



# Climate Emergency Management Workgroup

August 27, 2020 Meeting Summary



- I. Welcome and Introductions were led by Barb Trader and Kevin Sellner, Climate Emergency Management Workgroup, Co-chairs.
- II. Discussion of Climate Emergency Resolution History, Significance and Charge was led by Barb Trader, CEMWG, Co-Chair.
  1. Praised Frederick's active and robust environment community, climate change working groups and various other environmental organizations. Addressed factors that spawned the movement for local resolutions regarding climate and environmental protection. Co-authored a draft, asked county and city officials to join. The Frederick community is proud to join other municipalities and counties, representing 10% of the US population, who have taken local action via resolutions.
    - i. [City Resolution 20-07](#)
    - ii. [County Resolution 20-22](#)
  2. Introduction and comment from elected official sponsors of the resolution: Jessica Fitzwater, and Kai Hagen, County Councilmen; and Ben MacShane, City Alderman. All elected officials 1.) applauded the efforts of the members of CEMWG 2.) encouraged the group to identify the challenges and difficult steps that face the Frederick community 3.) implored the WG to bring all good ideas, recommendations and possibilities to the table, and 4.) to remain vigilant in transforming the Climate Emergency Resolutions into actionable items to meet the urgency the issue demands.
- III. Review of Climate Threats, Opportunities and Responsibilities for Frederick County
  1. Email questions to Kevin or Barb
  2. PowerPoint presentation was led by Ronald Kaltenbaugh (attached)
    - i. General framing of efforts
    - ii. Definition of terms like Externality, Lifecycle Costs, Interconnectedness, Co-Benefits
    - iii. Interconnectedness example: Food Waste, Nutrition, Water, Health, At-risk Infrastructure, & CEMWG Subgroups
- IV. Discussion of Workgroup Operations
  1. WG Operating Principles (attached)
  2. Main WG consists of 21 members
  3. Structure defined within resolutions
  4. Provide mid-term report
  5. Provide final report
  6. Decision making body
    - i. By consensus



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- ii. Provide direction to subgroups by having speakers at main WG meetings.  
Speakers selected by Barb and Kevin; members should let them know potential speakers.
  7. Problem solving to be done in the WG
  8. Decisions on organizational issues and formats
  9. Calendar of how WG will flow throughout the year, a working document still being drafted
  10. Establishing guidelines and a culture of how the subgroups will run
  11. CEMWG is an apolitical group and will not discuss partisan issues
- V. Discussion of Subgroup Operations
  1. Strive for data-driven, fact-based information
  2. Variable structures of chairs/co-chairs (some have one, some have two)
  3. Each subgroup should first identify:
    - i. minute-takers and document manager
    - ii. writer
    - iii. data guru
    - iv. preferred communication formats (i.e.: platforms to virtually meet)
    - v. frequency of meetings
    - vi. Interconnectedness method between subgroups
  4. Members should be willing to commit 10-20 hours per month
  5. Select subgroup topics and priority
  6. Chairs and Co-Chairs will provide brief updates at the WG meetings to maintain information exchange
  7. Occasionally produce a few slides for presentations to County and City officials to demonstrate progress of each subgroup
  8. Follow formats provided by Barb and Kevin to present information from your subgroup(s)
  9. Draft final recommendations and recommended actions
  10. Provide availability, as needed
- VI. Discussion of Next Meeting Date and Highlights
  1. Video by Pachamama Alliance to provide scope of potential (attached)
  2. Next meeting is September 10, 2020 with Levers of Government presentation by Kai, Ben or Jessica.
  3. Draft agenda to be provided ten days before meeting
  4. Required by the Open Meetings Act to get public agenda posted seven days before next meeting
- VII. No public comment was taken



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*Members of the public will be given three (3) minutes to provide comments. Public comments can be made by calling toll-free 855- 925-2801, enter meeting code 8007. Enter \*1 to listen and/or \*3 to enter into a muted queue for live public comment during that portion of the meeting.*

VIII. Adjourn – 6:59 p.m.

IX. Attachments

1. City Resolution 20-07 (item II.1.i)
2. County Resolution 20-22 (item II.1.ii)
3. CEM Kick-off Presentation ([item III.2](#))
4. WG Operating Principles ([item IV.1](#))