

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, NOVEMBER 6, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revised
11/5/14

AGENDA

I. CALL TO ORDER

- A. Invocation and Pledge of Allegiance
- B. Business Recognition – Manpower
- C. Commissioner Comments
- D. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- E. Approval of Minutes

II. PUBLIC COMMENTS (Three-Minute Presentation)

III. CONSENT AGENDA (See Attached Separate Agenda)

IV. WORKSESSION *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*

- A. Resolution Regarding Frederick County Maryland, General Obligation Public Facilities Refunding Bonds, Series 2014C – Erin White, Finance Division
(10 Minutes - Board Decision)

V. ADMINISTRATIVE BUSINESS *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

- A. Installment Purchase Program Easement Agreements Cramer, Spilman and Stevens Properties – Anne Bradley, Community Development Division
(10 Minutes - Board Decision)

VI. PUBLIC HEARINGS

- A. Carroll Manor Recreation Council Request for Real Property Tax Credit – Diane Fox, Finance Division

**Public comments will be limited to three minutes for individual speakers.
The Board may take action following the public hearing.**

- B. Proposed Resolution to Revise the General Conditions and Standard Specifications for Water Mains, Sanitary Sewers and Related Structures – Rod Winebrenner and Robert Creighton, Utilities and Solid Waste Management Division

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C. Petition to Remove Covell Road from the Rural Roads Program – Dave Olney, Public Works Division

Public comments will be limited to three minutes for individual speakers.

The Board may take action following the public hearing.

D. 2014 Summer Cycle of Water and Sewerage Plan Amendments – Tim Goodfellow

WS-13-28 – Urbana Corporate Center, LLC
WS-14-05 – Beshers Land Company Number Two, LLC
WS-14-06 – PVI, LLC
WS-14-07 – MS Justron Farm, LLC (Smith Farm)
WS-14-08 – MS Charlyn Farm, LLC (Cline Farm)
WS-14-09 – MS Gladhill Farm, LLC (Tallyn Ridge)
WS-14-10 – WBP Partners II, LLC and ITB2, LLC
WS-14-11 – Payne Investments, LLC (Monrovia Town Center)
WS-14-12 – 75-80 Properties, LLC (Monrovia Town Center)
WS-14-13 – Wilcom Family Partnership/75-80 Properties, LLC (Monrovia Town Center)
WS-14-14 – 75-80 Properties, LLC (Monrovia Town Center)
WS-14-15 – 75-80 Properties, LLC (Monrovia Town Center)
WS-14-16 – Hogan Realty Capital, LLC (Ratley Property)
WS-14-17 – Hogan Realty Partners, LLC (Rayburn Property)
WS-14-19 – Crumland Farm Development, LLC/Foulger-Pratt Development, LLC
WS-14-20 – Eugene B. Casey Foundation
WS-14-21 – Jefferson Park West, LLC
WS-14-22 – Oakdale Investments, LLC (Linganore Town Center)
WS-14-23 – West Park Village, LLC
WS-14-24 – Frederick County Community Development Division

Applicant will be given 10 minutes to present the request and five (5) minutes for rebuttal.

Public comments will be limited to three minutes for individual speakers.

The Board may take action following the public hearing.

E. Triennial Update of the Frederick County's Water and Sewer Plan – Tim Goodfellow, Community Development Division

Public comments will be limited to three minutes for individual speakers.

The Board may take action following the public hearing.

VII. AGENDA BRIEFING

Thursday, November 13 at 9:30 a.m.

- Proposed Changes to the Frederick County Code as a Result of Charter Government – John Mathias, Office of the County Attorney
- Thursday, November 13 at 7:00 p.m.
 - Zoning Map Amendment #/R-14-04 Daysville Glen Property – Tolson Desa, Community Development Division
 - To Consider the Daysville Glen #DRRA 14-06 – Jim Gugel, Community Development Division

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VIII. ADMINISTRATIVE BUSINESS

- A. Bid Awards – Diane George, Finance Division
 - a. [Request to Purchase](#) 2014 SOTER RS Full Body Security Scanning System and Attached Budget Transfer (Sole Source)
 - b. [Request for Proposal 14-167](#) – Electrical Maintenance Services Change Order No. 1
 - c. [Invitation to Bid #14-117-CP](#) – Preservation of Covered Bridges in Frederick County and Budget Transfer
 - d. [Advanced Life Support](#) Medical Director (Sole Source)
- (10 Minutes - Board Decision)**
- B. [Frederick County Benefit Plans](#) – Annual Investment Review – Tracy Lobuts, Human Resources Division and Don Lybrook, Bolten Partners Investment Consulting Group
(10 Minutes - Board Information)
- C. [Memorandum](#) of Understanding with MS Gladhill, LLC Regarding Infrastructure Improvements for Tallyn Ridge Planned Unit Development – Tim Goodfellow, Community Development Division
(10 Minutes - Board Decision)
- D. [Second Amendment](#) to the Memorandum of Understanding Between the Board of County Commissioners and Russell Holdings, LLC – Ron Burns, Community Development Division
(10 Minutes - Board Decision)

The following item has been removed from the agenda:

- Updates from County Commissioners' Liaison – Dave Dunn, Community Development Division

IX. COMMISSIONERS COMMENTS

X. PUBLIC COMMENTS (Three-Minute Presentation)

XI. QUESTIONS - PRESS

XII. CLOSED SESSION

- Maryland Annotated Code General Provisions Article §3-305(b)(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic – To consider an appeal under the Frederick County Personnel Rules A

The following closed session topic was added to the agenda:

Topic – To discuss the job assignment of individual county employees.

XIII. ADJOURN

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CONSENT AGENDA DETAIL

BUDGET TRANSFER

1. [BT-15-073](#), Water and Sewer Department, Utilities and Solid Waste Management Division (\$0)

GRANT

1. [State Alien Assistance](#) Program Grant – Sheriff Jenkins
(County Match = \$0; Grant Funding = \$20,648)

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.