

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY**  
**MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2008**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, September 25, 2008, at 9:30 a.m. Present were Commissioners Charles Jenkins and John Thompson, Jr. Commissioners David Gray, *Vice President*, and Kai Hagen were absent from the meeting. Also present were Ron Hart, County Manager, and Deborah Smith, Recording Secretary.

*(Official Minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the County web page. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the County web page at [www.co.frederick.md.us](http://www.co.frederick.md.us))*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the recitation of the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

The members of the Board wished Commissioner Gardner a happy birthday.

**AGENDA BRIEFING**

Staff reviewed with the Board the following items scheduled for public hearing on Thursday, October 2, 2008, at 1:30 p.m.

- Summer 2008 Cycle of Water and Sewer Amendments

**CONSENT AGENDA**

The following items appeared on the consent agenda.

Bid Awards

1. Purchasing Memo #09-67 – Bid #09-67, Removal and Disposal of Tree and Brush Debris
2. Purchasing Memo #09-68 - Bid #07-01, Disaster Aggregate Debris Removal and Disposal Services (Renewal contract)

Budget Transfers

1. BT-08-232, Accounting, Finance Division
2. BT-08-233, Office for Children and Families, Citizens Services Division
3. BT-09-058, Office for Children and Families, Citizens Services Division
4. BT-09-059, Housing and Community Development, Citizens Services Division

Board of Education Current Expense Fund Amendments

1. #1-09
2. #2-09

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Easements

1. Partial Release and Abandonment of Water and Sewer Easement, Villages of Urbana, Section M-20
2. Partial Release and Abandonment of Water and Sewer Easement, Villages of Urbana, Section M-1E

Change Orders

1. Ballenger-McKinney Enhanced Nutrient Renewal (ENR) Wastewater Treatment Plant (WWTP) Expansion, Change Order No. 5
2. Urbana District Park (Entrance Plan Revision), Design Change Order No. 2
3. Frederick County Courthouse Phase II, Contract No. 05-32, Change Order No. 107 – Non-Compensatory Time Extension
4. Adult Detention Center Phase III, Contract No. C11108, Change Order No. 52 – Final Settlement Agreement

It was verified by Bruce Johnson, Finance Division, that the contract being approved associated to Purchasing Memo #09-67 – Bid #09-67, Removal and Disposal of Tree and Brush Debris, was for a term of one year.

Commissioner Jenkins moved to approve the items on the consent agenda as presented, noting the verification that the contract associated with Purchasing Memo #09-67 – Bid #09-67, Removal and Disposal of Tree and Brush Debris, was for a term of one year. Commissioner Thompson seconded the motion that passed 3 – 0, with Commissioners Gray and Hagen absent.

**ADMINISTRATIVE BUSINESS**

**Resolution for the FY 2009 Equipment Lease Purchase Agreement – Timmy Ruppertsberger, Esquire, Venable LC (County Bond Counsel) and Susan Blum, Finance Division**

Ms. Ruppertsberger presented to the Board a resolution which, if approved would authorize an amount not to exceed \$2,120,000 in order to acquire fire and rescue equipment through a lease agreement. She requested the Board approve the resolution.

The Board requested staff look at the process of the lease agreements to identify if any steps could be eliminated so the Board would not be required to look at the same agreement multiple times.

Commissioner Jenkins moved to approve the resolution as presented. Commissioner Thompson seconded the motion that passed 3 – 0, with Commissioners Gray and Hagen absent.

(A copy of Resolution #08-25 can be obtained in the County Manager's office or from the county's website, [www.co.frederick.md.us](http://www.co.frederick.md.us))

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**COMMISSIONERS COMMENTS**

None.

**PUBLIC COMMENTS (3 MINUTE PRESENTATION)**

None.

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 9:45 a.m.

Respectfully submitted,

Deborah A. Smith  
Recording Secretary