

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR TUESDAY, NOVEMBER 17, 2009**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Tuesday, November 17, 2009, at 9:10 a.m. Present were Commissioners David Gray, *Vice President*; Kai Hagen, Charles Jenkins and John L. Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary.

*(Official minutes of the Board of County Commissioners’ meetings are kept on file in the County Manager’s Office; the meetings are also video recorded. Approved minutes are available on the county’s website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county’s website at [www.frederickcountymd.gov](http://www.frederickcountymd.gov))*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

Commissioner Gray noted the *Business Gazette* had an editorial that complemented the “common sense” approach the Board was taking regarding growth policy.

Commissioner Gardner noted she and Commissioner Hagen attended breakfast this morning hosted by The University of Maryland Cooperative Extension.

**ADMINISTRATIVE BUSINESS**

**Presentation of Ordinance #09-28-532, for Signature Purposes, regarding Adequate Public Facilities Ordinance Text Amendment AT-09-04 - Apply School Adequacy Provisions to Lands Annexed into Municipalities after June 23, 2009 – Kathy Mitchell, Office of the County Attorney**

Ms. Mitchell presented the proposed ordinance that the Board finalized and approved during yesterday’s meeting regarding the Adequate Public Facilities Ordinance discussion.

She indicated the ordinance was being presented for signature by the Board, noting Commissioner Jenkins would be abstaining from signing the ordinance.

(A copy of Ordinance #09-28-532 can be obtained in the County Manager’s Office or from the county’s website, [www.frederickcountymd.gov](http://www.frederickcountymd.gov))

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**Adoption of a Resolution Approving the Maryland Water Quality Financing  
Administration (MSQFA) Loan for Ballenger-McKinney Wastewater Treatment Plant  
Expansion and Upgrade - Walter Calvert, Esquire, Venable, LLP (County Bond Counsel)**

Mr. Calvert presented the proposed resolution that would approve the loan for upgrades to the Ballenger/McKinney Wastewater Treatment Plant.

Commissioner Gray moved approval of the proposed resolution as presented. Commissioner Hagen seconded the motion that passed 5-0.

(A copy of Resolution #09-36 can be obtained in the County Manager's Office or from the county's website, [www.frederickcountymd.gov](http://www.frederickcountymd.gov))

**Request for a Letter of Support for a Tobacco Prevention Grant – Katherine Shriver,  
Health Services Division**

Dr. Barbara Brookmyer, Health Services Division and Ms. Shriver presented the proposed letter of support for the tobacco cessation grant.

(Commissioner Gray left the meeting.)

Commissioner Hagen moved approval of the letter. Commissioner Gardner seconded the motion that passed 4-0 with Commissioner Gray absent.

**WORKSESSION**

**Geographic Information Systems (GIS) Day Proclamation**

Commissioner Gardner presented proclamation

(Commissioner Gray returned to the meeting.)

**GIS Presentation – Marshall Stevenson, Interagency Information Technologies Division**

Mr. Stevenson presented updates and information within the division pertaining to GIS technologies.

There was no public comment.

This item was for the Board's information only.

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**Briefing on the Reels Mill Road, Phase I Project – Jason Stitt, Public Works Division**

On September 8, 2009, during a public meeting regarding Reels Mill Road, several proposed alignments and bridge types were discussed. Following the meeting, the Board voted 3-1 in favor of the repair/rehabilitation of the existing single lane bridge with no alignment of the roadway from Ball Road to the railroad crossing. Staff outlined the scope for the project which included the implementation of safety upgrades including the addition of signage and minor grading/ clearing to address sight distance issues and to restrict vehicles over 40' in length from using Reels Mill Road as a through route.

Public comment was taken from Mr. Bob White, Frederick County Planning Commission

Commissioner Gray moved approval of staff's recommendations as presented. Commissioner Jenkins seconded the motion that passed 5-0.

**ADMINISTRATIVE BUSINESS**

**FY 2011 Base Budget Presentation and 3-Year Outlook – Mike Gastley, Finance Division**

Mr. Gastley presented the three-year base budget projections.

Commissioner Thompson moved to cut funding from Frederick Innovative Technology Center, Inc.

Commissioner Gardner called the motion out of order.

Commissioner Gardner requested dates be chosen in January, either Monday all day or Tuesday and Thursday afternoons to schedule program reviews and to start with non-department programs then schedule county to state agency funding and so on.

Commissioner Jenkins moved to freeze the FY 2011 capital improvements projects pay-go funding. Commissioner Jenkins withdrew the motion.

**COMMISSIONERS COMMENTS**

None.

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

- Meg Tully, The Frederick News-Post

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**ADJOURN**

The meeting adjourned at 12:30 a.m.

Mary E. Baker  
Recording Secretary