



FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION

Office of the County Attorney

Stephen K. Hess, Chair

Public Meeting Agenda for

Wednesday, March 23, 2022, at 3:30 p.m.

Virtual Meeting – via Microsoft Teams

Public Call-In Number (audio only): 1 667-217-6643

Public Meeting ID: 898 284 735#

AGENDA:

1. Call to Order / Roll Call.
2. Approval of Agenda.
3. Recommend change to Section 1-7.1-7 of the Ethics Law. (See attached.)
4. Recommend change to Review Financial Disclosure Statement process for 2021 Statements (due in April 2022) due to change in Wage and Salary Grade and Past Experience.

Upcoming 2022 Meeting Dates

April 20 th *	September 14 th
May 11 th	October 12 th
June 8 th	November 9 th
July 13 th	December 14 th
August 10 th	

* Third Wednesday in April

Remaining Annual calendar items:

Month	Item
March	Review Financial Disclosure Statement process
July	Elect Chair and Vice-Chair
August/September	Begin work on annual report to the County Executive and County Council
September	Chair to sign the annual certification to the State Ethics Commission
October	Annual report and annual certification due by October 1

ATTACHMENT

§ 1-7.1-7. FINANCIAL DISCLOSURE; EMPLOYEES AND APPOINTED OFFICIALS.

(A) This section only applies to the following appointed officials and employees:

(1) Officials and employees. All employees who are classified on the Frederick County Government wage and salary plan at grade 16 and above unless exempted by the Commission.

[(a) All employees who are classified on the Frederick County Government pay schedule at grade 14 or above and who are not covered by Section 1-7.1-6(A)(1) or by the state ethics statute;

(b) Board of License Commissioners and Inspectors; and

(c) All construction managers and inspectors.]

(2) Members of the following boards and commissions.*

[(a) Affordable Housing Council.]

(a) Advisory Plumbing Board.

(b) Agricultural Preservation Advisory Board.

[(c) Board of Appeals, Building Code.]

(c) Agricultural Reconciliation Committee.

(d) Board of Gaming Appeals.

[(e) Business Development Advisory Council.]

(e) Deferred Compensation Committee.

(f) Electrical Board

[(f)](g) Ethics Commission.

[(g) Insurance Committee.]

(h) Historic Preservation Commission.

[(h)](i) Interagency Internal Audit Authority.

(i) Public Library Board.]

Underlining indicates matter added to existing law.

[Single boldface brackets] indicates matter deleted from existing law.

*** - indicates existing law unaffected by bill.

(j) OPEB Trust Investment Committee.

[(j)](k) Retirement Plan Committee.

[(k) Small Business Revolving Loan Fund Review Committee.]

[(l) Solid Waste Advisory Committee.]

[(m) Technology Council of Frederick County.]

* Members who are required to file financial disclosure statements under other ethics laws are not required to file financial disclosure statements under this chapter.

(B) A statement filed under this section shall be filed with the Commission under oath or affirmation.

(C) On or before April 30 of each year during which an official or employee holds office, an official or employee shall file a statement disclosing gifts received during the preceding calendar year from any person that contracts with or is regulated by the County, including the name of the donor of the gift and the approximate retail value at the time of receipt.

(D) An official or employee shall disclose employment and interests that raise conflicts of interest or potential conflicts of interest in connection with a specific proposed action by the employee or official sufficiently in advance of the action to provide adequate disclosure to the public.