

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, MAY 21, 2009**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, May 21, 2009, at 10:15 a.m. Present were Commissioners David Gray, *Vice President*; Kai Hagen, Charles Jenkins and John L. Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.co.frederick.md.us](http://www.co.frederick.md.us)).*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

Commissioner Gardner noted the Frederick County Planning Commission introduced the Countywide Comprehensive Plan.

**CONSENT AGENDA**

**BID AWARDS**

1. Purchasing Memo #09-201 – Request to Piggyback Extension of Existing GSA Verizon Wireless Contract #FSS-GS-35F-0119P  
Award to: Verizon Wireless Communications Services  
Award amount: Estimated Total for Five Month Extension \$103,000.00
2. Purchasing Memo #09-206 – Approval/Piggyback Contract for Investment Advisory Consulting Services for Retirement Benefit Plans  
Award to: Bolton Partners Investment Consulting Group, Inc.  
Award amount: \$125,000.00
3. Purchasing Memo #09-208 – Piggyback Prince George's County #821-H (A) Installation of Pressure Concrete  
Award to: Proshot Concrete, Inc.  
Award amount: \$605,840.00
4. Purchasing Memo #09-211 – Award Renewal of Desktop Office Supplies with OfficeMax (Piggyback Contract)  
Award to: OfficeMax  
Award amount: \$400,000.00

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**BUDGET TRANSFERS**

1. #BT-09-177, Water and Sewer, Utilities and Solid Waste Management Division
2. #BT-09-178, Highways and Transportation, Public Works Division
3. #BT-09-179, Aging, Citizens Services Division
4. #BT-09-180, Housing, Citizens Services Division

**GRANT**

1. Infants and Toddlers Program Consolidated Local Implementation Grant – Dr. Monica Grant, Health Services Division

**EASEMENT**

1. Urbana Satellite Facility Declaration to Establish and Retain Easement – Kevin Vida, Public Works Division

Commissioner Jenkins moved to approve the consent agenda as presented. Commissioner Gray seconded the motion that passed 5-0.

**ADMINISTRATIVE BUSINESS**

**Consideration of Operational Changes at Senior Centers in Frederick County - Carolyn True and Kitty Devilbiss, Citizens Services Division**

Ms. True, Ms. Devilbiss, Mayor James Hoover, Town of Emmitsburg and Mayor Carroll Jones, City of Brunswick, presented updated information to the Board which included, but was not limited to:

- Brunswick senior center would close on Tuesdays;
- Emmitsburg senior center would close on Mondays; and
- Urbana senior center would close on Fridays.

Commissioner Gray moved approval of staff's recommendation as presented in the staff report. Commissioner Hagen seconded the motion that passed 5-0.

**PUBLIC HEARINGS**

**To Consider a Resolution to Approve Submission of the Application for Funding from the Maryland Community Development Block Grant (CDBG) Program for the Frederick County Critical Workforce Housing Program - Jenny Short, Citizens Services Division**

A public hearing was held, as duly advertised, to consider the block grant application.

The Board requested the following changes be made:

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- Wording to state “County/Municipal Police”; and
- Dollar amount to \$85,500.00 not \$5,500.00.

Commissioner Thompson moved to strike the racial profiling information from the application. Commissioner Jenkins seconded the motion that failed 2-3 with Commissioners Gardner, Gray and Hagen opposed.

There was no public comment.

Commissioner Hagen moved to approve the grant with the changes as noted. Commissioner Gray seconded the motion that passed 3-2 with Commissioners Jenkins and Thompson opposed.

**To Consider a Resolution to Approve Submission of the Application for Funding from the Maryland Community Development Block Grant (CDBG) Program for a Mental Health Association Building Acquisition Project - Margaret Nusbaum and Jenny Short, Citizens Services Division**

A public hearing was held, as duly advertised, to consider the block grant application.

(Commissioner Jenkins left the meeting.)

Commissioner Thompson moved to strike racial profiling information from the application. The motion failed due to lack of a second.

**Public comment was taken from:**

- Craig Russell, Frederick County Bank

The Board requested this item be brought back for further conversation including the corrections to the application as noted by the Finance Division staff.

(Commissioner Jenkins entered the meeting.)

Commissioner Hagen moved to continue this item with the revised staff report to Tuesday, May 26, 2009, in the afternoon. Commissioner Gray seconded the motion that passed 3-2 with Commissioners Jenkins and Thompson opposed.

**ADMINISTRATIVE BUSINESS**

**Approval of Board of County Commissioners' Meeting Minutes**

Commissioner Gray moved approval of the minutes as presented. Commissioner Hagen seconded the motion that passed 5-0.

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**Bid Award – Purchase Memo #09-191, Purchase Duo Dote Auto-Injectors Directly  
through the Sole Manufacturer, Meridian Medical Technologies - Hal Good, Finance  
Division**

Mr. Good and Steve Leatherman, Fire and Rescue Services Division, presented information to the Board.

Commissioner Jenkins moved to deny Purchasing Memo #09-191. Commissioner Thompson seconded the motion that failed 2-3 with Commissioners Gardner, Gray and Hagen opposed.

Commissioner Gray moved approval of Purchasing Memo #09-191 as presented. Commissioner Hagen seconded the motion that passed 3-2 with Commissioners Jenkins and Thompson opposed.

**Bid Award – Purchase Memo #09-210, Approve Contract – Sole Source for the Lease  
and Maintenance of Patriot Phone System Phase II - Hal Good, Finance Division**

Mr. Good presented information to the Board.

Commissioner Gray moved approval of Purchasing Memo #09-210 as presented. Commissioner Hagen seconded the motion that passed 5-0.

**Request for Sublease Agreement with Villa Maria - Wayne Roach, Management  
Services Division**

Mr. Roach presented information to the Board regarding the approval of a sublease agreement with Associated Catholic Charities operating as Villa Maria for the use of space at the UpCounty Family Partnership Center.

Commissioner Gray moved approval of the sublease agreement as presented. Commissioner Gardner seconded the motion that passed 3-2 with Commissioners Jenkins and Thompson opposed.

(Commissioner Hagen left the meeting.)

**Development Impact Fee Annual Report - John Kroll and Kelly Weaver, Finance  
Division**

Ms. Weaver presented the annual report to the Board.

Commissioner Gray moved approval of the report as presented. Commissioner Gardner seconded the motion that passed 3-1 with Commissioner Jenkins opposed and Commissioner Hagen absent.

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**FY 2010 Operating Budget - Mike Gastley, Finance Division**

This item was cancelled.

**COMMISSIONERS COMMENTS**

Commissioner Gardner noted she received a phone call from Jean Smith, *President*, Frederick County Board of Education (BOE), requesting to cancel the June joint Board/BOE meeting.

Commissioner Gardner requested the June meeting not be cancelled.

There was consensus to hold the joint meeting as scheduled.

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Mary E. Baker  
Recording Secretary