



## FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION  
Office of the County Attorney

*Douglas P. Jones, Chair*

### Minutes of the Public Meeting of the Frederick County Ethics Commission

Wednesday, January 10, 2024

7:00 P.M.

#### **Present:**

Rev. Douglas P. Jones, Chair  
Deborah L. Lundahl, Vice-Chair  
Mary Beth Kaslick  
Walter Olson  
Michael G. Bunitsky  
Stephen Larsen

#### **Absent:**

James Stanker  
Christopher Perry, Alternate Member

#### **Also in Attendance**

Andrew Ford, Secretary

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1. Call to Order; Roll Call; and Establishment of a Quorum. Chairperson Jones called the meeting to order at 7:01 p.m. Attendance as set forth above. Quorum established.

2. Approval of Minutes. Commissioner Bunitsky made a motion to approve the November 29, 2023 minutes, which was seconded by Commissioner Larsen and approved unanimously.

Commissioner Bunitsky made a motion to approve the December 13, 2023 minutes, which was seconded by Commissioner Kaslick and approved unanimously.

3. Receipt of Public Ethics Report. Staff identified erroneous inclusion of superfluous documents and recommended that the Report be returned to the Chief Administrative Officer's office and reissued without said documents. Commissioners by

consensus agreed and indicated that, upon receipt, the revised Report be deemed received and published to the Commission's website.

4. Approval of 2024 Financial Disclosure Forms. Commissioner Kaslick moved to approve the draft forms. Commissioner Lundahl seconded the motion, which was approved unanimously.

5. Identification and Discussion of Possible Recommendations re Changes to the County's Ethics Ordinance. Commissioners reviewed the topics previously reviewed in meetings in 2023 and discussed creation of a standing committee to review the suggested changes and make recommendations, as well as explore possibility of issuing of advisory opinions in lieu of changes to the law.

6. Chair's Comments. Chair discussed proceeding with update of the Commission's standard operating procedures which were last updated in 2016. Mr. Ford indicated that he would circulate the mark-up done in 2023 by Commissioners Bunitsky and Larsen and would provide responses to questions and comments made.

There being no other business before the Commission, Commissioner Olson made a motion to adjourn the meeting, which was seconded by Commissioner Bunitsky, and approved unanimously. The meeting adjourned at 8:13 p.m.

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/s/  
Andrew J. Ford  
Secretary