

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, DECEMBER 18, 2008**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, December 18, 2008, at 9:45 a.m. Present were Commissioners David Gray, *Vice President*; Kai Hagen, Charles Jenkins and John Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary.

(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at www.co.frederick.md.us)

NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

COMMISSIONERS COMMENTS

None.

CONSENT AGENDA

The following items were on the consent agenda:

BID AWARDS

1. Purchasing Memo #09-113 – Purchase Additional Licenses To Expand Enterprise Services Portal (ESP) Infrastructure (Piggybacking State of Maryland)
Award to: Software House International
Award amount: \$116,756.94
2. Purchasing Memo #09-114 – Piggyback Extension of Existing GSA Verizon Wireless Contract #FSS-GS-35F-0119P
Award to: Verizon Wireless
Award amount: \$107,000.00
3. Purchasing Memo #09-117 – FY 2009 Vehicle Replacement Purchase Two 2008 Ford Expedition Full Size SUV's (Piggybacking State of Maryland)
Award to: Hertrich Fleet Services
Award amount: \$48,564.00

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4. Purchasing Memo #09-118 – Request to Piggyback Existing Cisco Equipment and Maintenance Contract
Award to: Verizon
Award amount: \$753,112.00 Estimated Amount

BUDGET TRANSFER

1. BT-09-097, Public Works Division

GRANTS

1. Moderate Rehabilitation Program Grant - Jenny Short, Citizens Services Division
2. Maryland Business Works (MBW) FY 2009 Additional Grant Funds - Laurie Holden, Economic Development Division

LEASE AGREEMENTS

1. Amendment to Lease Agreement for Warehouse Space for Election Equipment

CHANGE ORDERS

1. FY 2008 Bituminous Overlay of Various County Roadways, Contract No. C29918, Change Order No. 10 - Charles Nipe and Tom Meunier, Public Works Division
2. FY 2008 Bituminous Overlay of Various County Roadways, Contract No. C29918, Change Order No. 11 - Charles Nipe and Tom Meunier, Public Works Division
3. Thurmont Regional Library, Contract No. C11903, Change Order No. 61 and Budget Transfer - Charles Nipe and Tom Meunier, Public Works Division
4. Thurmont Regional Library, Contract No. C11903, Change Order No. 63 - Charles Nipe and Tom Meunier, Public Works Division

Commissioner Gray requested Purchasing Memo #09-113 - Purchase Additional Licenses To Expand Enterprise Services Portal (ESP) Infrastructure be pulled for further explanation.

Commissioner Gray approved the consent agenda as presented. Commissioner Hagen seconded the motion that passed 5-0.

Dale Spangenberg, Interagency Information Technologies Division, presented information on Purchasing Memo #09-113.

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Commissioner Gray moved to approve Purchasing Memo #09-113 - Purchase Additional Licenses To Expand Enterprise Services Portal (ESP) Infrastructure as presented. Commissioner Hagen seconded the motion that passed 5-0.

ADMINISTRATIVE BUSINESS

Approval of Board of County Commissioners Meeting Minutes

The minutes were approved by unanimous consent as presented.

Lease for UpCounty Family Partnership Building with the Town of Emmitsburg – Austin Abraham, Management Services Division

Mr. Abraham presented information regarding a lease with the Town of Emmitsburg for the UpCounty Family Center building for an initial term of five years so family related support services could continue to be provided at this location through the county's expanded Family Partnership program.

Commissioner Hagen moved to approve the lease as presented in the staff report. Commissioner Gray seconded the motion that passed 3-2 with Commissioners Jenkins and Thompson opposed.

Proposed Changes to the Regulations for the Billing for Ambulance Transport Program - Kathi Tritsch and Rob Reilly, Finance Division

Ms. Tritsch and Mr. Reilly presented changes to sections of the billing for the ambulance transport program as outlined in the staff report.

Commissioner Hagen moved to approve the adoption of the revised regulations to the billing for ambulance transport program as presented, effective retroactively to July 1, 2008. Commissioner Gray seconded the motion that passed 5-0.

Proposed Changes to the Regulations for the Receipt and Disbursement of State Amoss Funds and County Appropriations - Kathi Tritsch and Rob Reilly, Finance Division

Ms. Tritsch and Mr. Reilly presented changes to the regulations for the receipt and disbursement of state Amoss funds and county appropriations as outlined in the staff report.

Commissioner Hagen moved to approve the adoption of the revised regulations for the receipt and disbursement of state Amoss funds and county appropriations as presented, effective retroactively to July 1, 2008. Commissioner Gray seconded the motion that passed 5-0.

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COMMISSIONERS COMMENTS

None.

PUBLIC COMMENTS

Michael Gastley, Finance Division

QUESTIONS – PRESS

None.

CLOSED SESSION

Commissioner Hagen moved to proceed to closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a) (3) To consider the acquisition of real property for a public purpose and matters directly related thereto. Commissioner Gray seconded the motion that passed 4-1 with Commissioner Jenkins opposed.

ADJOURN

The meeting adjourned at 10:50 a.m.

Respectfully submitted,

Mary E. Baker
Recording Secretary

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**FORM OF STATEMENT FOR
CLOSING THE MEETING OF THURSDAY, DECEMBER 18, 2008**

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a):

(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

Motion:

Commissioner Hagen moved to proceed to closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto. Commissioner Gray seconded the motion that passed 4-1 with Commissioner Jenkins opposed.

Topic to be Discussed:

To consider the lease of real property for the temporary relocation of a county facility.

Mary E. Baker
Recording Secretary

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**FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
ON THURSDAY, DECEMBER 18, 2008
FOLLOWING THE CLOSED MEETING OF THURSDAY, DECEMBER 18, 2008**

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a):

(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

Motion:

Commissioner Hagen moved to proceed to closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto. Commissioner Gray seconded the motion that passed 4-1 with Commissioner Jenkins opposed.

W. Kearney, R. Hart, A. Abraham, J. Kroll, D. Maminski, W. Roach and M. Baker.

Topics Discussed:

To consider the lease of real property for the temporary relocation of a county facility.

Action Taken:

The Board provided direction to staff to proceed with the lease agreement for the temporary location of the Brunswick Library.

Mary E. Baker
Recording Secretary