

**ROADS BOARD OF FREDERICK COUNTY**  
**MEETING MINUTES FOR MONDAY, MARCH 4, 2019**

**~Approved~**

Present were Roads Board members: Paul Fitzgerald, AIA, Chairperson; Steve Haller, Vice Chairperson Stephen Burd; Barbara Wyatt; Jim Bonneville, Phil Dacey, Council Liaison.

Also present were County staff: Charles Nipe, Director, Division of Public Works; Robert Shen, P.E. Department Head, Department of Engineering and Construction Management; Jason Stitt, P.E., Chief, Office of Transportation Engineering; Dave Olney, Project Manager, Office of Transportation Engineering.

*(Official minutes of the Roads Board meetings are kept on file in the Department of Engineering and Construction Management. To view agendas, approved meeting minutes, and video recorded Roads Board meetings, visit the County's website at [www.FrederickCountyMD.gov/roadsboard](http://www.FrederickCountyMD.gov/roadsboard)*

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- A. The Frederick County Roads Board met on Monday, March 4, 2019, at 7:00 p.m. for their quarterly public meeting. The meeting is located in the second floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The meeting was called to order by Acting Chairperson, Paul Fitzgerald and was followed by evacuation instructions and the recitation of the Pledge of Allegiance.
- B. Introduction of the members of the Roads Board was led by Mr. Fitzgerald. Mr. Shen introduced the County staff members.

**II. PUBLIC COMMENTS**

Public comment was heard from:

- A. Michelle Rogers, 7767 Black Road [\(At 00:08:20 of the video\)](#) The resident advised that this is a private lane and is collapsing. An agreement between the ten homeowners on this lane cannot be made on how to fix the problem. She is asking for guidance from the roads board. Approximately eighteen vehicles travel this road daily, not including deliveries and visitors. A presentation was delivered including pictures. She feels this is a public safety matter as well because of ambulance and emergency personnel. She would like the county to come out to make emergency repairs because of this. She feels the county has played a role in letting ten homes being built on this lane when it is platted for four.
- B. Stephen Palmer, 7615 Black Road [\(At 00:19:20 of the video\)](#) The resident stated he was on the original driveway agreement in 1994. Some of the deeds do hold wording concerning the driveway. He feels the County holds responsibility for the error of the number of lots. He was never notified that the land lots were being sold and now they hold access through his property. He would like Black Road moved to a proper location. He questions if he needs a panhandle and why were lots developed that do not have to touch Black Road. Also, why wasn't he ever notified of the other lot owners access through is property? A neighbor wants to put in his own driveway, if he does this correctly, he thinks the other neighbors would come on board. He also advised that the housing numbers are misconstrued and it would be hard for emergency personnel to locate someone.

- C. Stephen Green, 7901 Black Road ([At 00:47:51 of the video](#)) Resident stated he owns the 3<sup>rd</sup> property. He stated that Mr. Palmer stated his like concerns and questions. Also stated that there was to be three driveways that all the properties were to be distributed over but the panhandle is unused. He feels it is a planning and permitting issue since the only 3 property owners that want the road moved to its final position and they are needing to find legal representation.
- D. Chris Rogers, 7767 Black Road ([At 00:51:30 of the video](#)) Passed on commenting.
- E. Wayne Sanders, 7905 Black Road ([At 00:51:54 of the video](#)) He is one of the back owners that is land locked. His understanding is this land has been where it is for about thirty years and has really taken a hit with the weather and it is needing repair. The relocation is the hurdle and it is a deeded easement. He stated there are actually 5 properties that the deeded easement traverses.
- F. Lisa Black, 7917 Black Road ([At 00:54:54 of the video](#)) She stated that her property was number six on the map that was shown. She has a right of way and they built her house according to where the road is. If the road is moved she isn't capable of moving her house.

III. **OLD BUSINESS** ([At 00:02:15 of the video](#))

- A. Approval of minutes of September 10, 2018:  
Mr. Burd motioned to accept and it was seconded by Mr. Bonneville. The motion carried.
- B. Removal of Dahlgren Road and Harley Road from the Rural Roads Program ([At 00:02:57 of the video](#)) Mr. Shen advised that the staff is creating a petition for both Harley Road and Dahlgren Road. It will be presented to the County Council. They will hold a public hearing. The date will then be determine and a decision will be rendered.
- C. Teen Barnes Road Draining and Safety Concerns ([At 00:03:40 of the video](#)) Mr. Stitt advised that an evaluation and some drainage repairs have been completed. There is some under drainage that is to be repaired still. A follow up letter was sent to the residents and a copy of this letter was given to the Roads Board as well.
- D. Old Annapolis Road Safety Concerns ([At 00:04:55 of the video](#)) Mr. Stitt advised that speed and sight distance concern was addressed. Crews have performed trimming and brush clearing. A traffic study was also performed. Recommendations is to install raised pavement markings. This is being contracted out and should be installed this summer.

