

CAC Executive Board Meeting Minutes

February 16, 2017

PSTF Conference Room - 1:00 PM

Present: Lynn Davis-CAC, Katherine Murray-FMH, Monica Grant-FCG Citizen's Services, Ed Hargis-Frederick Police Dept., Charlie Smith-SAO and Athena Edsall-CAC

I. Welcome and Sign In

II. Approved December Meeting Minutes

III. CAC Director's Report:

- a. **Children Served** – Lynn reports CAC is seeing average to above average numbers of children being served at CAC. She credits this to a good use of utilization of CAC's services.
- b. **Hodge** - Lynn reports that the Hodge is providing his presence for interviews, court, and counseling sessions. Other area providers are seeing benefits of having facility dogs. Heartly House and Baltimore CAC are applying for dogs as well.
- c. **Forensic Interviews** – Kristen Dunn is tracking all cases that screen into DSS. 75% that fit criteria for CAC interviews are coming into CAC. 82% of interviews done at CAC are conducted by Kristen Dunn. It was discussed that having a backup forensic interviewer would be beneficial if Kristen Dunn wasn't able to conduct the interview (due to vacations, trainings, etc.). It was suggested that Lynn research what would be required to get a second CPS worker trained for forensic interviewing.
- d. **Medical Exams** – Lynn reports the number of exams have decreased; 88 in 2015, 51 in 2016. Katherine Murray reports that FMH's cases have increased for all abuse, including strangulation.
- e. **Counseling** – Lynn reports numbers are about the same.
- f. **Warm Line Calls** – Lynn reports numbers are about the same.
- g. **Data Collection from Partners** – Lynn stated that data is starting to come in. Every six months she will share the data that is provided by partners (SAO, DSS, etc.)
- h. **Secondary Trauma Training** – Lynn reports that there is good commitment among the partners to attend trainings.
- i. **Presentations** – Lynn reports that 130 people have been attended CAC-facilitated presentations to raise awareness about issues of child maltreatment including recognizing and responding, as well as increasing understanding about the impacts of adversity in childhood and the need for trauma-informed approaches
- j. **Maintain Accreditation** – Lynn is working on revision of policies and procedures
- k. **CAC response to the Commercial Sexual Exploitation of Children** – Pam Holtzinger is co-chairing the new Frederick County Human Trafficking Task Force.
- l. **Staffing** – CAC is now fully staffed. Jenny Veith is back from leave and Meaghan Tarquinio has started as our Family Advocate.