

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JUNE 11, 2009**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, June 11, 2009, at 9:45 a.m. Present were Commissioners David Gray, *Vice President*; Kai Hagen, Charles Jenkins and John L. Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.co.frederick.md.us](http://www.co.frederick.md.us)).*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

None.

**AGENDA BREIFING**

Staff briefed the Board on the following public hearing items scheduled for:

Tuesday, June 16, 2009, at 8:30 a.m.

- To Consider the Issuance of Building Permits for Existing Lots and Parcels of Record in the Libertytown Wastewater Treatment Plant Service Area - Kevin Demosky, Utilities and Solid Waste Management Division

Tuesday, June 16, 2009, at 7:00 p.m.

- Proposed Revisions to the Alarm System Registration Ordinance - Sheriff Chuck Jenkins and Gary Hessong, Permitting and Development Review Division

**CONSENT AGENDA**

**BID AWARDS**

1. Purchasing Memo #09-219 – Approval of Piggyback Contract for Employee Benefit Plans Consulting Services  
Award to: Bolton Partners, Inc.  
Award amount: \$50,000.00
2. Purchasing Memo #09-223 – RFP #09-26, Consulting Services for Information Technology Auditing  
Award to: Securance Consulting

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Award amount: \$24,924.00

3. Purchasing Memo #09-226 – Bid #09-27, Pneumatic and Static Rollers  
Award to: Chesapeake Supply and Equipment Company  
Award amount: \$173,871.00
  
4. Purchasing Memo #09-227 – Approved Pricing for Library Materials, FY 2010  
Award to: Various Vendors  
Award amount: Not to Exceed:

Large Volume/Jobbers	- \$700,000.00
Small Press	\$ 63,000.00
DVD	\$200,000.00
Music CD's	\$ 75,000.00
  
5. Purchasing Memo #09-228 – Renew Contract for Lockbox Services  
Award to: MERKLE  
Award amount: \$43,209.86
  
6. Purchasing Memo #09-229 – Renew Contract (RFP #05-34) Commissary Services for Adult Detention Center  
Award to: Swanson Services Corporation  
Award amount: \$100,000.00

**BUDGET TRANSFERS**

1. #BT-09-196, Accounting, Finance
2. #BT-09-197, Accounting, Finance
3. #BT-09-198, Accounting, Finance

**GRANT**

1. FY 2010 Healthy Families/Home Visiting Grant Application – Christal Henson, Citizens Services Division

**EASEMENT**

1. Citizens Care and Rehabilitation Center and Montevue Home Deed of Easement and Maintenance Agreement with the City of Frederick - Mark DiLandro, Public Works Division

Commissioner Gray moved approval of the consent agenda as presented. Commissioner Hagen seconded the motion that passed 5-0.

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**ADMINISTRATIVE BUSINESS**

**Approval of Board of County Commissioners' Meeting Minutes**

The Board approved the following minutes by unanimous consent:

- Thursday, April 9, 2009
- Thursday, April 9, 2009 (Afternoon)
- Tuesday, April 14, 2009
- Tuesday, April 14, 2009 (Afternoon)
- Wednesday, April 15, 2009
- Thursday, April 16, 2009
- Form of Statement to Close Meeting on Thursday, April 16, 2009
- Two (2) Closed Session Minutes for Thursday, April 16, 2009
- Form of Statement for Open Meeting Following Closed Session on Thursday, April 16, 2009
- Tuesday, April 21, 2009
- Form of Statement to Close Meeting on Tuesday, April 21, 2009
- Closed Session Minutes for Tuesday, April 21, 2009
- Form of Statement for Open Meeting Following Closed Session on Tuesday, April 21, 2009
- Tuesday, April 21, 2009 (Afternoon)
- Tuesday, April 21, 2009 (Evening)

**Bid Award Purchasing Memo #09-209, Approval of Contract for PeopleSoft Pension Module Technical Support Services – Hal Good, Finance Division**

Mr. Good presented the bid award.

Commissioner Hagen moved approval of Purchasing Memo #09-209 as presented. Commissioner Gray seconded the motion that passed 4-1 with Commissioner Jenkins opposed.

The Board requested staff test the market for this item rather than automatically re-award the contract to PeopleSoft the next time it comes due.

**Bid Award Purchasing Memo #09-221, Approval to Purchase Motorola Software CommSHOP 360 – Hal Good, Finance Division**

Mr. Good presented the bid award.

Commissioner Gray moved approval of Purchasing Memo #09-221, including the amendment on page 8, Section 14.1, Confidentiality Information, staff to add language stating "*as a public entity, under state and federal public information laws, the county would have to disclose*

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*information if requested.*" Commissioner Hagen seconded the motion that passed 4-1 with Commissioner Jenkins opposed.

Commissioner Thompson offered an amendment to the motion to place a counter offer in the amount of \$175,000. Commissioner Hagen seconded the motion that passed 4-1 with Commissioner Jenkins opposed.

**Bid Award Purchasing Memo #09-224, Electronic Database Services for Frederick County Public Libraries, FY 2010 – Hal Good, Finance Division**

Mr. Good presented the bid award.

(Commissioner Gray left the meeting.)

Commissioner Jenkins moved approval of Purchasing Memo #09-224 as presented. Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Gray absent.

(Commissioner Jenkins left the meeting.)

**Bid Award Purchasing Memo #09-231, Approval of Contract for Business Readiness Assessment – Hal Good, Finance Division**

Mr. Good presented the bid award.

(Commissioner Gray entered the meeting.)

(Commissioner Jenkins entered the meeting.)

Commissioner Jenkins moved approval of Purchasing Memo #09-231 as presented. Commissioner Gardner seconded the motion that passed 5-0.

**Delegation of Authority for Metropolitan Washington Council of Governments (MWCOC) Mutual Aid Agreements - Jack Markey, Emergency Management Division and Michael Chomel, County Attorney's Office**

Staff presented information regarding the mutual aid agreements, which would delegate authority to certain division directors so they may maintain and activate inter-jurisdictional, function-specific operational plans as developed by MWCOC's regional planning committees to request or provide resources under the National Capital Region Mutual Aid Agreement in case of an emergency situation.

Commissioner Gray moved approval of the agreement as presented in the staff report. Commissioner Hagen seconded the motion that passed 5-0.

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**Metropolitan Washington Council of Governments (MWCOG) Fire and Rescue Mutual  
Aid Operation Plan - Barry Stanton, Assistant County Manager; Michael Chomel,  
County Attorney's Office; Jack Markey, Emergency Management Division; and Doug  
Brown, Fire and Rescue Services Division**

Staff presented the operational plan which would ensure the fullest cooperation among fire prevention, suppression and emergency medical service agencies within the MWCOG and National Capital Region. The plan defined the relationship and guidance to be followed among various jurisdictions in order to maintain public safety and order within the region during an emergency.

Commissioner Hagen moved approval of the plan as presented in the staff report and for the Assistant County Manager to execute the document on behalf of the Board. Commissioner Gray seconded the motion that passed 5-0.

**COMMISSIONER COMMENTS**

Commissioner Thompson noted he was in opposition of an item on a future agenda that pertained to Life Tech Corporation based out of Delaware, which was an overseas company that did not pay taxes, however, did pay their senior executive staff bonuses and so forth.

Commissioner Jenkins noted he was on Bob Miller's show yesterday to speak about waste to energy; the radio show was to air on June 18, 2009, but was rescheduled to June 23, 2009.

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

- Meg Tully, *The Frederick News-Post*

**ADJOURN**

The meeting adjourned at 11:30 p.m.

Respectfully submitted,

Mary E. Baker  
Recording Secretary