



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1066

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



Public Meeting Minutes November 10, 2020 6:15 pm – Virtual Meeting

COMMISSIONERS

Maura Page
President

Melissa Atherholt
Vice President

Shauna Mulcahy
Recorder

Valerie Dougherty
Treasurer

Rosario Campos
Member-at-Large

Karen Czapanskiy
Lakshmi Darbha
Lois Jarman
Carmen Kaarid
Chelsea Kadish
Lindsay Mickey
Kaitlin Moore
Cindy Shubin
Desiree Tucker
Marguerite Vacca-Kaye

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Government*

Commissioners Present: Shauna Mulcahy, Lakshmi Darbha, Cindy Shubin, Melissa Atherholt, Karen Czapanskiy, Marguerite Vacca-Kaye, Valerie Dougherty, Lois Jarman, Kaitlin Moore, Chelsea Kadish, Maura Page, Rosario Campos, Lindsay Mickey, Carmen Kaarid and Desiree Tucker
Guests: Edwina Benites and Maigan Pechnik

President Maura Page called the meeting to order at 6:16 pm, a quorum was present.

I. Executive Committee Report

a. Approval of the October meeting minutes. Minutes were accepted.

II. Guest Video – Councilwoman Fitzwater

Video was shared discussing information related to the Domestic Violence Coordinating Council. This past summer, the County Council passed Councilwoman's Fitzwater's bill to create a Domestic Violence Coordinating Council (DVCC). This will be a collaborative effort and she worked closely with the Heartly House, the State's Attorney's Office, and other community partners.

III. Commission Business

a. Outreach:

- i. Lakshmi shared that there has been a lot of message and event sharing on the FCCFW Facebook page.
- ii. MLAW Conference is being held on November 14th. Lakshmi, Desiree, Maura, Cindy and Karen are planning to attend.

b. Legislative:

- i. Chelsea shared that Delegate Karen Lewis Young has agreed to be the sponsor of the bill (Commission to increase the access to voter registration and voter) and will be presenting this at the MLAW Conference on

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Saturday. Karen has been working diligently on this proposal. We hope to have a House and Senate sponsor by the December meeting.

- ii. Lakshmi made a motion to reimburse members on the Commission for their MLAW memberships up to \$280.00. Shauna seconded the motion and it passed unanimously.

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- c. SheLEADS – There was a meeting held on Sunday, November 8th. There are 13 girls who are signed up this year. They are spread out around the County at various high schools. Girls will develop the program as they have various interests. The next meeting will be on November 22nd and then every other Sunday at 12:00 pm. This is an increase in student participants. Maura said the application is still open and it did get sent through FindOut First.
- d. Community Concerns and Special Populations Committee – Kaitlin reached out the RISE Coalition about being a guest speaker at one of our future meetings. They will be able to share issues facing the immigrant community. Kaitlin will continue to monitor the Domestic Violence Coordinating Council.
- e. Recruitment – Melissa shared that Lindsay Mickey has been approved by County Council.
- f. Marketing – Lindsay sent out a Marketing Plan and we need to have some more discussion so we are able to implement in the New Year. The plan indicates to use the first quarter on getting ourselves set up to truly begin in the Spring. We will set aside some time at a next meeting to discuss.
- g. RAW Event – Shauna discussed holding the event virtually on Thursday, March 11th. Shauna has been in contact with the County to see if there are location options for streaming. Discussed sending a save the date in December. Everyone liked the “pay as you can” option in order to view the event. Carmen and Shauna will work on sponsorship packages.
- h. New Business:
 - i. By-Law Review
 - i. We are checking with the County related to us having 15 members sitting on the Commission.
 - ii. Valerie said there is older language pertaining to the County Commissioner form of government, so this will need to be updated to reflect the new form of government.
 - iii. We need to discuss tracking attendance (as it relates to the bylaw discussing Commissioners who miss 50% of meetings within 12 months).
 - iv. We should look at rephrasing the Annual Review and Planning Meeting wording.
 - v. We need to evaluate the appropriations budget – should compile a budget for an approval of the membership by September 1st of each year. Valerie said she did not see this in the ordinance that we need to do this. We need to decide if we want do a budget by September

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1st and then it does not coincide with the planning meeting. We could rephrase the meeting and change the budget timing. We could potentially share a budget by November and still meet the County's deadline of January 15th.

vi. Valerie is going to draft some changes and send them around for review.

ii. Melissa sent out the Committee list. We need to get more people on different committees. Melissa plans to share the committee list with potential volunteers.

IV. Announcements:

- a. Maura shared the the deadline for the Maryland Commission for the Women's Hall of Fame and Maryland Young Women Leaders Award .
- b. Lakshmi shared that Aavanee has been doing the STEM program for children in the City of Frederick and the next program starts in December on Saturdays. Free STEM education online for them.
- c. Melissa will be sending out information on the diaper drive being held by the Asian American Center.

V. The meeting was adjourned at 7:58 pm

Next public meeting will be held on December 8, 2020 at 6:15 pm.

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