

**CAC Executive Board Meeting Minutes**  
**Thursday, August 16, 2018 CSD Conference Room – 1:00 PM**

**Present:** Lynn Davis-CAC, Lindy Angel-Frederick State’s Attorney’s Office, Monica Grant-Frederick County Citizens Services Division, Andy Crone-Frederick Sheriff’s Office, Joe McCallion-Frederick Sheriff’s Office, Ed Hargis-Frederick Police Dept., Dereck Shakelford-City of Frederick, Cindy Miller-Friends of the CAC, and Athena Edsall-CAC

- I. Welcome and Sign In**
- II. Approval of May’s Meeting Minutes**
- III. Director’s Report**
  - a. Lynn reports that the number of CAC clients served is trendy upward. This quarter, 265 clients were served-the highest number yet. Advocacy encounters almost doubled from 567 in FY17 to 1091 in FY18. The number of counseling sessions increased and the number of medical exams decreased. MDT attendance has gone up with an average of 16 people attending per meeting. This was the first quarter where we had 1 attendee from every partner agency.
  - b. CAC was awarded \$54,398 in VOCA funds. Additional VOCA funds were released. The CAC applied for additional 240k and is waiting to hear if it was granted.
- IV. MOU Revision**
  - a. Executive Board Members reviewed and revised MOU. Lynn will send out final draft with agreed revisions.
- V. Partnerships**
  - a. Lynn has been working with FCPS to get staff trained in Traumatized Modality, ACEs, and breathing techniques for students.
  - b. Handle with Care will be starting in FCPS.
  - c. CAC is working with Dept. of Juvenile Services to implement ACEs screening.
  - d. Lynn was asked to present on trauma at workshops for MDSE for Behavior Support Specialists.
- VI. New Business**
  - a. HTRT used CAC after hours for adult victims
  - b. Friends of the CAC received over 3k from basketball tournament sponsored by Frederick Police Department.

Next Meeting – November 3, 2018