

ROADS BOARD OF FREDERICK COUNTY
MEETING MINUTES FOR MONDAY, MARCH 2, 2020

~Draft~

Present were Roads Board members: Barbara Wyatt; Hilari Varnadore; and Chairman Stephen Haller;

Also present were County staff: Charles Nipe, Director, Division of Public Works; Robert Shen, P.E. Department Head, Department of Engineering and Construction Management; David Ennis, P.E., Department Head, Department of Highway and Facility Maintenance; Dave Olney, Supervisor, Office of Transportation Engineering; Michael Ramsburg, Superintendent, Office of Highway Operations; David Stonesifer, Manager, Office of Highway Operations.

(Official minutes of the Roads Board meetings are kept on file in the Department of Engineering and Construction Management. To view agendas, approved meeting minutes, and video recorded Roads Board meetings, visit the County's website at www.FrederickCountyMD.gov/roadsboard

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The Frederick County Roads Board met on Monday, March 2, 2020, at 7:00 p.m. for their quarterly public meeting. The meeting is located in the second floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The meeting was called to order by Stephen Haller and was followed by evacuation instructions and the recitation of the Pledge of Allegiance.
- B. Introduction of the members of the Roads Board was led by Mr. Haller and Mr. Shen introduced the County staff members.

II. PUBLIC COMMENTS

Public comment was heard from:

- A. Susan Hanson, Poffenberger Road ([At 00:01:48 of the video](#)) Resident spoke about the recent roundtable that was held the previous week. There is a recording of this round table on the Counties website at www.frederickcountymd.gov/fcgtv

III. OLD BUSINESS ([At 00:008:18 of the video](#))

- A. Approval of minutes of December 2, 2019: Mrs. Wyatt motioned to accept and it was seconded by Mrs. Varnadore. The motion carried.
- B. Intersection of Coppermine Road with MD 75 - Update ([At 00:08:35 of the video](#)) Mr. Olney advised the committee that Mr. Pearre's concern was forwarded to SHA as well as other State and County intersections that could possibly have the same concerns, nine in total.
 - a. MD 75 and Coppermine Road the SHA found that the signs and markings at were in good condition. The sight distance is adequate in one direction and not adequate in three directions with the speeds on other parts of MD 75. SHA do not plan any additional traffic control changes but they will monitor. A letter of SHA's findings will be sent to Mr. Pearre. The SHA do not plan any additional traffic controls and will continue to monitor.
 - b. MD 355 and Ball Rd they advised that they are making improvements to the guardrail placement and relocating the stop bar.
 - c. MD 355 and Tabler Road - Additional mowing
 - d. MD 355 and Reels Mill Road – Additional mowing and stop bar
 - e. MD 355 and Price Road – Additional mowing

- f. MD 355 and Price Road- No improvements
 - g. Route 144 and Ridgefield Drive – Mowing and vegetation control
 - h. US 40 ALT and Mount Tablor Road – Adding advisory speed east bound and relocating the stop bar
 - i. MD 180 and Old Middletown Road - No improvements
- C. Poffenberger Road – Ditch, repairs and update [\(At 00:14:57 of the video\)](#) Mike Ramsburg reviewed a presentation of before and after work. Staff had met with Mrs. Hanson on site so that the correct location of concerns were addressed.
- D. Poffenberger Road and Roy Schaffer Road–Contractor completion should be done, weather permitting, April 10, 2020.
- E. Poffenberger road slope should be completed, weather permitting June 12, 2020.

IV. HIGHWAY OPERATIONS UPDATES [\(At 00:23:28 of the video\)](#)

- A. Winter Maintenance- There were three full call out dates this season. Expenditures are only at 25% of what was averaged for the last three years. Pictures were also presented by Mike Ramsburg for the December 16th and January 18th events.
- B. Reich’s Ford Road Temporary Bridge opened to Traffic February 11, 2020 – A presentation of the work that was performed was presented by Mike. Ramsburg. The temporary bridge is more than adequate and a CIP project is scheduled but is several years out.
- C. Tornado – A presentation was presented by Mike Ramsburg. 26 roads were closed with this event and all roads were open and passible that evening. 95% of the clean-up was completed within seven working days by Highway Operations staff.

V. ROADS BOARD ISSUES [\(At 00:32:31 of the video\)](#)

- A. Mrs. Varnadore thanked for the presentations and questioned how prioritizing was handled with the tornado cleanup. Mr. Ramsburg advised that clean up was handled the same as if it were due to a winter storm, most important roads first and then the others.
- B. Mrs. Wyatt thanked for the presentations and questioned about the Reich’s Ford Road Bridge Replacement since it is not protected as a historic bridge but asked for an opportunity for it still to be documented. Mr. Ramsburg responded that the bridge is in storage and Transportation & Engineering handles the reporting.

VI. ADJOURNMENT [\(At 00:37:31 of the video\)](#)

With there being no further business, the meeting was adjourned. The next meeting will be held June 1, 2020 at 7:00 p.m. on the second floor Winchester Room of Winchester Hall, 12 East Church Street, Frederick, Maryland.

Respectfully submitted,

Stephanie Richards
Division of Public Works
Office of Highway Operations

cc: All via email:
Roads Board Members
County Staff Attendees