

ROADS BOARD OF FREDERICK COUNTY
MEETING MINUTES FOR MONDAY, SEPTEMBER 9, 2019

~Approved~

Present were Roads Board members: Jim Bonneville; Acting Chair, Barbara Wyatt; Hilari Varnadore; Stephen Burd; Council Liaison, Phil Dacey.

Also present were County staff: Charles Nipe, Director, Division of Public Works; Robert Shen, P.E. Department Head, Department of Engineering and Construction Management; David Ennis, P.E., Department Head, Department of Highway and Facility Maintenance; Jason Stitt, P.E., Chief, Office of Transportation Engineering; Dave Olney, Project Manager, Office of Transportation Engineering; Michael Ramsburg, Superintendent, Office of Highway Operations; David Stonesifer, Manager, Office of Highway Operations; and Amanda Whitmore, Historic Preservation Planner, Office of Planning and Permitting.

(Official minutes of the Roads Board meetings are kept on file in the Department of Engineering and Construction Management. To view agendas, approved meeting minutes, and video recorded Roads Board meetings, visit the County's website at www.FrederickCountyMD.gov/roadsboard)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The Frederick County Roads Board met on Monday, September 9, 2019, at 7:00 p.m. for their quarterly public meeting. The meeting is located in the second floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The meeting was called to order by Barbara Wyatt and was followed by evacuation instructions and the recitation of the Pledge of Allegiance.
- B. Introduction of the members of the Roads Board was led by Mrs. Wyatt. Mr. Shen introduced the County staff members.

II. PUBLIC COMMENTS

Public comment was heard from:

- A. Joanne Coates-Hunter, 3630 Poffenberger Road [\(At 00:02:55 of the video\)](#) Resident is the Director of Fox Haven Farm & Learning Center thanked the Rural Roads Program for what they do.
- B. David Hunter, 3630 Poffenberger Road [\(At 00:06:14 of the video\)](#) Resident was speaking on behalf of Friends of Rural Roads. He requested that the board reject DPW's revisions to the rural roads program as well as to vote to implement a rural roads task force and a recommendation be forthcoming in six months. A task will be added to the agenda for this.
- C. Jane Thompson, 22621 West Harris, Dickerson [\(At 00:10:02 of the video\)](#) Resident is with the Rustic Roads Advisory Committee in Montgomery County. She wants to see the scenic road program enhanced.

III. OLD BUSINESS [\(At 00:024:56 of the video\)](#)

- A. Approval of minutes of June 3, 2019:
Mr. Burd motioned to accept and it was seconded by Mr. Bonneville. The motion carried.

IV. **NEW BUSINESS**

- A. Roads Board Vacancy – Chair and Vice Chair **(At 00:25:37: of the video)** Jason Stitt spoke concerning the vacancies. Mr. Bonneville motioned to wait until Mr. Haller returned to vote and this was seconded by Mr. Burd. The motions carried.
- B. Office of Highway Operations – New Superintendent **(At 00:30:25 of the video)** Dave Ennis introduced Michael Ramsburg as Highways new Superintendent.
- C. Rural Roads Program Policy - Deferred **(At 00:31:00 of the video)**
- D. Refresh of Rural Roads Program - **(At 00:32:04 of the video)** Amanda Whitmore discussed the Rural Roads Program and a Scenic Roads designation. She advised that they are looking into increasing promotion efforts like other surrounding counties. This will be added to the future agenda.

V. **HIGHWAY OPERATIONS UPDATES (At 00:40:00 of the video)**

- A. Snow Remove Preparation is starting in October. Plows and salt spreads are put on, tested and calibrated.
- 51 10-ton trucks
 - 16 1-ton trucks
 - 12 other trucks and
 - Other assorted other equipment
 - 44 contract trucks available
 - 25 contract loaders available
 - Salt - 25,000 ton capacity of salt can be stored. We are at approximately 60%. More salt will be ordered in the Fall to get us to close to 100%
 - Salt brine - 60,000 gallon capacity

VI. **ROADS BOARD ISSUES (At 00:47:46 of the video)**

- A. Mrs. Wyatt asked to be kept in the loop concerning the task force for Rural Roads. Mr. Nipe advised that a report will be presented in December.

VII. **ADJOURNMENT (At 00:48:16 of the video)**

With there being no further business, the meeting was adjourned. The next meeting will be held December 2, 2019, at 7:00 p.m. on the second floor Winchester Room of Winchester Hall, 12 East Church Street, Frederick, Maryland.

Respectfully submitted,

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~ **Approved** ~

Stephanie Richards
Division of Public Works
Office of Highway Operations

cc: All via email:
Roads Board Members
County Staff Attendees