



# Frederick County Fire and Rescue Advisory Board Meeting

## AGENDA

**August 10, 2015 ~7:00pm**  
**Winchester Hall 1st Floor Hearing Room**  
**12 E. Church Street, Frederick, MD**

- I. CALL TO ORDER**
- II. ROLL CALL OF VOTING AND NONVOTING MEMBERS**
- III. INTRODUCTION OF GUESTS**
- IV. APPROVAL OF PREVIOUS MEETING MINUTES**
- V. BOARD MEMBER COMMENTS**
- VI. PUBLIC COMMENTS**
- VII. EX OFFICIO MEMBER REPORTS**
  - a. County Executive
  - b. Jurisdictional Medical Director
  - c. Director of the DFRS
  - d. President, Frederick County Volunteer Fire and Rescue Association, Inc.
  - e. President, Career Fire Fighters Association of Frederick County MD, INC. International Association of Fire Fighters Local #3666
- VIII. COMMITTEE REPORTS**
  - a. Director of Volunteer Fire & Rescue
  - b. Operations Committee
  - c. Planning & Research Committee
  - d. Emergency Medical Services Committee
  - e. Budget Committee
  - f. Training Committee
  - g. Other
- IX. Discussion Items**
  - a. Old Business
    - 1. Update on Fire/Rescue Service Initiatives and Projects
    - 2. Approval of Outstanding Policies and Procedures
    - 3. Revisions of Bylaws & County Code
    - 4. Discussion of appointment and re-appointment to the Advisory Board (Battalion 2, Battalion 3, Career FF & Citizen representative)
    - 5. LOSAP Enhancements for 2017 Budget
  - b. New Business
    - 1. HIPAA Compliance Plan
    - 2. Election of Chairman and Co-Chairman
- X. Action Items**
  - a. none
- XI. Adjournment**

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**Representatives:**

- Battalion #1 - Mr. Marc E. McNeal
- Battalion #2 - Mr. David L. Remsburg
- Battalion #3 - Ms. Susan Nicol
- Battalion #4 - Mr. Randy Williams
- Battalion #5 - Mr. Timothy M. Clarke
- Career FF/Medic Rep - Lt. Warren "Jay" Schwab
- Career FF/Medic Rep - FFIII Daniel R. Winters
- Citizen Rep - Vacant
- Citizen Rep - Mr. Carroll A. Jones

**Nonvoting Representatives:**

- Frederick County Executive  
Mrs. Jan H. Gardner
- Jurisdictional Medical Director  
Dr. Jeffrey L. Fillmore
- Frederick County Fire and Rescue Services Division Director/Chief  
Tom Owens
- Frederick County Volunteer Fire and Rescue Association, Inc.  
President Eric Smothers
- Career Fire Fighters Association of Frederick County MD, Inc.-  
International Association of Fire Fighters Local #3666  
President John Neary