



FREDERICK COUNTY PLANNING COMMISSION

WINCHESTER HALL, FREDERICK, MARYLAND 21701



AGENDA

Wednesday June 8, 2016

APPROVED: _____

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NOTICES AND REMINDERS

The County's lobbying ordinance (Chapter 1-7.2 of the code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Planning Commission, the ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this ordinance, please contact the County Attorney's Office at (301) 600-1030.

Please turn off all cell phones and other electronic devices during planning commission meetings. If you must attend to business or engage in a private conversation, please exit the hearing room so as not to disrupt the meeting.

Agenda items will be reviewed in succession. It is the responsibility of the applicant and other persons of record to be prepared to discuss their agenda item during the respective session.

The Commission will break for lunch at approximately 12:30 pm if the meeting is expected to continue into the afternoon.

Providing Public Testimony

- Any individual who wishes to testify on an agenda item is required to be sworn in at the beginning of each agenda item.
- Individuals are allotted three (3) minutes and recognized organizations ten (10) minutes for each agenda item.
- Written comments must be submitted at least 72 hours in advance of the scheduled meeting to be considered by the Planning Commission.

Applicants

- All applicants and their representatives who testify are required to be sworn in at the beginning of each agenda item.
- Applicant presentations are allotted, typically fifteen (15) minutes with five (5) minute rebuttal following any public comments.
- Written comments must be submitted at least 72 hours in advance of the scheduled meeting to be considered by the Planning Commission.

Individuals requiring special accommodations for this meeting are requested to contact the County Executive's Office at 301-600-1100 (tty: use [Maryland relay](#)) to make the necessary arrangements no later than seven (7) working days prior to the meeting.

Any correspondence to the Planning Commission can be sent to: planningandzoning@frederickcountymd.gov

Upcoming Planning Commission Meetings

(1st Floor Hearing Room, Winchester Hall)
Wednesday July 13th @ 9:30 a.m.

For more information contact

Department of Planning or
Development Review
Phone: 301-600-1138



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ITEM	TIME	ACTION REQUESTED
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9:30 A.M.

1. **PLEDGE OF ALLEGIANCE**
2. **MINUTES TO APPROVE** DECISION
May 11, 2016
3. **PLANNING COMMISSION COMMENTS** INFORMATIONAL
4. **AGENCY COMMENTS / AGENDA BRIEFING** INFORMATIONAL
5. **SITE PLAN** DECISION
a) Casabella Commons Concept Plan
The Applicant is requesting Concept Site Development Plan approval for a Village Center mixed use development of four structures (expansion of 2 existing buildings and construction 2 new buildings) to include 12,600 s.f. of office and retail uses, a 4,400 s.f. nursery school, and two residential apartments (3,600 s.f. total) located on a 2.3-acre site. Located on the west side of Urbana Pike adjacent to and south of, Urbana Elementary. Tax Map 96, Parcels 28, and 96-98; Zoned: Village Center (VC); Region: Urbana; File: SP-06-04, AP 16307
6. **2015 ANNUAL REPORT** DECISION
Staff will present the 2015 Annual Planning Report, which highlights planning activities of the Division and development activity that occurred during 2015. The report will be presented for the Planning Commission's approval to forward to the Maryland Department of Planning.

Denis Superczynski, Principal Planner

Jim Gugel, Planning Director