

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
WINCHESTER HALL  
2<sup>nd</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET, FREDERICK, MD 21701  
WEDNESDAY, MARCH 20, 2019  
8:00 A.M.**

1. Other Business
  - 1a. Meeting Structure (County Attorney to advise)
2. Approval of Minutes – January 16, 2019
  - 2a. Open Session Meeting
  - 2b. Closed Session Meeting
  - 2c. Voting Record (1/16/19)
3. Status of Assignments
  - 3a. IA Status Report
  - 3b. SC&H Monthly Status Reports
  - 3c. Audit Recommendations Log
4. Audit Reports
  - 4a. DRAFT: Report 18-04; Frederick County Government Towing Contract Services
  - 4b. DRAFT: Report 18-06; Frederick County Government Ambulance Billing Services
5. IIAA FY18 Annual Report
  - 5a. DRAFT: IIAA FY18 Annual Report
6. Fraud Hotline
  - 6a. FCG – None
  - 6b. FCC - None
  - 6c. FCPS – 1 noted; Assigned to appropriate personnel for investigation; will submit details with conclusion on quarterly report
7. Other Business
  - 7a. Hotel Rental Tax Memorandum
  - 7b. FCVFRA
  - 7c. RFP Process
  - 7d. Annual Financial Report Summary Memo
  - 7e. Administrative Reclassification

Adjournment

**NEXT MEETING APRIL 17, 2019 AT 8:00am  
WINCHESTER HALL, 2<sup>ND</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.