



Frederick County Commission For Women

401 Sagner Avenue
Frederick, MD 21701
(301) 600-1066

CFW@FrederickCountyMD.gov

www.FrederickCountyMD.gov/fccfw

www.Facebook.com/fccfw



Public Meeting Minutes

August 10, 2021

6:15 p.m. – Virtual Meeting

COMMISSIONERS

Chelsea Kadish
President

Kaitlin Moore
Vice President

Shauna Mulcahy
Recorder

Valerie Dougherty
Treasurer

Maura Page
Past President

Melissa Atherholt
Lakshmi Darbha
Lois Jarman
Lindsay Mickey
Cindy Shubin
Desiree Tucker
Marguerite Vacca-Kaye

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Women is affiliated with
Frederick County
Government*

Commissioners Present: Shauna Mulcahy, Lakshmi Darbha, Cindy Shubin, Melissa Atherholt, Valerie Dougherty, Chelsea Kadish, Maura Page, Lindsay Mickey, Marguerite Vacca-Kaye, Kaitlin Moore, Desiree Tucker

Commissioners Absent: Lois Jarman

Guests: Maigan Pechnik, Rosario Campos, Edwina Benites

President Chelsea Kadish called the meeting to order at 6:15 p.m., a quorum was present.

I. Executive Committee Report

Approval of the June meeting minutes. Minutes were accepted.

II. Old Business

- a. Valerie issued the revision of the proposed changes to the bylaws (see attached). Lakshmi made a motion to approve the revisions to the bylaws. Marguerite seconded, and it passed unanimously.
- b. The Frederick County Commission for Women asked to meet in-person when the County opens their building for public meetings. We requested that our meetings be moved from 6:15 pm to 7:00 pm when we resume in-person meetings. We will still allow for a virtual option if someone requests.
- c. Chelsea reached out to Frederick Community College and asked for a revised MOU for our partnership and if they would like to schedule a meeting to discuss a revision. She will notify the Commission of any updates.
- d. Melissa discussed the Annual Report. Chelsea made a motion to accept the Annual Report and send to Frederick County. Shauna seconded, and it passed unanimously.

III. Commission Business

- a. Outreach:
 - i. Lakshmi shared that we will be participating at In the Streets on September 11th. Kaitlin sent out a sign-up sheet for Commissioners. The October 3rd Frederick Pride event has been postponed.
 - ii. Lakshmi and Melissa will share information on the Frederick Health Fair for 2021 when more details are released.

Our Mission: To create a stronger community by addressing challenges and fostering unlimited opportunities for all women.

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Rev. 02/05/20



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b. Legislative – Cindy and Chelsea are going to co-chair the Legislative committee. Chelsea asked that before the next meeting, please send her any proposed changes to the ethics ordinance and anti-harassment policy. Chelsea will draft up a letter with a uniformed voice from the Commission.

Lois put together a draft Letter to the Editor for Women’s Equality Day. We reviewed and made edits. Commissioners were to email Chelsea if they did not want their name signed to the letter. Kaitlin made a motion to approve the letter. Marguerite seconded, and it passed unanimously.

c. SheLEADS – Maura shared that applications have been received for the upcoming SheLEADS session. The students will be able to meet in the Hood College Career Center permitting no building closures. Otherwise, the students will continue to meet via Zoom.

d. Recruitment – Chelsea shared that we will be filling the vacancies quarterly and only conduct an interview when we have a vacancy. Melissa will send out the list of committees and the Chairs, so potential Commissioners can actively volunteer.

e. Marketing - Lindsay asked that we answer the questions emailed out to Commissioners with a picture of us before the September meeting. THE current Marketing committee is: Lakshmi, Desiree, and Lindsay. Lakshmi has agreed to be the Chair for now.

IV. New Business:

Maura said she will sign us up for the Hood College Volunteer Fair on September 16th.

V. Announcements: .

a. Lakshmi thanked the Women’s Giving Circle for the grant they awarded to Aavaneer for IT Training for women.

b. Chelsea discussed Edwina’s interests and how the Frederick County Commission for Women could take a lead in making a difference for women business owners in Frederick County.

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VI. Closed Session

- a. The motion to renew CFW membership for Melissa Atherholt was made by Cindy Shubin and seconded by Kaitlin Moore. The motion passed unanimously.
- b. The motion to renew CFW membership for Valerie Dougherty was made by Shauna Mulcahy and seconded by Maura Page. The motion passed unanimously.
- c. The motion to renew CFW membership for Lakshmi Darbha was made by Cindy Shubin and seconded by Marguerite Vacca-Kaye. The motion passed unanimously.

VII. The meeting was adjourned at 7:46 p.m.

The next public meeting will be held on September 14, 2021 at 6:15 p.m.

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