



Frederick County Fire and Rescue Advisory Board Meeting

AGENDA

October 10, 2016 ~ 7:00pm
Winchester Hall 3rd Floor Hearing Room
12 E. Church Street, Frederick, MD

- I. **CALL TO ORDER**
- II. **ROLL CALL OF VOTING AND NONVOTING MEMBERS**
- III. **INTRODUCTION OF GUESTS**
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES**
- V. **BOARD MEMBER COMMENTS**
- VI. **PUBLIC COMMENTS**
- VII. **EX OFFICIO MEMBER REPORTS**
 - a. County Executive
 - b. Jurisdictional Medical Director
 - c. Director of the DFRS
 - d. President, Frederick County Volunteer Fire and Rescue Association, Inc.
 - e. President, Career Fire Fighters Assn. of Frederick County MD, Inc.; Internat'l Assn. of Fire Fighters Local #3666
- VIII. **COMMITTEE REPORTS**
 - a. Director of Volunteer Fire & Rescue
 - b. Operations Committee
 - c. Planning & Research Committee
 - d. Emergency Medical Services Committee
 - e. Budget Committee
 - f. Training Committee
 - g. Other
- IX. **Discussion Items**
 - a. Old Business
 - 1. Update on Fire/Rescue Service Initiatives and Projects
 - 2. Protective Clothing for Volunteers
 - 3. Volunteer Member Database
 - 4. Volunteer Officer Standards
 - 5. Volunteer Accreditation Process
 - 6. Hayward Road Fire Station Site
 - 7. LOSAP
 - 8. Thurmont Ambulance Company
 - b. New Business
 - 1. County Executive Strategic Plan – Fire-Rescue Goals
 - 2. Fire-Rescue Service Plan
- X. **Action Items**
 - a. Communications Manual
 - b. Special Operations Training Policy
 - c. Operational Guidelines for Structural Fires
- XI. **Closed Session to Discuss Personnel Matter** (per Ann. Code of MD., General Provisions Art., § 3-305 (b)(1)(ii) – to discuss a personnel matter that affects one or more specific individuals
- XII. **Adjournment**

Representatives:

- Battalion #1 - Marc E. McNeal
- Battalion #2 - David L. Remsburg
- Battalion #3 - Susan Nicol
- Battalion #4 - Vacant
- Battalion #5 - Timothy M. Clarke (Chair)
- Career FF/Medic Rep - Lt. Warren "Jay" Schwab
- Career FF/Medic Rep - Captain Chad Cave (Co-Chair)
- Citizen Rep - Susan Reeder Jessee
- Citizen Rep - Vacant

Non-Voting Representatives:

- Frederick County Executive, Mrs. Jan H. Gardner
- Jurisdictional Medical Director, Dr. Jeffrey L. Fillmore
- Frederick County Fire and Rescue Services Division Director/Chief Tom Owens
- Frederick County Volunteer Fire and Rescue Assn., Inc. President Eric Smothers
- Career Firefighters Assn. of Fred. Co. MD, Inc. & IAFF Local #3666 Pres. John Neary