

# FREDERICK COUNTY LOCAL MANAGEMENT BOARD MINUTES

Virtual Meeting

January 25, 2021

## Present:

FC Health Department – Miriam Dobson, **Chair**  
FC Dept. of Social Services – Debbie Marini, **Vice Chair**  
FC Health Department – Steve Buckley  
FC Local Behavioral Health Authority – Jay Hessler  
FC Finance Department – Marie Berg  
FC Public Schools – Dana Falls  
FC Dept. of Juvenile Services – William Keefer  
Seton Center – Sister Martha Beaudoin  
United Way – Kenneth Oldham  
Family Partnership – Barbara May  
Private Citizen, Ralph Hertges  
Head Start (YMCA) – Stacy Wantz

FC CSD – Leslie Barnes-Keating  
FC CSD – Christine Cambareri Kay  
FC Office for Children & Families – Shelly Toms  
FC Office for Children & Families – Brooke Sims  
FC Office for Children & Families – Jennifer Barker-Frey  
FC Office for Children & Families – Sarah Ford  
ClearImpact – Karen Finn  
Mental Health Association – Shannon Aleshire  
Safe Babies Court (Zero To Three), Jessica Lertora  
Housing Authority of the City of Frederick – Ann Ryan

### I. Commence – 2:03pm

II. **Introductions** – Shelly Toms. The meeting was called to order by Miriam Dobson and Shelly Toms started introductions of attendees.

III. **Approval of Minutes** – The minutes were approved, by vote, with a motion from Leslie Barnes-Keating and seconded by Debbie Marini. Unanimous.

### IV. Community Planning Process and NOFA Update – Shelly Toms.

- a. **NOFA Update:** The NOFA was released from the Governor’s Office on 1/20/21 and is due 4/9/21. The NOFA is similar to last year with no major changes, it is the same amount of funding including the 10% budget cut from FY21. Total amount is \$354,501.00. The strategies and required/normal performance measures remain the same. We will be asking for volunteers to review and discuss each of the Program Strategy Pages for the NOFA.
- b. **Community Planning:** The small workgroup has identified the strategies to keep working though priorities indicated by the community. Karen Finn will walk us through the results of the process. **The LMB goes through a community planning process every 3 years or sooner to gather information from the community regarding current gaps, community strengths, available programs, services and resources. The Community Plan and the strategy priorities will be used over the next few years to guide our work.**

V. **Review Strategies and Prioritization Process** – Karen Finn. Reviewed the prioritized results/indicators and processes already completed by the LMB in order to lead into a vote via Survey Monkey. This included “passionate selling” from a few LMB members; Barbara May, Ralph Hertges, Dana Falls, Leslie Barnes-Keating, Debbie Marini, Shelly Toms, Ann Ryan, Miriam Dobson, Steve Buckley, Jennifer Barker-Frey, Sister Martha, and Shannon Aleshire. They promoted which of the priorities would be the most impactful for the community that align with the Community Plan.

- a. **Community Planning Process Part 1 & 2:** <https://drive.google.com/file/d/1Hj-YfrrFKXc7FLvDfHTpHWzw3DU7XohJ/view?usp=sharing>
- b. **Strategy Priorities for Frederick:**  
<https://drive.google.com/file/d/1gmkHUtTu2Ppg59Xae2cUfvI9YR40pEAn/view?usp=sharing>
- c. **Priority Strategies and Indicators Survey Results:**  
<https://drive.google.com/file/d/15zVIEqkiy1Yu8A-qXhrdLcZxp2kP3gY6/view?usp=sharing>
  - i. **Note:** Shannon Aleshire, of the Mental Health Association, wanted to point out that one of the priorities listed “Provide more marketing and outreach for 211 Services” currently does not have the capacity for marketing 211 services because they do not have the funds to add any additional call specialists. The call center already has too long of wait times for callers and they want to provide help to all people calling.

#### **VI. Community Updates –**

- a. Shelly Toms: OCF’s Racial Equity Institute (REI) Groundwater Approach training is January 28<sup>th</sup>, 2021 please register if interested.
- b. Ann Ryan: There are many children that are having issues with connecting with Zoom or struggling without internet for classes. They have been able to support these children by working with schools and teachers in order to respond to the gaps in their needs that arise. Also, they have worked to help caregivers with car repairs, childcare, phone bills, etc. to make sure that caregivers maintain and keep their jobs.
- c. Dana Falls: We have submitted a budget request to the board that is focused on mental health, with the possibility of for 4 additional workers providing and expanding middle school support to connect families with mental health services. Also, looking to add two full-time trauma therapists in elementary level schools for children that support. These types of programs have been met with great success because they are able to spend more time directly with students rather than focusing on assessments.

#### **VII. Adjourn – 3:06pm**

#### **VIII. Closed Meeting for Official Members to discuss funded programs and continued funding for FY22.**

*Open Meeting Act, General Provisions (Article 3-305) “To protect the privacy or reputation of individuals concerning a matter not related to public business”.*