



## Frederick County Commission For Women

401 Sagner Avenue  
Frederick, MD 21701  
(301) 600-1066

CFW@FrederickCountyMD.gov

[www.FrederickCountyMD.gov/fccfw](http://www.FrederickCountyMD.gov/fccfw)

[www.Facebook.com/fccfw](https://www.Facebook.com/fccfw)



## Public Meeting Minutes

June 11, 2019

7:00 pm, Winchester Hall, Frederick MD 21701 (3rd Floor Conference Room)

### COMMISSIONERS

**Annie Jones**  
*President*

**Rosario Campos**  
*Vice President*

**Lakshmi Darbha**  
*Recorder*

None  
*Treasurer*

**Lois Jarman**  
*Past President*

Karen Czapanskiy  
Kimba Green  
Shauna Mulcahy  
Maura Page  
Cindy Shubin  
Desiree Tucker  
Marguerite Vacca-Kay

*The Commission for Women meets the second Tuesday of every month (except July) at 7:00pm. The public is invited.*

The Commission for Women is a program of the Frederick County Government

Commissioners Present: Annie Jones, Shauna Mulcahy, Lakshmi Darbha, Maura Page, Lois Jarman, Kimba Geen, Karen Czapanskiy, Desiree Tucker, Cindy Shubin, Marguerite Vacca-Kay  
Commissioners Absent: Rosario Campos  
Guests: Melissa Atherholt, Athena Edsall, Valerie Dougherty

President Annie Jones called the meeting to order at 7:07 pm, a quorum was present.

### I. Presentation by Dr Rachel Mandel, Community Foundation of Frederick County

Overview of the results of 2018 Frederick County Human Needs Assessment Report was shared followed by a question and answer session. A summary of key findings and strategic initiatives include the following needs:

- i. Supporting families with children
- ii. Preparing for an aging population
- iii. Responding to substance use disorder (SUD)

The complete report can be accessed at:

[www.FrederickCountyGives.org/NeedsReport](http://www.FrederickCountyGives.org/NeedsReport)

For more information contact: Elizabeth Y. Day, President & CEO  
([president@FrederickCountyGives.org](mailto:president@FrederickCountyGives.org) or 301-695-7660)

### II. Executive Committee Report

**a.** New Commissioner appointments and re-appointments: Appointments of new Commissioners Cindy Shubin, Desiree Tucker and Marguerite Vacca-Kay and re-appointments of current commissioners Kimba Green and Maura Page were confirmed at the County Council meeting on May 21. The appointment of Melissa Atherholt and Valerie Dougherty (acting Treasurer) by the County Council are awaited.

**b.** Summer Intern: Jordan from Hood College has signed up for an internship in June. She is interested in working on Human Trafficking issues.

***Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.***

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Rev. 08/13/18



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- c. Budget Proposal Update: County approved a budget of \$2500 for FY2020. Previously the check for FY19 (\$2000) was received from the county.
- d. Office Space Update: The office room needs to be vacated by end of the week. Commission will be given a desk space. The items will be moved out of the office to a temporary location.
- e. Annual Retreat/ Planning Meeting: The meeting is finalized for July 28 (10am-4pm) at Karen Czapinskiy's home. Kimba Green volunteered to organize the meeting. Ideas and topics should be sent to Kimba.
- f. Meeting Minutes Approval: Motion to approve the May 2019 Meeting Minutes was made by Shauna and seconded by Kimba. A correction of the name "La Padula" was pointed out by Maura. The motion passed unanimously for corrected meeting minutes.

### III. Commission Business

#### a. Outreach: Rosario/Lakshmi

##### i. Past Events:

Lakshmi attended the United Kindness in Coalition meeting (June 10).

The group is working on an FCPS video competition against bullying.

##### ii. All upcoming events and news shared regularly on CFW facebook page

#### b. Legislative: No updates

#### c. SheLEADS: Annie

##### i. Met May 9, June 19 noon-2pm.

##### ii. Upcoming meetings July 14 and July 21 from noon- 2pm at Cowork Frederick.

##### iii. Date of Frederick County Youth Summit: Saturday, September 27<sup>th</sup> from 11am to 3pm. (4 topics with half an hour keynote talks).

#### d. Human Trafficking: Annie/Kimba

Human Trafficking task force is working on training videos for hotel staff

#### e. Annual Awards Dinner: Kimba

##### i. 2019 RAW event update (Mar 21, 2019). The Revenue and expenses details were shared for the event.

##### ii. 2020 RAW event planning: Mar 12, 2020 or Mar 26, 2020 at Ceresville Mansion. An estimated budget was shared

### IV. Commissioner Announcements

Lois: Celebration of Frederick County Women in Office by release of a photo-tribute to women who ran in the elections for offices at Frederick

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County and Maryland state. A list of 28 women serving was shared with the members.

Lois: Frederick Pride event June 22

Karen: Taste of Emerge Maryland helps women and minorities run for office. Upcoming dates for their events are July 27 (Bel Air), Aug 17 (Mt. St Mary's Frederick campus) and Sep 21 (Langley park).

**V. The meeting was adjourned at 8:42 pm and followed by a closed session for members.**

**Next public meeting is August 13th, at 7pm.**

**The Commission for Women does not have a public meeting in July.**

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