

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JUNE 18, 2009**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, June 18, 2009, at 9:45 a.m. Present were Commissioners Kai Hagen, Charles Jenkins and John L. Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary. Commissioner David Gray, *Vice President*, was absent.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.co.frederick.md.us](http://www.co.frederick.md.us)).*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

Commissioner Jenkins noted at yesterday's Metropolitan Washington Council of Governments Transportation Planning Board meeting, there was unanimous support to include the Purple Line for Metro into the long range plans.

Commissioner Gardner noted Commissioner Gray would not be in attendance at this morning's meeting as he was in Florida.

Commissioner Gardner noted the last Board decided to participate in the Maryland Association of Counties' prescription discount card program, which was a free service and available to all Frederick County residents.

**CONSENT AGENDA**

**BID AWARDS**

1. Purchasing Memo #09-220 – Request to Piggyback the State of Maryland Transit Authority Contract #10632321 for Uniform Rental and Laundry Services  
Award to: Unifirst Corporation  
Award amount: \$89,184.37
2. Purchasing Memo #09-237 – Request to Purchase Avaya Equipment Piggybacking the State of Massachusetts Contract #ITT29 and Budget Transfer  
Award to: Carousel Industries  
Award amount: \$97,325.58

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3. Purchasing Memo #09-238 – Request to Piggyback Kanawha County, West Virginia Contract #2009-001 for Medical Supplies  
Award to: BoundTree Medical  
Award amount: \$90,000.00
  
4. Purchasing Memo #09-239 – Indefinite Quantity Pricing Agreements for the Purchase of Personal Computers, Laptops and Components Piggybacking the State of Maryland  
Award to: Data Networks of America  
Applied Technology Services  
Dell Marketing LP  
MVS, Inc.  
Award amount: Not to exceed \$100,000.00

**BUDGET TRANSFERS**

1. #BT-09-202, Animal Control
2. #BT-09-203, Accounting, Finance

**BOARD OF EDUCATION (BOE) EXPENSE FUND AMENDMENTS**

Current Expense Fund Amendments

1. #09-14
2. #09-15

School Construction Expense Fund Amendments

1. #4-09; #BT-09-204 and #BT-09-205

**GRANTS**

1. Recovery Act - Energy Efficiency and Conservation Block Grant - Hilari Varnadore, Office of Environmental Sustainability
  
2. Head Start Expansion Grant Application - Pat Rosensteel and Ann Silverman, Citizens Services Division

Commissioner Jenkins moved to pull the Head Start Grant (Grant #2) from the consent agenda. Commissioner Thompson seconded the motion.

Commissioner Gardner requested Bid Award #2 be pulled as there were some questions before it could be approved.

Commissioner Jenkins moved to approve the balance of the consent agenda as presented with the exception of Bid Award #2 and Grant #2. Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Gray absent.

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Ms. Pat Rosensteel, Citizens Services Division, presented information regarding Grant #2.

Commissioner Hagen moved approval of Grant #2 as presented. Commissioner Gardner seconded the motion that tied 2-2 with Commissioners Jenkins and Thompson opposed and Commissioner Gray absent.

Commissioner Gardner requested Ms. Rosensteel come back with information on Tuesday, June 23, 2009, during the morning BOCC meeting when Commissioner Gray would be in attendance.

**ADMINISTRATIVE BUSINESS**

**Bid Award - Purchasing Memo #09-217, Approval of Contract for Travel Model Consulting Services – Hal Good, Finance Division**

Mr. Good presented information regarding the bid award.

Commissioner Hagen moved approval of Purchasing Memo #09-217 as presented. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gray absent.

**Bid Award - Purchasing Memo #09-233, Pricing Agreements for Library Books on CD, FY 2010 – Hal Good, Finance Division**

Mr. Good presented information regarding the bid award.

Commissioner Hagen moved approval of Purchasing Memo #09-233 as presented. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gray absent.

**Bid Award - Purchasing Memo #09-234, Pricing Agreements for Library Books on CD, FY 2010 (Sole Source) – Hal Good, Finance Division**

Mr. Good presented information regarding the bid award.

