

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, OCTOBER 23, 2014 – 9:30 A.M.
THIRD FLOOR MEETING ROOM

Revised
10/22/14

AGENDA

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance
- B. Proclamation – Business Appreciation Week
- C. Business Recognition – K & K Hearing Associates
- D. Commissioner Comments
- E. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- F. Approval of Minutes

II. PUBLIC COMMENTS (Three-Minute Presentation)

III. CONSENT AGENDA (See Attached Separate Agenda)

IV. PUBLIC HEARING

- A. [Frederick County Affordable](#) Housing Land Trust Request for Real Property Tax Exemption – Kelly Hammond, Office of the County Manager

**Public comments will be limited to three minutes for individual speakers.
The Board may take action following the public hearing.**

V. AGENDA BRIEFING

Thursday, November 6 at 9:30 a.m.

- Carroll Manor Recreation Council Request for Real Property Tax Credit – Diane Fox, Finance Division
- Proposed Ordinance Regarding Water and Sewer Standards Specifications and Details – Rod Winebrenner and Bud Creighton, Utilities and Solid Waste Management Division
- Petition to Remove Covell Road from the Rural Roads Program – Dave Olney, Public Works Division
- 2014 Summer Cycle of Water and Sewerage Plan Amendments – Tim Goodfellow, Community Development Division
- Triennial Update of the County's Water and Sewerage Plan – Tim Goodfellow, Community Development Division

Thursday, November 6 at 6:00 p.m.

- Zoning Map Amendment #R-14-03 – Blentlinger Planned Unit Development (PUD) – Jim Gugel, Community Development Division
- Development Rights and Responsibilities Agreement (#DRRA 14-05) Blentlinger PUD – Kathy Mitchell, Office of the County Attorney

VI. WORKSESSION *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*

- A. [Appointments/Reappointments](#) to Boards/Commissions – Joyce Grossnickle, Office of the County Manager
(10 Minutes - Board Decision)

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B. Invocation Policy – John Mathias, Office of the County Attorney
(10 Minutes - Board Decision)

VII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

A. Presentation for Signature Purposes – Zoning Map Amendment #R-13-03 – Casey Property – Michael Chomel, Office of the County Attorney
(5 Minutes - Board Information)

B. Presentation for Signature Purposes - Development Rights and Responsibilities Agreement (#DRRA 13-01) Casey Planned Unit Development Property and Determination of Adequacy for the Adequate Public Facilities Ordinance Review and Approval of the Letter of Understanding – Kathy Mitchell, Office of the County Attorney
(5 Minutes - Board Information)

C. Decision on List of Exempt Employees (Public Hearing Held 10/9/14) – John Mathias, Office of the County Attorney
(5 Minutes - Board Decision)

D. Request for Public Hearing Regarding Proposed Changes to the Frederick County Code in Anticipation of Charter Government – John Mathias, Office of the County Attorney
(10 Minutes - Board Decision)

E. Yard Waste Processing Facilities in Frederick County – Information Briefing on Upcoming Composting Regulatory Changes – Kevin Demosky and Phil Harris, Utilities and Solid Waste Management Division
(10 Minutes - Board Information)

F. Purchasing Memo #15-085, Recommendation to Approve Amendment No. 3 to Agreement 14-036 with AquaLaw PLC for Services Related to the County's NPDES MS4 Permit and Budget Transfer – Diane George, Finance Division
(10 Minutes - Board Decision)

G. Emmitsburg Ambulance Company No. 26 – Chip Jewell, Volunteer Fire and Rescue Services Division
(10 Minutes - Board Decision)

H. Resource Sharing Agreement with the Department of Labor, Licensing and Regulation (DLLR) – Laurie Holden, Citizens Services Division
(10 Minutes - Board Decision)

I. Business Updates – Helen Propheter, Community Development Divison
(10 Minutes - Board Information)

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VIII. **COMMISSIONERS COMMENTS**

IX. **PUBLIC COMMENTS (Three-Minute Presentation)**

X. **QUESTIONS - PRESS**

XI. **CLOSED SESSION**

- Maryland Annotated Code General Provisions Article §3-305(b)(7) To consult with counsel to obtain legal advice on a legal matter; and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

Topic – To provide an update of and to discuss the possible resolution of pending lawsuits. **A**

The following closed session item was added to the agenda:

Topic – To discuss with the county's attorneys and county's staff the application of a prior court decision to a pending application.

XII. **ADJOURN**

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CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #15-070](#) – Automotive Parts and Services for Fleet Services Department
Award to: Various Vendors
Award amount: \$2,000,000.00 (2 years)
2. [Invitation to Bid #15-041-CP](#) – Guilford Drive at Frederick Crossing Traffic Signal Control Project
Award to: Scott A. Duncan, Inc.
Estimated award amount: \$219,950.05

BUDGET TRANSFER

1. [BT-15-064](#), Department of Aging, Citizens Services Division (\$0) – Regina Howell, Budget Office, Office of the County Manager

CHANGE ORDERS

1. [Design Change Order No. 1](#) (Construction Management Services) Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion – Rod Winebrenner, Utilities and Solid Waste Management Division
2. [Design Change Order No. 32](#) Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion – Kevin Demosky, Utilities and Solid Waste Management Division

GRANTS

1. [Approval of FY 2015 50/50](#) Matching and Hardship Grant Application to Maryland Institute of Emergency Medical Services Systems (Miemss) and Associated Budget Transfers – Michael Grierson, Fire and Rescue Services Division
(County Match = \$21,125.64; Grant Funding = \$21,125.64)
2. [FFY 2014 State Homeland](#) Security Program Grant and Associated Budget Transfers and Subgrants to Sheriff's Office, City of Frederick, City of Brunswick and Town of Thurmont – Seamus Mooney, Emergency Management Division
(County Match = \$0; Grant Funding = \$123,303.00)
3. [Application for Race](#)-to-the-Top Early Learning Challenge “Make Access Happen” Coaching Mini-grant and Subsequent Budget Transfer – Monica Grant, Health Services Division
(County Match = 0; Grant Funding = \$10,000.00)