

INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
WINCHESTER HALL  
2<sup>nd</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET, FREDERICK, MD 21701  
WEDNESDAY, MARCH 18, 2020  
8:00 A.M.

**THIS MEETING HAS BEEN  
CANCELLED**

**THERE WILL NO PUBLIC COMMENT TAKEN AT THE MARCH 18, 2020 IIAA MEETING.**

1. Approval of Agenda
  - √1a. Agenda for Wednesday, March 18, 2020 – A
2. Approval of Minutes – February 12, 2020
  - √2a. Open Session Meeting – A
  - √2b. Voting Record (2/12/20)
3. Status of Assignments
  - √3a. IA Status Report
  - √3b. CLA Monthly Status Reports (approval of FCG 287(g); discussion of current project FCG Receipts Transactions)
  - √3c. Final Draft: FCG 287(g) - A
  - √3d. SC&H Monthly Status Reports (discussion of current projects: FCPS Timesheet Controls)
    - 3e. Special Projects and Other Work (discussion)
    - 3f. Audit Recommendations Log and Follow Ups
4. New Task Orders
  - √4a. Task Order #20-04; FCG Financial Transactions (review)
  - √4b. Task Order #20-05; FCPS Financial Transactions (review)
  - √4c. Task Order #20-06; FCC Capital Improvements Projects (review)
5. Chair/Vice Chair Nominations and Appointments
  - 5a. Chair Nomination – A
  - 5b. Vice Chair Nomination - A
  - 5c. Chair Appointment – A
  - 5d. Vice Chair Appointment - A
6. Risk Assessment
  - √6a. Frederick County Government Risk Assessment – A

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.

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- √6b. Frederick Community College Risk Assessment – A
- √6c. Frederick County Public Schools Risk Assessment – A

7. Fraud Hotline

- 7a. FCG - 0
- 7b. FCC - 1
- 7c. FCPS – 0

8. Other Business/New Business

- 8a. Jon Alexander’s Confirmation by County Council
- 8b. MD Open Meetings Act (training)

9. Closed Session

A closed session will be held at the end of the meeting in accordance with:

- Maryland Annotated Code Government Article §3-305 (b)(1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.”

Topic: fraud hotline matters

√: Included in packet

A – Action Item

**NEXT MEETING APRIL 15, 2020 AT 8:00am**  
**WINCHESTER HALL, 2<sup>ND</sup> FLOOR WINCHESTER CONFERENCE ROOM**  
**12 E. CHURCH STREET**

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