



## Frederick County Commission For Women

401 Sagner Avenue  
Frederick, MD 21701  
(301) 600-1066

CFW@FrederickCountyMD.gov

[www.FrederickCountyMD.gov/fccfw](http://www.FrederickCountyMD.gov/fccfw)

[www.Facebook.com/fccfw](http://www.Facebook.com/fccfw)



### Public Meeting Minutes

May 14, 2019

7:00 pm, Winchester Hall, Frederick MD 21701 (3rd Floor Conference Room)

#### COMMISSIONERS

**Annie Jones**  
*President*

**Rosario Campos**  
*Vice President*

**Lakshmi Darbha**  
*Recorder*

None  
*Treasurer*

**Lois Jarman**  
*Past President*

Karen Czapanskiy  
Kimba Green  
Shauna Mulcahy  
Maura Page

*The Commission for Women meets the second Tuesday of every month (except July) at 7:00pm. The public is invited.*

The Commission for Women is a program of the Frederick County Government

Commissioners Present: Annie Jones, Rosario Campos, Shauna Mulcahy, Lakshmi Darbha, Maura Page, Lois Jarman, Kimba Geen, Karen Czapanskiy  
Commissioners Absent: none  
Guests: Athena Edsall, Melissa Atherholt, Desiree Tucker, Jean LaPadula, Heather Moreno, and Valerie Dougherty

President Annie Jones called the meeting to order at 7:04 pm, a quorum was present.

#### I. Executive Committee Report

a. Updates to bylaws – these will be updated to model and use parallel language similar to the Human Relations Commission

b. Summer intern: Jordan will be starting in June. She would like to focus on human trafficking and will help us focus on youth outreach

c. Budget proposal update: County Executive recommended to the County Council that we will receive \$2,500 again for the upcoming fiscal year. We did find out that we were never actually given a check for the past grant year. Annie and Valerie are looking into this further to ensure we receive payment. It also is noted that Jessica Kent resigned in April as our treasurer. Valerie is submitting her application to serve again.

d. Office space update: They are shifting around a lot of the space at the Sagner office. We will still have desk space that we will not have to share; however, we will have very limited storage space. We will need to reduce the amount of items we have. We will coordinate volunteers to help clean out the office space.

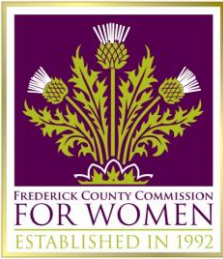
e. Quarterly Financial Report: holding steady over the past 4 quarters. We are going to set up an auto bill pay for our phone bill for the next fiscal year.

f. Date for annual retreat and planning meeting: will be held at Karen's this year on July 28<sup>th</sup> from 10:00 AM – 4:00 PM.

***Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.***

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2018 FCCFW

Rev. 08/13/18



## Frederick County Commission For Women

401 Sagner Avenue  
Frederick, MD 21701  
(301) 600-1066

CFW@FrederickCountyMD.gov

[www.FrederickCountyMD.gov/fccfw](http://www.FrederickCountyMD.gov/fccfw)

[www.Facebook.com/fccfw](http://www.Facebook.com/fccfw)



### COMMISSIONERS

**Annie Jones**  
*President*

**Rosario Campos**  
*Vice President*

**Lakshmi Darbha**  
*Recorder*

None  
*Treasurer*

**Lois Jarman**  
*Past President*

Karen Czapanskiy  
Kimba Green  
Shauna Mulcahy  
Maura Page

*The Commission for Women meets the second Tuesday of every month (except July) at 7:00pm. The public is invited.*

The Commission for Women is a program of the Frederick County Government

## II. Commission Business

### a. Outreach

#### i. Past Events

- i. Valerie attended a presentation from The Community Foundation regarding the 2018 Human Needs Assessment. It would be beneficial to invite someone to come to a meeting to discuss this to the Commission.

#### ii. Upcoming Events

- i. Kimba shared that the Chamber of Commerce wants to work with us on a women's leadership group. The group is still in the very beginning stages.

### b. Legislative

- i. No updates. Lois did have a conversation with Karen Lewis-Young and she wanted to do an event for the 100<sup>th</sup> anniversary of women's right to vote. There was discussion on a few ideas for a March 2020 event. A separate committee will need to be formed for planning. We will discuss this more at the July planning retreat.

### c. SheLEADS

- i. Students are finalizing their surveys. They are bringing them to the session this upcoming Sunday.
- ii. The next sessions are May 19<sup>th</sup> and June 9<sup>th</sup> from 12:00-2:00 at CoWork.

### d. Human Trafficking

- i. Heather Moreno, from Heartly House, presented at the meeting. She focuses on human trafficking issues affecting Frederick County. She worked on the task force and wants to continue to work with the Commission and collaborate.
- ii. She does a lot of community outreach. She specifically goes to agencies and trains them on how to respond and interact with someone who might have been trafficked.
- iii. Heartly House just added human trafficking into their mission statement.
- iv. Training was recently provided to counselors through Frederick County Public Schools, nurses and behavior support specialists.
- v. Heather shared some of the resources and materials that they use when training agencies.

## III. Commissioner/Guest Announcements

- i. Maura: Fall Community Service Fair at Hood College will be held on September 12<sup>th</sup>.

***Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.***

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2018 FCCFW

Rev. 08/13/18



**Frederick County Commission For Women**

401 Sagner Avenue  
Frederick, MD 21701  
(301) 600-1066

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



**COMMISSIONERS**

**Annie Jones**  
*President*

**Rosario Campos**  
*Vice President*

**Lakshmi Darbha**  
*Recorder*

None  
*Treasurer*

**Lois Jarman**  
*Past President*

Karen Czapanskiy  
Kimba Green  
Shauna Mulcahy  
Maura Page

- ii. Lois: Had the opportunity to view the film, “No Small Matter” at the Mental Health Association. It is not available for public viewing yet, but take the opportunity to see it when you can.
- iii. Karen: there has recently been an article released that there should be free pre-k education for children who were exposed to lead. She will email out the link.
- iv. Kimba: Come out to see “Calling Dr. Freud” at New Spire Arts on May 17<sup>th</sup> and May 18<sup>th</sup>.
- v. Lakshmi: It is National Women’s Health Week during May 12<sup>th</sup> through May 19<sup>th</sup>.

**IV. The meeting was adjourned at 8:07 pm and followed by closed session for members.**

**Approval of new Commissioners for FCCFW membership**

- i. The motion to vote to approve application for Commissioner for Valerie Dougherty was made by Annie and seconded by Lakshmi. The motion passed. Ms. Dougherty was recommended to the county for appointment.

*The Commission for Women meets the second Tuesday of every month (except July) at 7:00pm. The public is invited.*

The Commission for Women is a program of the Frederick County Government

***Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.***

The FCCFW is a non-partisan organization that does not discriminate on the basis of gender, age, race, ethnicity, sexual orientation, religion, education, employment, economic standing, political affiliation or national origin. © 1993-2018 FCCFW Rev. 08/13/18