Commissioner Hagen moved approval of Purchasing Memo #09-234 as presented. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gray absent.

**Bid Award - Purchasing Memo #09-236, Contract for Hiring Management Software License Subscription and Budget Transfer – Hal Good, Finance Division**

Mr. Good presented information regarding the bid award.

Commissioner Jenkins moved approval of Purchasing Memo #09-236 and the associated Budget Transfer #09-207 as presented. Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Gray absent.

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**Bid Award - Purchasing Memo #09-240, Renewal of Environmental Systems Research  
Institute ESRI Geographical Information Systems (GIS) Software Maintenance – Hal  
Good, Finance Division**

Mr. Good presented information regarding the bid award.

Commissioner Hagen moved to approve Purchasing Memo #09-240 as presented.  
Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gray absent.

**Bid Award - Purchasing Memo #09-237 – Request to Purchase Avaya Equipment  
Piggybacking the State of Massachusetts Contract #ITT29 and Budget Transfer**

Ms. Leigh Fields, Interagency Information Technologies Division, presented information regarding the bid award from the consent agenda.

Commissioner Hagen moved approval of Purchasing Memo #09-237 as presented.  
Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gray absent.

**Adoption of Frederick Community College's (FCC) FY 2010 Operating Budget - Jerry  
Garbinski, Frederick Community College**

Mr. Doug Browning and Mr. Jerry Garbinski, FCC, presented information to the Board regarding the total operating budget for FCC for FY 2010 which was \$42,452,563.00.

Commissioner Jenkins moved approval of FCC's FY 2010 operating budget as presented.  
Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Gray absent.

**Adoption of the Board of Education's (BOE) FY 2010 Operating and Capital Budgets -  
Hal Keller, Frederick County Public Schools(FCPS)**

Mr. Keller presented the operating and capital budgets for the BOE for FY 2010.

Commissioner Hagen moved approval of the budgets as presented. Commissioner Jenkins seconded the motion.

Commissioner Thompson moved to amend the motion which would propose changes to expenditure categories to reduce categories 1-11, 14, 15 (as noted in the staff report) by \$7.55 million dollars, increase fixed charges by same amount and earmark the \$7.55 million dollars in fixed categories for the retirement benefit trust fund for FCPS employees.  
Commissioner Jenkins seconded the motion.

Commissioner Gardner ruled the motion out of order.

Commissioner Thompson moved to proceed with the same reallocation of funds into fixed funds and remove language "Of this amount, \$7.55 million dollars to be deposited into the

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retiree benefit trust for FCPS employees.” Commissioner Jenkins seconded the motion that failed 1-3 with Commissioners Gardner, Hagen and Jenkins opposed and Commissioner Gray absent.

The motion made by Commissioner Hagen, seconded by Commissioner Jenkins to approve the budgets as presented, passed 3-1 with Commissioner Thompson opposed and Commissioner Gray absent.

**Workforce Services Strategic Operational Plan and American Recovery and Reinvestment Act (ARRA) Funding - Laurie Holden, Economic Development Division**

Ms. Holden presented information regarding the operational plan and ARRA funding.

Commissioner Hagen moved approval of the operational plan and ARRA as presented in the staff report. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gray absent.

**Countywide Comprehensive Plan Update Board of County Commissioners' Review Schedule – Eric Soter and Jim Gugel, Planning Division**

Mr. Soter and Mr. Gugel presented information regarding updates to the comprehensive plan review schedule.

Commissioner Gardner requested the Board and staff should sit down and select dates and outline a time frame to meet certain milestones.

**DIRECTOR’S REPORT – Al Hudak, Public Works Division**

Mr. Hudak presented his report on the activities/projects taking place within his division.

**COMMISSIONERS COMMENTS**

Commissioner Jenkins noted he would be attending the State Highway Administration meeting at 5:00 p.m. to discuss the Monocacy and I-270 study.

Commissioner Gardner noted she would be late to the County/Municipalities meeting this afternoon.

**PUBLIC COMMENTS**

- Donald Lee

**QUESTIONS – PRESS**

None.

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**ADJOURN**

The meeting adjourned at 12:45 p.m.

Respectfully submitted,

Mary E. Baker  
Recording Secretary