

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY
MEETING MINUTES FOR THURSDAY, JUNE 25, 2009

Commissioner David Gray, *Vice President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, June 25, 2009, at 9:50 a.m. Present were Commissioners Kai Hagen, Charles Jenkins and John L. Thompson, Jr. Commissioner Jan Gardner, *President*, was attending a Maryland Association of County's retreat. Also present were Ron Hart, County Manager and Patti Morrow, Recording Secretary.

(Official Minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the County's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the County's website at www.co.frederick.md.us)

NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

COMMISSIONERS COMMENTS

Commissioner Jenkins commented on an editorial in *The Frederick News-Post*.

AGENDA BRIEFING

Staff reviewed with the Board the following items scheduled for public hearing on Tuesday, July 7, 2009, at 7:00 p.m.

- Adequate Public Facilities Ordinance – Road Adequacy Testing - Ron Burns, Permitting and Development Review Division
- Adequate Public Facilities Ordinance – School Adequacy Testing - Kathy Mitchell, Office of the County Attorney

CONSENT AGENDA

The following item was removed from the consent agenda:

- Purchasing Memo #09-247 – Recommendation to add Frederick County Public Schools to RFP #09-08, Residential Solid Waste and Recyclable Material Collection
Award to: Allied Waste Services

The following items remained on the consent agenda:

BID AWARDS

1. Purchasing Memo #09-232 – Renewal of Contracts for FY 2010, Office for Children and Families
Award to: Way Station, Inc. \$ 16,094.70
Way Station, Inc. \$ 79,999.00
Mental Health Association \$ 74,793.00
Heartily House \$ 28,716.00
Mental Health Association \$ 30,000.00

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Mental Health Association	\$ 68,136.00
Way Station, Inc.	\$ 56,491.00
Mental Health Association	\$ 98,484.00

2. Purchasing Memo #09-244 – Fire Alarm Testing and Maintenance
Award to: SimplexGrinnell
Award amount: \$82,578.17
3. Purchasing Memo #09-245 – Renewal of Contract (Reference Bid #05-23) Vaulted Toilet Services
Award to: Jet Septic Inc.
Award amount: \$59,760.00
4. Purchasing Memo #09-246 – Renewal of Contract (Reference Bid #07-16) Portable Toilet Services
Award to: Site Services, LLC
Award amount: \$86,514.50

BUDGET TRANSFERS

1. #BT-09-211, Housing, Citizens Services
2. #BT-09-212, Water and Sewer, Utilities and Solid Waste Management
3. #BT-09-213, Water and Sewer, Utilities and Solid Waste Management

BOARD OF EDUCATION (BOE) EXPENSE FUND AMENDMENT

Current Expense Fund Amendment

1. #5-09

GRANTS

1. FY 2009 Justice Assistance Grant (JAG) Interlocal Agreements between the City of Frederick and Frederick County – Marty Gallagher, Sheriff's Office
2. FY 2010 Budget/Functional Application for FY 2010 Community Partnership Agreement Award – Christal Henson, Citizens Services Division
3. Infants and Toddlers Program American Recovery and Reinvestment Act Funds, Part I Application - Dr. Monica Grant, Health Services Division
4. FY 2010 Automated External Defibrillator Matching Grant Application to Maryland Institute for Emergency Medical Services Systems - Rick Himes, Fire and Rescue Services Division
5. Fire Prevention Grant Award from Factory Mutual Insurance Company and Associated Budget Transfer - Steve Leatherman, Fire and Rescue Services Division
6. Maryland Business Works FY 2009/2010 Grant – Laurie Holden, Work Force Services
7. Department of Social Services Youth Summer Jobs 2010 – Laurie Holden, Work Force Services
8. Division of Rehabilitation Services Youth Summer Jobs 2010 – Laurie Holden, Work Force Services

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CHANGE ORDER

1. Inspection Change Order No. 1 - Ballenger-McKinney Bridge and Utilities Project - Rodney Winebrenner, Utilities and Solid Waste Management Division

Commissioner Jenkins moved to approve the consent agenda as amended. Commissioner Gray seconded the motion that passed 4-0 with Commissioner Gardner absent.

Purchasing Memo #09-247 – Recommendation to add Frederick County Public Schools to RFP #09-08 Residential Solid Waste and Recyclable Material Collection – Hal Good, Finance Division

Phil Harris and Mike Marschner, Utilities and Solid Waste Management Division, commented on the recommendation.

Commissioner Hagen moved to approve the staff recommendation as presented. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gardner absent.

By consensus, the Board requested the addition of Frederick Community College to the contract upon agreement with the contractor (Allied Waste).

ADMINISTRATIVE BUSINESS

Approval of Board of County Commissioners Meeting Minutes

Commissioner Jenkins moved to approve the following meeting minutes. Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Gardner absent.

- ◆ Thursday, April 23, 2009
- ◆ Thursday, April 23, 2009 (Afternoon)
- ◆ Friday, April 24, 2009
- ◆ Tuesday, April 28, 2009
- ◆ Tuesday, April 28, 2009 (Evening)
- ◆ Tuesday, April 30, 2009
- ◆ Tuesday, May 5, 2009
- ◆ Tuesday, May 5, 2009 (Evening)

Bid Award – Purchase Memo #09-248, Renewal of Contract for Interagency Family Preservation Services for FY 2010, Office for Children and Families - Hal Good, Finance Division

Christal Henson, Citizens Services Division, and Dave Drees, Department of Social Services, commented on the bid award.

Commissioner Hagen moved to approve the staff report. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gardner absent.

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Mechanical Systems Commissioning for Citizens Care and Rehabilitation Center and Montevue Home - David Grossweiler, Public Works Division

Bruce Johnson and Hal Good, Finance Division, and Al Hudak and Chuck Nipe, Public Works Division, participated in the discussion.

Commissioner Hagen moved to approve the staff report. Commissioner Jenkins seconded the motion that passed 3-1 with Commissioner Thompson opposed and Commissioner Gardner absent.

Animal Control Outdoor Kennel Site Plan Enforcement - Darlene Bucciero, Public Works Division

Dave Grossweiler, Public Works Division, presented the staff report.

Commissioner Jenkins moved to approve the staff report. Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Gardner absent.

Allegheny Power Right-of-Way Agreement for Libertytown Park Concession Building – Sue Putnam, Public Works Division

Commissioner Hagen moved to approve the staff report. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gardner absent.

WORKSESSION

Appointments/Reappointments to Boards/Commissions/Committees - Joyce Grossnickle, Office of the County Manager

Electrical Board

Chip Horn, Chairperson, Board, addressed the Board.

Commissioner Hagen moved to reappoint Scott Mercer to serve a five-year term to expire June 30, 2014, and appoint Steve Weller to fill an unexpired term to expire June 30, 2012. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Gardner absent.

COMMISSIONERS' COMMENTS

Commissioner Thompson commented on the Jefferson Tech Park bridge issue.

PUBLIC COMMENTS

None.

QUESTIONS - PRESS

None.

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ADJOURN

The meeting adjourned at 11:15 a.m.

Respectfully submitted,

Patricia A. Morrow
Recording Secretary