

**BOARD OF COUNTY COMMISSIONERS/BOARD OF EDUCATION/FREDERICK  
COMMUNITY COLLEGE MEETING MINUTES FOR MONDAY, NOVEMBER 17, 2008**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Monday, November 17, 2008, at 9:00 a.m. Present were Commissioners David Gray, *Vice President*, Kai Hagen, Charles Jenkins and John Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.co.frederick.md.us](http://www.co.frederick.md.us))*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

None.

**ADMINISTRATIVE BUSINESS**

**Discussion of Budget Reductions for FY 2009 (2010)**

Dr. Linda Burgee, Superintendent; Dr. Bonnie Borsa, Hal Keller and Ray Barnes were present from Frederick County Public Schools.

Dr. Carol Eaton and Doug Browning were present from Frederick Community College.

It was noted that Frederick County mandated a hiring freeze for all non-essential positions within the county.

The Board of Education (BOE) advised the Board what steps they were taking to cut cost in their budget.

Dr. Burgee advised the Board they were reducing fuel and energy costs and projected another five percent cut for FY 2009; cut back on overtime and a decrease in printing costs and bus rates. As of September 1, 2008, there was a staff reclassification freeze; no overnight travel; and a review of all vacancies to determine if the positions must be filled.

Dr. Burgee also noted additional budget areas for review including a fifty percent decrease in professional development for staff; decrease in extracurricular activities; and look at the use and location of each teacher specialist.

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Dr. Eaton noted a possible announcement of furlough days beginning January 2, 2009, a sixty day deferral of all new hires; no out of state travel; freezing a portion of local travel and freezing of furniture and equipment purchases.

The Board noted their strategy for budget reductions including no salary increases for employees; no reclassifications; possible furlough days; changing the cost share of health benefits provided by the county; and a decrease in programs and services offered by the county.

**COMMISSIONERS COMMENTS**

None.

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 10:25 a.m.

Respectfully submitted,

Mary E. Baker  
Recording Secretary