

ROADS BOARD OF FREDERICK COUNTY
MEETING MINUTES FOR MONDAY, DECEMBER 2, 2019

~Draft~

Present were Roads Board members: Jim Bonneville; Barbara Wyatt; Hilari Varnadore; and Vice-Chairman Steven Haller; Council Liaison, Phil Dacey.

Also present were County staff: Charles Nipe, Director, Division of Public Works; Robert Shen, P.E. Department Head, Department of Engineering and Construction Management; David Ennis, P.E., Department Head, Department of Highway and Facility Maintenance; Amanda Radcliffe, Engineer, Office of Transportation Engineering; Dave Olney, Project Manager, Office of Transportation Engineering; Michael Ramsburg, Superintendent, Office of Highway Operations; David Stonesifer, Manager, Office of Highway Operations; and Stephanie Richards, Office of Highway Operations.

(Official minutes of the Roads Board meetings are kept on file in the Department of Engineering and Construction Management. To view agendas, approved meeting minutes, and video recorded Roads Board meetings, visit the County's website at www.FrederickCountyMD.gov/roadsboard)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The Frederick County Roads Board met on Monday, December 2, 2019, at 7:00 p.m. for their quarterly public meeting. The meeting is located in the second floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The meeting was called to order by Mr. Haller and was followed by evacuation instructions and the recitation of the Pledge of Allegiance.

II. PUBLIC COMMENTS

Public comment was heard from:

- A. Peter Pearre, 14122 Pearre Road [\(At 00:07:55 of the video\)](#) Resident thanked the worker whom was working on Pearre Road for doing such a good job. He spoke of his concerns with the intersection at Coppermine and Green Valley. Mr. Shen advised that the speeding and sight concern would be brought up with SHA at the following evening's regularly scheduled quarterly meeting. He will advise the board at the next meeting.
- B. Susan Hanson, Poffenberger Road [\(At 00:33:14 of the video\)](#) Resident wants to make sure that Poffenberger road and ditches are looked at and repaired. She also hopes that the little roads are repaired but not widened as well.

III. OLD BUSINESS [\(At 00:016:50 of the video\)](#)

- A. Approval of minutes of September 9, 2019:
Mrs. Varnadore motioned to accept and it was seconded by Mrs. Wyatt. The motion carried.
- B. Rural Roads Program Policy-Update on Progress [\(At 00:17:10 of the video\)](#) Mr. Nipe advised that the Director of Planning and Permitting and he met with the County Executive whom decided to set up a task force to review the current Rural Roads Program. This task force will be set up in 2020. Until the new policy takes effect, no roads will be added or removed from the program.

IV. NEW BUSINESS

- A. Roads Board Vacancy – Chair and Vice Chair ([At 00:20:28 of the video](#)) Mr. Bonneville nominated Mr. Haller for the Chair position and this was seconded by Mrs. Wyatt. The motion carried. Mr. Bonneville nominated Mrs. Wyatt to fill the Vice-Chair position and this was seconded by Mr. Haller. The motion carried.
- B. Roads Board – 2020 Meeting Schedule ([At 00:22:58 of the video](#)) March 2nd, June 1st, September 14th and December 7th.

V. CIP AND OTHER PROJECT UPDATES ([At 00:23:28 of the video](#))

- A. Pavement Management Program: Current contracts will be shutting down during winter months and finish work in spring.
 - a. FY20 – Patch and Repair, Advertising in January/February
 - b. FY20/21 – 2 Year Contract Chip Seal, Advertising in January/February
 - c. FY20/21 – 2 year Contract Surface Coat, Advertising in January/February
 - d. FY21-Overlay, Advertise Spring 2020
 - e. FY-FDR, Advertise Spring 2020
- B. Gas House Pike Bridge Replacement – Re-advertising for bid in January 2020
- C. Bridge Joist Replacement – Work will start in late spring 2020.
- D. Stevens Road Bridge Rehab – Advertising late spring of 2020.
- E. Reich’s Ford Road Temporary Bridge – Anticipate that this is will be open in January of 2020, weather depending.

VI. ROADS BOARD ISSUES ([At 00:47:46 of the video](#)) [Check the reference time on the video](#)

- A. Mrs. Varnadore asked for pictures to be presented with updates whenever possible. Mr. Dacey asked if the County has any involvement with Monocacy Blvd and was advised by Mr. Nipe that they do not.

VII. ADJOURNMENT ([At 00:42:55 of the video](#))

With there being no further business, the meeting was adjourned. The next meeting will be held March 2, 2019, at 7:00 p.m. on the second floor Winchester Room of Winchester Hall, 12 East Church Street, Frederick, Maryland.

Respectfully submitted,

Stephanie Richards
Division of Public Works
Office of Highway Operations

cc: All via email:
Roads Board Members
County Staff Attendees