

**COUNTY COUNCIL OF FREDERICK COUNTY
MEETING MINUTES
Tuesday, December 20, 2022**

Council Members Mason Carter, Jerry Donald, Kavonté Duckett, M.C. Keegan-Ayer, Renee Knapp, Steve McKay, and Brad Young were present for the meeting

Also present were Ragen Cherney, County Council Chief of Staff; Catherine Keller, Assistant County Attorney; Nancy Luna, Executive Assistant, County Council; and Abby Boroughs, Administrative Assistant, County Council.

Council President Brad Young called the meeting to order at 5:30 p.m.

Opening Statement from Council President Brad Young

Council President Brad Young provided an opening statement at the start of the meeting. Included in that statement was a welcoming to the Legislative Meeting for Tuesday, December 20, 2022, and information on how to watch and participate in the meeting. President Brad Young called roll and a quorum was established for the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

Action on the Agenda

Council Member M.C. Keegan-Ayer moved to approve the agenda for 12/20/2022 as presented. Council Member Jerry Donald seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Public Comment

Public Comment was heard from:

- None.

With no further comments, Council President Brad Young closed Public Comment.

Budget Adjustment(s) – Kelly Weaver, Director, Budget Office

Council Member M.C. Keegan-Ayer moved to approve the following Budget Adjustments:

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- J-23-133 – Interagency Information Technologies (IIT) Division
- J-23-134 – Administrative Services Section, Fire & Rescue Services Division
- J-23-137 – Sheriff’s Office
- J-23-144 – Housing and Community Development, Citizens Services Division
- J-23-147 – Workforce Services, Economic Development Office
- J-23-148 – Child Advocacy Center, Citizens Services Division
- J-23-149 – Office of Children & Families, Citizens Services Division
- J-23-153 – Emergency Preparedness, Emergency Management Division
- J-23-154 – Frederick County Public Libraries
- J-23-160 – Emergency Preparedness, Emergency Management Division
- J-23-161 – Fleet Services, Public Works Division
- J-23-166 – Family Partnership, Citizens Services Division
- Board of Education School Construction Fund Budget Amendment #23-03 and Budget Journal J-23-165 – Accounting, Finance Division
- Board of Education School Construction Fund Budget Amendment #23-04 and J-23-171 – Accounting, Finance Division
- Board of Education School Construction Fund Budget Amendment #23-05 and J-23-172 – Accounting, Finance Division
- Board of Education School Construction Fund Budget Amendment #23-06 and J-23-173 – Accounting, Finance Division
- Board of Education Current Expense Fund Amendment #1-23
- Board of Education Current Expense Fund Amendment #2-23

Council Member Steve McKay seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Public Hearing FY 2023 Installment Purchase Program Applications

Anne Bradley, Administrator, Land Preservation Program, Planning and Permitting Division briefed the Council on the FY 2023 Installment Purchase Program Applications.

Public Comment was heard from:

- Phyllis Krietz

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- Sarah Cramer
- Rich Gallamer
- Tom Monroe

With no further comments, Council President Brad Young closed Public Comment.

Council Member M.C. Keegan-Ayer moved to approve the request to make offers to the proposed applicants 23-01 – 23-23 in rank order according to the established procedure until the funds are expended. Council Member Steve McKay seconded the motion that passed 7-0.

Action on Declaration of Surplus for BOE Outlot for Lake Linganore Blvd. Extension Resolution

Council Member M.C. Keegan-Ayer moved to approve finding the property described in the staff report is not needed by the county, is declared surplus, and that the Council adopt the attached resolution. Council Member Steve McKay seconded the motion that passed 7-0.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Presentation on Effective Meetings

Jack A. Gullo Jr., Esquire briefed the Council on the fundamentals of conducting effective meetings.

Vote on Council Member Board/Commission Assignments

Council Member Steve McKay moved to approve the Council Members’ allocations to the Boards and Commissions, as provided by staff, after surveying the Council Members and to forward them on to the County Executive for appointment decisions. Council Vice President Kavonté Duckett made an amendment to remove Council President Brad Young from the Fire & Rescue Advisory Board, as County Executive Jessica Fitzwater is required by charter to serve on the Fire & Rescue Advisory Board. Council Member Jerry Donald seconded the motion, as amended, that passed 7-0.

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Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Duckett	X		
District 5 – Carter	X		
At Large – Knapp	X		
Presiding Officer – Young	X		

Discussion of Virtual Live Public Comment

The Council Members discussed virtual live public comment and recorded messages. The Council Members agreed to revisit this topic at a later date.

Public Comment

Public Comment was heard from:

- Tommy Davis
- Patrick Schemppff

With no further comments, Council President Brad Young closed Public Comment.

Council Member Comments

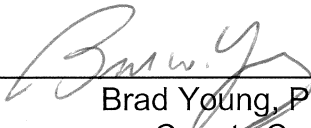
Council Member comments were provided.

Upcoming Meetings

- Tuesday, December 27, 2022 – CANCELLED
- Tuesday, January 3, 2023 – 5:30PM – CANCELLED

Adjourn

The meeting adjourned at 7:52 p.m.



 Brad Young, President
 County Council