MEETING MINUTES:

- A motion was made by D. Orner and seconded by D. Foreman that the minutes of the February 11, 2013, meeting be accepted as presented. The motion passed unanimously.

Chairman Dudley chaired the remainder of the meeting.

COMMITTEE REPORTS:

- External Committee
 - In the absence of the committee chair, S. Cooper reported that S. Mooney had been in contact with CSX about a joint CSX/LEPC table-top exercise.
- Internal Committee
 - S. Cooper reported that the website has not been updated, as approved at the previous meeting, due to pressing County business, but it should be updated in the next couple of weeks.

OLD BUSINESS or INFORMATION:

- 2013 Grant Funds
 - This year's funds have been reduced to \$1,400.00, down from \$7,843.00 last year. This will have a major effect on the LEPC's ability to carry out its obligations under responsibilities under EPCRA. Chairman Dudley sent a letter (copy attached) to MDE's Community Right-To-Know Section requesting that the funds be restored in the future.
- Voting Membership List
 - List submitted to the State Emergency Response Commission (SERC) by the County's Board of County Commissioners has been approved by the SERC.

ROUNDTABLE:

- T. Owens

HMEP grant funds are being used to send some Frederick County Hazardous Materials Team members to a Haz Mat conference. There are some funds left over and DFRS made them available to other area Haz Mat Team members who wish to attend the conference. DFRS has not received any responses yet.

- R. Himes
 - The WMD Radiological/Nuclear Responder Operations Course scheduled for April 15 – 17 has been cancelled due to low enrollment.
 - On May 2, DFRS will be hosting Training for Regional Collaboration (TReC), which is intended to build and sustain collaboration among community preparedness leaders.
- J. Reginaldi
 - MEMA's Annual Report was distributed to the committee last week by Secretary Cooper.
 - The State of Maryland will be conducting a PRND (preventive rad/nuc detection) Implementation & Sustainment Workshop and Equipment & Capabilities Rodeo on April 18, 2013.
- D. Dudley
 - He will be moving to FPD's Special Operations Division.
 - FPD is working with colleges in the City about an active shooter drill.
- S. Cooper
 - Frederick County has scheduled a Household Hazardous Waste Drop Off Day for May 18, 2013. It will be held at the Public Safety Training Facility.
- D. Martin
 - The Sheriff's Office is investigating thefts of copper from utility poles in the County.
 - County buildings downtown recently had to lockdown due to police activity in the area. He stated it would be good for County buildings to practice lockdown procedures.
 - T. Meunier stated they were looking at the Everbridge Notification System as a way to notify division staff that were not in the building at the time of a lockdown to stay away from the building/area.
- C. Jewell
 - The Warning Siren Module purchased with LEPC grant funds has been installed and is functioning. The remote site activation of the sirens will be tested this Saturday.
 - Frederick Police Dispatchers have moved into the County's 9-1-1 Center at the Law Enforcement Center and the transition has gone very smooth.
 - Frederick County is the BETA Test Site for Verizon Wireless' Texting to 9-1-1 System.
 - The County's 9-1-1 Center has been experiencing problems with its Intergraph upgrade.
- B. Rosvold
 - The Heath Department will be conducting a Closed Pod Medication Distribution Exercise on April 26, and on May 17 will be participating in a regional drill (Regions 1 and 2) to test the HC Standard Patient Tracking System.
- K. Tome
 - Brunswick will be low on police officers soon.
 - Asked if there was any basic training that she could get information on to send to MML members.
 - D. Dudley advised that he could teach a course on ICS for Local Government Officials for those who wanted it.
- D. Foreman
 - Haz Mat Training is being conducted every 2nd weekend of the month and it is going well.

- D. Orner
 - Thurmont Ambulance Company is looking into building a social hall/emergency shelter/etc.
- D. Dunn
 - Winchester Hall has practiced the Shelter-In-Place and Lockdown Procedures.

Being no further business, Chairman Dudley adjourned the meeting at 0915 hours.

The next meeting will be held on June 10, 2013, at the Division of Fire and Rescue Services, 5370 Public Safety Place, Frederick, MD 21704.

Respectively submitted by Steven Cooper, Secretary.

Local Emergency Planning Committee

Members

American Red Cross
Frederick Chapter

Board of County
Commissioners
Frederick County, MD

City of Frederick

Frederick Police
Department

Frederick County
Attorney's Office

Frederick County
Division of Public
Works

Frederick County
Division of Fire &
Rescue Services

Frederick County
Health Department

Frederick County
Division of
Emergency
Management

Frederick County
Public Schools

Frederick County
Sheriff's Office

Frederick County
Volunteer Fire &
Rescue Association

Frederick Memorial
Healthcare System

Maryland State Police

United States Army
Garrison, Fort Detrick

*The LEPC also includes
private industry, medical,
scientific, volunteer
organizations, media, and
municipal leaders.*

February 18, 2013

Ms. Donna Davis
Maryland Department of the Environment
Community Right-To-Know Section
1800 Washington Boulevard
Baltimore, Maryland 21230

Dear Ms. Davis,

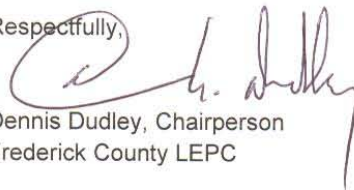
I am writing in response to the dramatic reduction in funding to our LEPC-CRTK award this year and its impact on our ability to conduct LEPC activities. As you know, this year our funding was reduced by 82% and will have a major effect on the Frederick County LEPC's ability to conduct planning and training activities per our obligations and responsibilities under EPCRA.

The LEPC-CRTK grant program has been traditionally a relatively small but essential grant program targeting funds in direct support of LEPCs, with awards ranging from \$5,000 to \$10,000. This is our only funding source as a committee and we use these monies to meet the requirements of EPCRA sections 301-303 preparing and responding to emergencies involving Hazardous materials, 304 Emergency Notifications, and 311 Community Right to Know requirements.

The LEPC has been able to use these funds, in combination with other funding sources such as HMEP and HSGP, to support Mass Casualty Disaster training, sheltering equipment, gas meter upgrades essential for hazmat response, and just this past year for an Anhydrous Ammonia drill and Tabletop exercise. These activities have increased public awareness of HAZMAT events and local plans. This reduction in funding will greatly limit the LEPC's ability to remain an instrumental part of the protection of the community from chemicals produced, used, stored, and/or transported within the county.

Minimal funding levels such as this year's allocation will require LEPCs to do less with less, while the hazards in our counties and risks to our citizens do not decrease. We can only hope that funding levels will be restored in the future.

Respectfully,



Dennis Dudley, Chairperson
Frederick County LEPC

Being Prepared. Ready to Respond.