

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR TUESDAY, AUGUST 11, 2009**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Tuesday, August 11, 2009, at 8:35 a.m. Present were Commissioners David Gray, *Vice President*; Charles Jenkins and John L. Thompson, Jr. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary. Commissioner Kai Hagen was absent.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.co.frederick.md.us](http://www.co.frederick.md.us))*

**NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.**

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

Commissioner Gray wished to remind residents the county spent \$18 million dollars upgrading the water system to provide a clean source of drinking water to residents. The annual report can be found on the county website under Utilities and Solid Waste Management Division.

**AGENDA BRIEFING**

Staff briefed the Board on the following public hearing item scheduled for:

Thursday, August 18, 2009, at 7:00 p.m.

- Water and Sewer Fee Schedule - Termination and Restoration of Service - Brenda Teach, Utilities and Solid Waste Management Division

**PUBLIC HEARING**

**Continuation of Water/Sewerage Plan Amendment WS-08-09, Town of New Market - Tim Goodfellow, Planning Division**

A public hearing was held, as duly advertised, to consider a proposed ordinance regarding the continuation of the water and sewerage plan amendment for the Town of New Market.

Mr. Goodfellow noted due to changes in the phasing of construction of infrastructure improvements made since the Water Service Area Agreement (WSSA) was originally executed, the Utilities and Solid Waste Management Division indicated there was sufficient capacity to serve the 33 properties in the Town of New Market, also noting the WSSA could be amended to allocate the additional taps to the town.

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There was no public comment.

Commissioner Jenkins moved approval of the reclassification to W-3 Development of the 33 properties included in the staff report for Case #WS-08-09. Commissioner Gray seconded the motion that passed 4-0 with Commissioner Hagen absent.

**WOKSESSION**

**Appointments/Reappointments to Boards/Commissions/Committees - Joyce  
Grossnickle, Office of the County Manager**

Frederick County Advisory Plumbing Board

There was no public comment.

Commissioner Thompson recused himself as there was a conflict of interest.

Commissioner Jenkins move to appoint Mr. Gary Armbruster to fill an unexpired term to expire June 30, 2010, and Mr. Russell Strine to fill an unexpired term to expire June 30, 2013. Commissioner Gray seconded the motion that passed 3-0 with Commissioner Hagen absent.

Citizens Nursing Home Board of Trustees

There was no public comment.

Commissioner Gray moved to appoint Dr. Sonja Rossig to fill an unexpired term to expire June 30, 2012. Commissioner Jenkins seconded the motion that passed 4-0 with Commissioner Hagen absent.

Social Services Board

There was no public comment.

Commissioner Gray moved to reappoint Mr. Dan Wagner to serve a three-year term to expire June 30, 2012, and appoint Ms. Sue Shatto to fill an unexpired term to expire June 30, 2011. Commissioner Thompson seconded the motion that passed 4-0 with Commissioner Hagen absent.

Workforce Development Board

There was no public comment.

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Commissioner Gray moved to reappoint Mr. Jason Judd to serve a four-year term to expire June 30, 2013. Commissioner Thompson seconded the motion that passed 4-0 with Commissioner Hagen absent.

**Adoption of a Resolution to Approve a Debt Policy Pursuant to State Law - John Kroll,  
Finance Division**

Mr. Kroll presented the proposed resolution which would provide guidance and direction concerning the issuance of debt and the use of varying debt instruments.

There was no public comment.

Commissioner Jenkins moved approval of the proposed resolution which would become effective September 1, 2009. Commissioner Gray seconded the motion that passed 4-0 with Commissioner Hagen absent.

(A copy of Resolution #09-22 can be obtained in the County Manager's Office or from the county's website, [www.co.frederick.md.us](http://www.co.frederick.md.us))

**ADMINISTRATIVE BUSINESS**

**Catoctin Creek Park Declaration to Establish and Retain Easement and Three-Year  
Forest Improvement and Protection Agreement - Sue Putnam, Public Works Division**

Ms. Putnam presented a proposed declaration for the Catoctin Creek Nature Center project to allow grading and building permits be released for the project.

Commissioner Gray moved approval of the declaration as presented. Commissioner Thompson seconded the motion that passed 4-0 with Commissioner Hagen absent.

**Countywide Comprehensive Plan Update – Eric Soter and Jim Gugel, Planning Division**

Staff reviewed changes and updates to the growth areas within the comprehensive plan by municipality.

Mr. Soter requested the September 2, 2009, meeting be cancelled and for the comprehensive plan meeting to resume on September 10, 2009, at 1:30 p.m. to provide ample time for staff to discuss the updates and changes during the next County/Municipalities meeting.

The Board took no action.

**COMMISSIONERS COMMENTS**

None.

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**PUBLIC COMMENTS**

- Mr. Donald Lee

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 2:40 p.m.

Respectfully submitted,

Mary E. Baker  
Recording Secretary