

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, NOVEMBER 6, 2014 – 9:30 A.M.**  
**FIRST FLOOR HEARING ROOM**

Revised  
11/5/14

**AGENDA**

- I. **CALL TO ORDER**
  - A. Invocation and Pledge of Allegiance
  - B. Business Recognition – Manpower
  - C. Commissioner Comments
  - D. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
  - E. Approval of Minutes
- II. **PUBLIC COMMENTS (Three-Minute Presentation)**
- III. **CONSENT AGENDA (See Attached Separate Agenda)**
- IV. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
  - A. [Resolution Regarding](#) Frederick County Maryland, General Obligation Public Facilities Refunding Bonds, Series 2014C – Erin White, Finance Division  
**(10 Minutes - Board Decision)**
- V. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*
  - A. [Installment Purchase](#) Program Easement Agreements Cramer, Spilman and Stevens Properties – Anne Bradley, Community Development Division  
**(10 Minutes - Board Decision)**
- VI. **PUBLIC HEARINGS**
  - A. [Carroll Manor Recreation](#) Council Request for Real Property Tax Credit – Diane Fox, Finance Division  
**Public comments will be limited to three minutes for individual speakers.**  
**The Board may take action following the public hearing.**
  - B. [Proposed Resolution](#) to Revise the General Conditions and Standard Specifications for Water Mains, Sanitary Sewers and Related Structures – Rod Winebrenner and Robert Creighton, Utilities and Solid Waste Management Division  
**Public comments will be limited to three minutes for individual speakers.**  
**The Board may take action following the public hearing.**

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- C. [Petition to Remove](#) Covell Road from the Rural Roads Program – Dave Olney, Public Works Division

**Public comments will be limited to three minutes for individual speakers.**

**The Board may take action following the public hearing.**

- D. [2014 Summer Cycle](#) of Water and Sewerage Plan Amendments – Tim Goodfellow

WS-13-28 – Urbana Corporate Center, LLC  
WS-14-05 – Beshers Land Company Number Two, LLC  
WS-14-06 – PVI, LLC  
WS-14-07 – MS Justron Farm, LLC (Smith Farm)  
WS-14-08 – MS Charlyn Farm, LLC (Cline Farm)  
WS-14-09 – MS Gladhill Farm, LLC (Tallyn Ridge)  
WS-14-10 – WBP Partners II, LLC and ITB2, LLC  
WS-14-11 – Payne Investments, LLC (Monrovia Town Center)  
WS-14-12 – 75-80 Properties, LLC (Monrovia Town Center)  
WS-14-13 – Wilcom Family Partnership/75-80 Properties, LLC (Monrovia Town Center)  
WS-14-14 – 75-80 Properties, LLC (Monrovia Town Center)  
WS-14-15 – 75-80 Properties, LLC (Monrovia Town Center)  
WS-14-16 – Hogan Realty Capital, LLC (Ratley Property)  
WS-14-17 – Hogan Realty Partners, LLC (Rayburn Property)  
WS-14-19 – Crumland Farm Development, LLC/Foulger-Pratt Development, LLC  
WS-14-20 – Eugene B. Casey Foundation  
WS-14-21 – Jefferson Park West, LLC  
WS-14-22 – Oakdale Investments, LLC (Linganore Town Center)  
WS-14-23 – West Park Village, LLC  
WS-14-24 – Frederick County Community Development Division

**Applicant will be given 10 minutes to present the request and five (5) minutes for rebuttal.**

**Public comments will be limited to three minutes for individual speakers.**

**The Board may take action following the public hearing.**

- E. [Triennial Update](#) of the Frederick County's Water and Sewer Plan – Tim Goodfellow, Community Development Division

**Public comments will be limited to three minutes for individual speakers.**

**The Board may take action following the public hearing.**

VII. **AGENDA BRIEFING**

Thursday, November 13 at 9:30 a.m.

▪ Proposed Changes to the Frederick County Code as a Result of Charter Government – John Mathias, Office of the County Attorney

▪ Thursday, November 13 at 7:00 p.m.

- Zoning Map Amendment #/R-14-04 Daysville Glen Property – Tolson Desa, Community Development Division
- To Consider the Daysville Glen #DRRA 14-06 – Jim Gugel, Community Development Division

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**VIII. ADMINISTRATIVE BUSINESS**

- A. Bid Awards – Diane George, Finance Division
  - a. [Request to Purchase](#) 2014 SOTER RS Full Body Security Scanning System and Attached Budget Transfer (Sole Source)
  - b. [Request for Proposal 14-167](#) – Electrical Maintenance Services Change Order No. 1
  - c. [Invitation to Bid #14-117-CP](#) – Preservation of Covered Bridges in Frederick County and Budget Transfer
  - d. [Advanced Life Support](#) Medical Director (Sole Source)  
**(10 Minutes - Board Decision)**
- B. [Frederick County Benefit Plans](#) – Annual Investment Review – Tracy Lobuts, Human Resources Division and Don Lybrook, Bolten Partners Investment Consulting Group  
**(10 Minutes - Board Information)**
- C. [Memorandum](#) of Understanding with MS Gladhill, LLC Regarding Infrastructure Improvements for Tallyn Ridge Planned Unit Development – Tim Goodfellow, Community Development Division  
**(10 Minutes - Board Decision)**
- D. [Second Amendment](#) to the Memorandum of Understanding Between the Board of County Commissioners and Russell Holdings, LLC – Ron Burns, Community Development Division  
**(10 Minutes - Board Decision)**

**The following item has been removed from the agenda:**

- Updates from County Commissioners' Liaison – Dave Dunn, Community Development Division

**IX. COMMISSIONERS COMMENTS**

**X. PUBLIC COMMENTS (Three-Minute Presentation)**

**XI. QUESTIONS - PRESS**

**XII. CLOSED SESSION**

- Maryland Annotated Code General Provisions Article §3-305(b)(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

**Topic** – To consider an appeal under the Frederick County Personnel Rules

**A**

**The following closed session topic was added to the agenda:**

**Topic** – To discuss the job assignment of individual county employees.

**XIII. ADJOURN**

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CONSENT AGENDA DETAIL

**BUDGET TRANSFER**

1. [BT-15-073](#), Water and Sewer Department, Utilities and Solid Waste Management Division (\$0)

**GRANT**

1. [State Alien Assistance](#) Program Grant – Sheriff Jenkins  
(County Match = \$0; Grant Funding =\$20,648)

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.