



FREDERICK COUNTY LOCAL MANAGEMENT BOARD MINUTES

Virtual Meeting

March 28, 2022 2:00 PM to 4:00 PM

FC Health Department – Miriam Dobson, Chair
FC Dept. of Social Services – Debbie Marini, Vice
Housing Authority, City of Frederick – Ann Ryan
FC Finance Department – Marie Berg
FC CSD – Christine Cambareri Kay
FC CSD – Leslie Barnes-Keating
FC Office for Children & Families – Shelly Toms
FC Office for Children & Families – Jennifer Barker-Frey
FC Office for Children & Families – Sarah Ford
FC Office for Children & Families – Leshia Chandler
Family Partnership – Barbara May
Head Start (YMCA) – Stacy Wantz

FC Local Behavioral Health Authority – Jay Hessler
Community Engagement & Consultation Group Inc. –
Dr. Anita Mwalui
Safe Babies Court (Zero to Three), Jessica Lertora
Private Citizen – Pat Rosensteel
Private Citizen – Ralph Hertges
FC Workforce Services – Latrice Lewis
SHIP of FC – Melissa Muntz
Sucora Best, Howard County LMB
Kimberly Eisenreich, Howard County LMB
Shannon Aleshire, MHA
FC CSD - Kelli Goetz
FC Equity & Inclusion, Michael Hughes

- **Commence** – 2:03PM
- **Introductions** – The meeting was called to order by Miriam Dobson and she started introductions of attendees.
- **Approval of Minutes** – The minutes were approved, by vote, with a motion from Leslie Barnes-Keating and seconded by Anita Mwalui. Unanimous.
- **DEI Presentation by Howard County LMB, Kim Eisenreich and Sucora Best:**
 - Howard County LMB staff gave an overview of the work they are doing for diversity, equity and inclusion in their County.
 - Racial Equity Report - <https://www.howardcountymd.gov/sites/default/files/2022-02/LCB.2019.EquityReport.pdf>
 - Presentation: <https://www.frederickcountymd.gov/DocumentCenter/View/337355/LMB-Howard-County-32822>
 - PEEL Assessment:
 - <https://www.frederickcountymd.gov/DocumentCenter/View/337355/LMB-Howard-County-32822>
 - <https://www.frederickcountymd.gov/DocumentCenter/View/338072/Peel-Assessment-Word-Doc>
- **Racial Equity Institute – Phase I Workshop, Shelly Toms:**
 - Shelly discussed the upcoming diversity, equity, and inclusion virtual training that will be held on June 6 & 7, 2022 from 9am to 5pm. The Phase 1 training will be presented by the Racial Equity Institute (REI) and it is designed to develop the capacity of participants to better understand racism in its institutional and structural forms. It moves us away from a focus on personal bigotry and bias, presents a historical, cultural, and structural analysis of racism. The participants should leave the training better equipped to begin to work for change. The training is limited to 35 participants and is offered to LMB members, OCF/LMB staff, and LMB vendors. The workshop

registrants will receive a training link 2 to 3 days prior to the event. REI expects the registrants to be present for both full days of training.

- **Half-Year Program Review, Jennifer Barker-Frey:**

- The Program Evaluator for the Office for Children and Families gave a brief overview of LMB funded programs and their performance measures for the first half of FY22.
- Presentation: <https://www.frederickcountymd.gov/DocumentCenter/View/337354/HalfYear-Program-Review-32822>

- **Virtual & In-Person Meetings:**

- Shelly Toms discussed the results of the meeting poll regarding in-person or virtual meetings. The board initially voted to continue meetings virtually, but it was brought up that during months prior to the NOFA being released it would be beneficial for the board to meet in-person for a few meetings to maximize planning. It was suggested that three of the six meetings could be in-person and the rest virtual. A new poll was sent out to members to determine if they will attend 3 in-person and 3 virtual LMB meetings occurring throughout the year, with the caveat that OCF would utilize a larger meeting space for in-person meetings.

- **OCF/LMB Updates:**

- The State FY23 NOFA application was submitted on March 24, 2022. The State will let us know by April 22, 2022 if there are any questions or concerns that need to be addressed before recommending funding. The Community Partnership Agreement will then be awarded by July 1, 2022.
- The Requests for Proposals (RFPs) are on track and will be released in the next 2 weeks. The Procurement office is currently setting up review panel meetings for those RFPs. Please continue to check your email, if you have volunteered as a reviewer.
- Reminder that the LMB is looking for new Chair and Vice Chair in September for the LMB as Miriam and Debbie's terms are expiring. Please email Shelly if you are interested.
- It's time for the LMB to start thinking about the next Community Plan since the current one ends at the end of FY23. We will start planning for the FY24 – FY26 Community Plan in early FY23.

- **Community Updates:**

- Debbie Marini, Frederick County Department of Social Services (FCDSS) – Thank you for attending the Keeping Kids in Frederick event. FCDSS will be continuing the focus groups. Please see link to join: <https://www.eventbrite.com/cc/keeping-kids-in-frederick-201789>
- Latrice Lewis, Frederick County Workforce Services (FCWS) - Starting in-person Career Fairs again. There will be a fair in May for Health Care careers and one in June for Transportation and Logistics careers. FCWS is planning to open their doors to the public again on April 1, 2022.

- **Adjourn:** Motion from Leslie Barnes-Keating seconded by Debbie Marini. Unanimous. Adjourned at 3:36pm.

Next meeting is on May 23, 2022 from 2:00pm to 4:00pm