

ROADS BOARD OF FREDERICK COUNTY
MEETING MINUTES FOR MONDAY, SEPTEMBER 14, 2020

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Due to Covid-19 the meeting was held virtually

Present were Road Board Members: Chairman Stephen Haller, Barbara Wyatt, Hilari Varnadore and Council Representative Phil Dacey

Also present were County staff: Charles Nipe, Director, Division of Public Works; Robert Shen, P.E., Department Head, Department of Engineering and Construction Management; David Ennis, P.E., Department Head, Department of Highway and Facility Maintenance; Jason Stitt, Chief, Office of Transportation Engineering; Michael Ramsburg, Superintendent, Office of Highway Operations, David Olney, Supervisor, Traffic and Permit Section

(Official minutes of the Roads Board meetings are kept on file in the Department of Engineering and Construction Management. To view agendas, approved meeting minutes and video recorded Roads Board meetings, visit the County's website at www.FrederickCountyMD.gov/roadsboard)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The Frederick County Roads Board met virtually on September 14, 2020 at 7:00p.m. for their quarterly public meeting. The meeting was called to order by Stephen Haller and was followed by recitation of the Pledge of Allegiance.

II. PUBLIC COMMENTS

Public Comment was heard from

- A. Susan Hanson, Poffenberger Road (at 00:07:32 of the video). Resident spoke about the recent work that was done on Poffenberger Road thanking the staff of DPW for getting it done and making it safe. A concern is that the narrowness of the road after the repair to one lane should be signed appropriately. Also would like the speed limit lowered.
Resident also spoke of the Pavement Overlay program and Carroll Boyer Road was not widened much during its recent overlay and is now paved and chipped. Resident thanked DPW for making the shoulders of the roadway usable.

III. OLD BUSINESS

- A. Approval of minutes from March 2, 2020: Mrs. Wyatt motioned to accept and it was seconded by Mrs. Varnadore. The motion was carried.
B. Approval of meeting minutes from June 1, 2020: meeting was not held. Minutes stated same. Chairman Haller motioned approval of minutes. Mrs. Varnadore motioned to accept and it was seconded by Mrs. Wyatt. The motion was carried.

IV. HIGHWAY OPERATIONS UPDATES (At 00:13:20 of the video)

- C. Spring/Summer Maintenance- There were 12 weeks were the field staff were one week on and one week off. For the 6 month period from March through August 2020

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30% less work requests were received compared to last year. This was most likely due to lack of people traveling. Main work requests that were received were drainage issues, signs and trees.

This spring OHO also graded and applied dust suppressant to all gravel roads.

Street sweeping was up this year-completed almost 40% more than last year.

The roadside mowing was close to what OHO normally completes.

- D. Ausherman Road- Pictures were presented by Mike Ramsburg for February 18, 2020 event. Additional photos from February 19th and 20th. Pictures from completion of project in July.
- E. Harley Road Tar and Chip- Photo from July 2020 of tar coming up through the roadway due to the heat and heavy traffic use. Contractor came back and made repairs. There is still a one year warranty on the project. Will continue to monitor.
- F. Roy Shafer and Poffenberger Road Slope Repairs- These were the last repairs from the May 2018 flooding event. Photos of before and after presented.

V. ROADS BOARD ISSUES (At 00:24:38 of the video)

- A. Robert Shen advised Chairman Haller that Jason Stitt sent out June meeting minutes earlier in the day and the minutes stated that a June meeting was not held due to the Covid 19 pandemic.

VI. AJOURNMENT- (At 00:26:44 of the video)

Motion to adjourn was made by Chairman Haller.

Additional comment was given by Mrs. Wyatt- Susan Hanson wanted the Board to make various motions/resolutions and she wanted to ask Ms. Hanson and the general public to submit in writing their request(s).

Motion to adjourn was again made by Chairman Haller (at 00:30:05 of the video). Mrs. Varnadore motioned to accept and Mrs. Wyatt seconded.

The next meeting will be held December 7, 2020 at 7:00p.m. Location to be determined.

Respectfully Submitted,
Megan Murphy
Division of Public Works
Engineering and Construction Management

Cc: All via mail
Road Board Members
County Staff Attendees