

**Frederick County Ethics Commission**  
**Minutes for the Public Meeting of Tuesday, October 14, 2014**

Present:      Gwen Romack, Chair  
R. Carl Benna, Commission Member  
C. Steven Snow, Commission Member  
Stephen Starliper, Commission Member  
Beverly Freed, Alternate Commission Member  
Linda B. Thall, Senior Assistant County Attorney

Absent:      Brian Duncan, Vice Chair

Ms. Romack called to order a meeting of the Frederick County Ethics Commission at 6:30 p.m. on October 14, 2014, in the County Attorney's law library on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

**Meeting with Mitch Hose** – The Commission met with the Director of the Division of Human Resources, Mitch Hose. Mr. Hose briefed the Commission members on the process for adopting and amending the County Personnel Rules, and the applicability of the Personnel Rules to concerns expressed to the Ethics Commission.

**Approval of the meeting minutes from the September 3, 2014 meeting** – The minutes from the September 3, 2014 meeting were approved by unanimous consent.

**Consideration of changes to the Ethics Ordinance** – The Commission decided to defer further discussion of its recommendations until the November 18, 2014 meeting.

**Decision to meet to perform an administrative function** – The Commission members agreed unanimously to conduct an administrative function meeting to discuss a pending complaint.

**Required information regarding the administrative function meeting** – The Commission began its administrative function meeting at approximately 7:10 p.m. on September 3, 2014, in the County Attorney's Law Library on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701. Present for the meeting were Ms. Romack, Mr. Benna, Mr. Snow, Mr. Starliper, Ms. Freed and Ms. Thall. The Commission members discussed the complaint alleging violation of the Ethics Ordinance that had been received the day before the Commission's September meeting. The members discussed the next steps for the Commission to take in its review of the materials provided and agreed to meet in two weeks for further discussion.

**Adjournment**

The Ethics Commission adjourned its meeting at approximately 8:00 p.m.

/s/  
Linda B. Thall, Senior Assistant County Attorney