

**PUBLIC MEETING MINUTES FOR TUESDAY, DECEMBER 2, 2008**

A public meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Tuesday, December 2, 2008, was called to order at 7:00 p.m. by Commissioner Jan Gardner, *President*. Present were Commissioners David Gray, *Vice President*; Kai Hagen, Charles Jenkins and John L. Thompson, Jr. Also in attendance were Ron Hart, County Manager; and Patti Morrow, Recording Secretary.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the County web page. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the County web page at [www.co.frederick.md.us](http://www.co.frederick.md.us))*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

The meeting began with the recitation of the Pledge of Allegiance.

**WORKSESSION**

**Adequate Public Facilities Ordinance (APFO) Roads Text Amendments – Ron Burns, Permitting and Development Review Division**

Betsy Smith, Permitting and Development Review Division, and Kathy Mitchell, Office of the County Attorney, participated in a continuation of the discussion from Tuesday, November 18, 2008.

The following items were discussed:

- Mitigation Plans
- Miscellaneous

By unanimous consent, the Board approved the issues discussed regarding mitigation plans and miscellaneous items.

It was suggested staff reach out for ideas from the development community regarding the roads text amendments,.

Staff was directed to come back to a future meeting with a proposed ordinance and guidelines to take through the public hearing process.

Public comment was heard from:

- Scott Miller, Esquire, Weinberg and Miller
- Mark Friis, Rodgers Consulting
- Lisa Baugher

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**Adequate Public Facilities Ordinance (APFO) Fire, Rescue and Emergency Management Services (EMS) Component – Tolson Desa, Permitting and Development Review Division and Kathy Mitchell, Office of the County Attorney**

Kathy Mitchell participated in the discussion of proposed revisions to the current APFO requirements to include a Fire and Emergency Management Services (FEMS) component continued from the October 23, 2008, meeting.

Mr. Tolson briefed the Board on the Carroll County FEMS APFO.

By unanimous consent, staff was directed to do further legal research regarding the inclusion of personnel staffing into the APFO.

By consensus the Board directed staff to:

- Bring back the most recent impact fee discussion, as is;
- Provide a copy of Andy Marsh's report (written in September 1999 while enrolled in the Executive Fire Officer Program at the National Fire Academy);
- Determine what the standards for adequacy of travel routes and a standard for a water strength test (from Fire and Rescue Services Division).

Public comment was heard from Jeremy Holder, Ausherman Development.

**PUBLIC COMMENTS AND/OR REQUESTS**

- Brian Godey – Batelle National Biodefense Institute

**ADJOURN**

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Patricia A. Morrow  
Recording Secretary