

FREDERICK COUNTY AFFORDABLE HOUSING COUNCIL

401 Sagner Avenue • Frederick, Maryland 21701
301-300-3530

<https://frederickcountymd.gov/6371/Affordable-Housing-Council>

Virtual

Tuesday, August 16, 2022

Minutes of Meeting

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Welcome and Call to Order

Chair Hugh Gordon called the meeting to order at 2:40 p.m. and reviewed the protocol for the meeting.

Attendance:

Members

<u>X</u> Hugh Gordon, Chair	<u> </u> Patricia Galloway	<u> </u> Assan Sosseh
<u>X</u> Malcolm Furgol, Vice Chair	<u>X</u> Bruce Gourley (pending approval)	<u>X</u> Jason Wiley
<u> </u> Tiffany Fossett, Secretary	<u>X</u> Veronica Henry	<u> </u> Bruce Zavos
<u> </u> Gary Bennet (pending approval)	<u>X</u> Angie Lollar	<u> </u>
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Public Officials/Staff Liaisons:

<u>X</u> Susan Brown, Director Department of Housing and Community Development	<u>X</u> Derek Shackelford, Alderman, City of Frederick Liaison
<u> </u> Christine Kay, Director, Citizen’s Services	<u>X</u> Lauren Metz, Community Program Manager/Community Development
<u> </u> Jessica Fitzwater, Frederick County Council Liaison	<u>X</u> Ruth Waxter, Assistant Director of Housing City of Frederick Health & Human Services
	<u>X</u> Conor Glynn, Manager of Weatherization, City of Frederick

Guests / Visitors:

Chuck Bean, Executive Director, Metropolitan Washington Council of Governments

Susan Brown read the virtual meeting practices and protocol.

Approval of Agenda: Veronica made a motion to approve the agenda. Malcolm seconded the motion. The agenda was approved.

Approval of Minutes for June 14, 2022, meeting: Malcolm made a motion to approve the minutes. Veronica seconded the motion. The minutes were approved.

Approval of Minutes for July 12, 2022, meeting: Jason made a motion to approve the minutes. Veronica seconded the motion. The minutes were approved.

Public Comment:

There was no public comment.

Business:

1. Updates from Staff, Elected Officials, and other Liaisons:

- Shackleford, Alderman, City of Frederick–
 - Rental License and Registration ordinance was passed
 - Working on legislation with staff regarding impact fees, affordable housing projects, and MDPU money
- Susan Brown, Manager, Director, Department Housing and Community Development –
 - Emergency rental assistance update
 1. Malcolm asked about the current demand. Susan replied there is still plenty of demand with small needs.
- Ruth Waxter, Assistant Director of Housing, City of Frederick Housing and Human Services
 - Filled Manager of Weatherization position
 - CDBG budget was approved by the Board of Alderman
 - 2022 Action Plan –
 1. Giving funds to the Religious Coalition
 2. Giving funds to Community Action Agency
 3. Giving funds to Interfaith Housing Alliance
 4. Amended; reallocation of funds
 5. Working on Community Center improvement project with Housing Authority
 - a. Angie Lollar gave more details on the project
- (after Business item #2 presentation) Hugh read text message update from Councilwoman Fitzwater (not in attendance)
 - MDPU Bill is schedule for a workshop on August 30

2. Presentation by Chuck Bean, CEO of the Metropolitan Washington Council of Governments – Housing Issues in the metropolitan area

- Background about the Council of Government (COG)
- Achievements of last decade
- Equity Emphasis Areas (EEAs)
- High-Capacity Transit Station Areas (HCTs)
- EEA/HCTs overlaps
- Housing needs and Targets
- GHG reduction strategies

- 2030 Climate and Energy Action Plan – equity-focused
 - Housing targets
 - Montgomery County EEAs
 - Malcolm asked about *Shovel Our Sidewalks* program from Montgomery County. Chuck replied it is a resolution to prioritize snow shoveling in census tracts more dependent on public transit.
 - Gary asked about housing messaging playbook. Chuck replied to send him an email and he can send the link. <https://www.mwcog.org/newsroom/2020/12/03/new-playbook-presents-messages-to-build-public-support-for-housing-in-the-dmv-housing/>
 - Hugh asked about COG funding and said increased density is needed for affordable housing. Chuck responded federal funding is biggest funding source, and accessibility is needed for affordability.
 - Malcolm asked if there are environmental recommendations for affordable housing. Chuck responded they have committees that would be able to drill down into that information.
3. Vote to reaffirm Gary Bennet and Bruce Gourley as At-Large members of the AHC and vote to as to which member's term will end in 2023 and which will end in 2024.
 - Memberships were reaffirmed
 - Gary and Bruce came to the decision for Gary's term to end in 2024 and Bruce's term to end in 2023.
 - Hugh requested a motion to accept Bruce for term ending 2023 and Gary for term ending 2024. Malcom made the motion. Veronica seconded the motion. The motion passed.
 4. County Executive's request for legislative ideas
 - Malcolm asked Susan if she thinks if County should ask for more funding for the ERA program. Susan responded it depends on goals and other variables, including sustainability of funding. Malcolm suggested wording legislation that would examine and prioritize those goals and variables for eviction prevention. Susan responded it could be for "housing stability" in general.
 - Hugh suggested asking State to provide more consideration for senior housing in the LIHTC program.
 - Bruce asks about the Religious Coalition's ability to meet increased services and housing first in Frederick County. Susan and Malcolm responded.
 5. Review of Council's support of Frederick City's Rental Licensure Proposed regulation
 - Hugh said we need to be following protocol on who to address AHC recommendations/positions and asked Susan for suggestions. Susan responded recommendations should first go to Monica Bearden.
 6. Updates from Standing Committees
 - Messaging/Education – Hugh
 - Met with Gary to discuss the committee
 - Policy
 - Hugh and Malcom met with City Aldermen at a city workshop on June 8 to discuss housing priorities
 - Development Tracking Committee - Susan
 - The Cascades – 161 units senior housing went to settlement last month

7. Reminder to review Bylaws – participate on a committee

Public Comment:

There was no public comment.

The meeting was adjourned at 4:27 pm.

A recording of this meeting can be found on Frederick County Boards and Commissions Facebook page <https://www.facebook.com/FredCoMdBoards/>.

The Frederick County Affordable Housing Council meets the second Tuesday of each month at 2:30 p.m.

The next meeting will be Tuesday, September 9, 2022.