IV. **NEW BUSINESS**

- A. An Abbreviated History of the Roads Board – Staff Presentation by Jason Stitt. This was presented, briefly, in fifteen slides and can be viewed [at 01:10:00 of the video](#).
- B. Black Road ([Various](#)) – Chuck Nipe discussed the Benefit Assessment petition information that is for improving the existing road and not moving it. Residents would have to file a petition, the county could take care of the work and then the residents would be billed for the work through their property bill. He also advised that a common driveway is not something that the Roads Board would be involved in. Mr. Stitt spoke concerning the Benefit Assessment. They would share the cost for ten years on their tax bills. These process details were sent to Mrs.

Rodgers. There is a thirty foot right away and this would have to be bumped out to fifty feet to meet minimum public road standards. The residents would lose the private road status and the right away would then be owned by the county. This happens with the Benefit Assessment. Mrs. Wyatt asked if the county would be willing to accept a dead end road and Mr. Stitt advised that there would need to be somewhere to turn around. He also advised that the maximum length of a cul de sac is three thousand feet. Councilman Dacey asked if this meant only part of the cul de sac would be maintain and Mr. Stitt advised that that is correct and that there are some roads like this already in the County. Mr. Haller just became aware of this is recently and offered his support to the residents.

- C. Livable Frederick – Rural Roads **(At 01:23:43 of the video)** Susan Hanson representing Friends of Rural Roads presented a presentation concerning the Frederick County Rural Roads Program. She was asking for a vote to include the Rural Roads Program in the Livable Frederick Plan and include preservation of “little paved roads” in the Livable Frederick Plan. The motion carried 3 to 2 with Mr. Burd, Mrs. Wyatt and Mr. Fitzgerald accepting. Mr. Haller and Mr. Burd opposing.

**V. CIP AND OTHER PROJECT UPDATES (At 01:55:15 of the video)**

**A. Pavement Management Program –**

- FY18/19 Tar and Chip – FY18 is 100% complete. FY19 is commencing next construction season. Starting back in the spring 2019.
- FY18 Overlay – 42% complete. Starting back in the spring 2019.
- FY18 Patch and Repair – 30% complete. Starting back in the spring.
- FY19 Overlay – Awarded and starting in the spring 2019.
- FY19 Patch and Repair – Opens March 13, 2019.
- FY19 Surface Coat – Opens for bid at the end of March 2019.
- FY20 Overlay – Opens for bid at the end of March 2019.
- MD 75 Truck Turnarounds – substantially complete

**B. Monument Road – Final stabilizing starting in the spring**

**C. Gas House Pike Bridge Replacement – Slated for bid in the fall 2019, construction complete in Fall 2021.**

**D. Gas House Pike Bridge Improvements, Boyer Mill Road to Frederick City Limits – 65% design milestone. In the CIP for construction funding in 2021.**

**E. Bridge Joint Replacement –Devilbiss Road, Links Road and Timmons Road. Bid in the spring 2019.**

**F. Hoovers Mill Bridge Rehab –60% design complete. January 2020 advertising for the construction bids.**

**G. Stevens Road Bridge Rehab - 50% design complete. Funding was request for FY20.**

**H. Christopher Crossing Widening - Design for the county section in July 2019.**

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VI. **HIGHWAY OPERATIONS UPDATES (Charles Nipe) (At 01:59:00 of the video)**

- A. May 2018 Storm Repair Update – Per FEMA, the two slopes at Roy Shafer and Poffenberger are needing to be put out for bid to be eligible for reimbursement. The bid process starting in May/June and commencement is tentative for late summer/early fall 2019. Mt. Zion is being completed in house and starting shortly.

VII. **ROADS BOARD ISSUES (At 02:24:32 of the video)**

- A. Mr. Haller requested that the members of the board receive a copy of the letter once it is drafted.

VIII. **ADJOURNMENT (At 02:01:24 of the video)**

With there being no further business, the meeting was adjourned. The next meeting will be held June 3, 2019, at 7:00 p.m. on the second floor Winchester Room of Winchester Hall, 12 East Church Street, Frederick, Maryland.

Respectfully submitted,

Stephanie Richards  
Division of Public Works  
Office of Highway Operations

cc: All via email:  
Roads Board Members  
County Staff Attendees