

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
3rd FLOOR MEETING ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
June 24, 2015
8:00 A.M.**

1. Approval of Minutes – April 15, 2015
 - 1a. Open Meeting
 - Closed Meeting (vote in closed session)
 - 1b. Voting Record (4/15/15)

2. Status of Assignments
 - 2a. IA Status Report (some discussions will need to take place in closed session below)
 - 2b. Audit Recommendations Log and Misc. Follow-Ups

3. IIAA Resolution
 - 3a. IIAA Bill

4. Special Projects
 - 4a. Towing
 - 4b. FCC Overtime Analysis
 - 4c. Permitting
 - 4d. Mail Procedures

5. IIAA
 - 5a. IIAA Chair and Vice Chair Nominations/Vote
 - 5b. State of the County
 - 5c. Doris White's Last Meeting

6. Risk Assessment
 - 6a. FY15-16 IIAA Requests for Top 60 Risks
 - 6b. FY15 Internal Audit Work Plan
 - 6c. Internal Audit Division 5-Year Work Plan

7. Fraud Hotline
 - 7a. FCG: 1
 - 7b. FCPS: None
 - 7c. FCC: N/A

8. Other Business

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.

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9. Closed Session

A closed session will be held at the end of the meeting in accordance with: Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function.

- 9a. Topic: Approve the closed meeting minutes of May 20, 2015
- 9b. Topic: Review contractors' monthly status reports
- 9c. Topic: Review, approve, issue FCG P-Card Planning Survey and Risk Assessment
- 9d. Topic: Review, approve, issue task order for FCG Payroll and Timesheet Controls
- 9e. Topic: Review, approve, issue task order for FCPS Payroll and Timesheet Controls
- 9f. Topic: Review, approve, issue task order for FCG PCard Testing Phase
- 9g. Topic: Review, approve, issue task order for LOSAP

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

10. Adjournment

**NEXT MEETING JULY 15, 2015 AT 8:00am
WINCHESTER HALL, 3RD FLOOR MEETING ROOM
12 E. CHURCH STREET**

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