

BOARD OF COUNTY COMMISSIONERS' MEETING

THURSDAY, FEBRUARY 24, 2011

THIRD FLOOR MEETING ROOM

Revision #3  
2/24/2011

AGENDA

8:30 A.M. – BOCC/DIRECTORS' MEETING

I. 10:00 A.M. - CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. COMMISSIONERS COMMENTS

A. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Barry Stanton, Office of the County Manager

IV. WORKSESSION (*Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.*)

A. FFA Week Proclamation

**The following item was added to the agenda:**

V. ADMINISTRATIVE BUSINESS (*Public comments are not received for administrative business items, but will be accepted at the end of the meeting.*)

A. Funding of Head Start – Mitch Hose, Human Resources and Mike Gastley, Finance Division  
**(10 Minutes - Board Decision)**

VI. AGENDA BRIEFING

Public Hearings scheduled for Tuesday, March 1, 2011, at 7:00 p.m.

- Proposed Ordinance to Amend the Frederick County Stormwater Management Ordinance – Kathy Mitchell, Office of the County Attorney
- Proposed Ordinance to Extend Certain Development Approvals and Deadlines – Gary Hessong, Community Development Division
- Proposed Ordinance to Amend the Frederick County Plumbing Code - Gary Hessong, Community Development Division
- Proposed Ordinance to Amend the Frederick County Adequate Public Facilities Ordinance – Kathy Mitchell, Office of the County Attorney

VII. CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)

1

*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*

VIII. ADMINISTRATIVE BUSINESS (*Public comments are not received for administrative business items, but will be accepted at the end of the meeting.*)

A. Approval of Board of County Commissioners' Meeting Minutes  
**(10 Minutes - Board Decision)**

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, FEBRUARY 24, 2011**  
**THIRD FLOOR MEETING ROOM**

- B. Agricultural Preservation - Installment Purchase Program – James and Lolita Renahan Property – Anne Bradley, Community Development Division and Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)  
**(10 Minutes - Board Decision)** 2
- C. Hepatitis C Clinic Memorandum of Understanding Extension – Austin Abraham, Management Services Division  
**(10 Minutes - Board Decision)** 3
- D. Memorandum of Understanding with Monocacy Land Company, LLC to Allow Recording of Plat for Urbana Lot 801 (GSA/SSA Lot) – Mark Depo, Community Development Division and Kathy Mitchell, Office of the County Attorney  
**(10 Minutes - Board Decision)** 4
- E. Recommended Appointments to the Local Emergency Planning Committee (LEPC) – Dennis Dudley, LEPC  
**(10 Minutes - Board Decision)** 5
- F. Allegheny Power Electric Service Agreement (No.012-2011-55) (Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion) – Kevin Demosky, Utilities and Solid Waste Management Division  
**(10 Minutes - Board Decision)** 6
- G. Collection Frequency Change Information – Curbside Recycling Program – Kevin Demosky and Phil Harris, Utilities and Solid Waste Management Division  
**(15 Minutes - Board Decision)** 6
- H. Potential Text Amendments – Eric Soter, Community Development Division  
**(15 Minutes - Board Guidance)** 7
- I. Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager  
**(10 Minutes - Board Decision)**
- J. Grant-in-Aid and Non-County Agencies FY 2012 Allocations – Mike Gastley, Finance Division and Margaret Nusbaum, Citizens Services Division  
**(10 Minutes - Board Decision)** 8
- K. Review Staff Recommended FY 2011 – 2017 Capital Improvements Program (CIP) and Meet with Requesting Agencies and Departments – Kelly Weaver, Finance Division  
**(20 Minutes - Board Decision)**

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS – (3 MINUTE PRESENTATION)**

XI. **QUESTIONS - PRESS**

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, FEBRUARY 24, 2011**  
**THIRD FLOOR MEETING ROOM**

**XII. ADMINISTRATIVE FUNCTION/CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (8) To consult with staff, consultants, or other individuals about pending or potential litigation;  
**Topic** – To discuss pending litigation with county staff including the county's attorneys.
- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.  
**Topic** – To discuss the possible reorganization of county departments and related personnel issues as they apply to individual county employees. **A**

**XIII. ADJOURN**

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, FEBRUARY 24, 2011**  
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***CONSENT AGENDA DETAIL***

**BID AWARDS**

1. [Purchasing Memo #11-125](#) - Bid #11-08, Generator Maintenance  
Award to: EMR Power Supply LLC  
Award amount: \$29,965/year
2. [Purchasing Memo #11-126](#) – Revenue Electronics Recycling (Piggyback Contract)  
Award to: Creative Recycling Services, Inc.  
Award amount: \$50/ton (revenue to the county)

**BUDGET TRANSFERS**

1. #BT-11-107, Accounting, Finance Division
2. #BT-11-108, Aging, Citizens Services Division
3. #BT-11-109, Aging, Citizens Services Division

**BOARD OF EDUCATION (BOE) CURRENT EXPENSE FUND AMENDMENT**

1. [#5-11](#)

**CHANGE ORDER**

1. [Adult Detention Center](#), Phase IV, Contract No.C11111, Change Order No. 6 – David Grossweiler, Public Works Division

**EASEMENT**

1. [Non-Standard Language](#) in Forest Resource Ordinance (FRO) Easement - Urbana Corporate Center Lot 801 (GSA/SSA Lot) – Michael Wilkins, Community Development Division

**GRANT**

1. [Alternative Grant](#) for Fountain Rock Park Quarry Pond – Paul Dial and Gary Summers, Parks and Recreation Division

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.