

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, MARCH 25, 2010**

Commissioner Jan Gardner, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Thursday, March 25, 2010, at 9:30 a.m. Present were Commissioners David Gray, *Vice President*; Kai Hagen, John L. Thompson, Jr., and Blaine Young. Also present were Ron Hart, County Manager and Mary Baker, Recording Secretary.

(Official minutes of the Board of County Commissioners’ meetings are kept on file in the County Manager’s Office; the meetings are also video recorded. Approved minutes are available on the county’s website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county’s website at www.FrederickCountyMD.gov.)

NOTE: Copies of all staff reports are available in the OnBase system. If you need assistance with the OnBase system, please contact the recording secretary.

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

COMMISSIONERS COMMENTS

Commissioner Gardner commented on Commissioner Hagen’s announcement for re-election event, noting it was well attended.

CONSENT AGENDA

BID AWARDS

1. Purchasing Memo #10-150 – Replacement Computers and Equipment for Frederick County Public Libraries (Piggyback)
Award to: CDWG
Award amount: \$59,086.70
2. Purchasing Memo #10-152 – Renew Contract for Travel Model Consulting Services
Award to: Cambridge Systematics, Inc.
Award amount: \$30,000.00
3. Purchasing Memo #10-153 – Renew Sole Source Contract for PeopleSoft Module Maintenance and Support
Award to: Oracle USA, Inc.
Award amount: \$34,999.00
4. Purchasing Memo #10-155 – Replacement Vehicles, Two (2) Hybrid Mid-Size Sedans (Piggyback)
Award to: Apple Ford
Award amount: \$50,922.00

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5. Purchasing Memo #10-156 – Renewal of Contract Helically Corrugated Aluminum/Steel Pipe
Award to: Contech Construction Products, Inc.
Award amount: \$43,264.33

BUDGET TRANSFERS

1. #BT-10-138, Animal Control
2. #BT-10-139, Emergency Communications, Emergency Management
3. #BT-10-140, Housing, Citizens Services
4. #BT-10-141, Aging, Citizens Services
5. #BT-10-142, Accounting, Finance

GRANTS

1. Annual Renewal of the Head Start Grant Application – Pat Rosensteel and Ann Silverman, Citizens Services Division
2. Women's Giving Circle Grant Application - Shelly Toms and Michelle Gallipoli, Citizens Services Division

EASEMENTS

1. Exchange of Easements - Board of County Commissioners and the National Park Service - Beth Ramacciotti, Utilities and Solid Waste Management Division
2. Brentwood Avenue Modified Turnaround Easement - Betsy Smith, Permitting and Development Review Division

Commissioner Gray moved approval of the consent agenda as presented. Commissioner Hagen seconded the motion that passed 5-0.

WORKSESSION

Introduction of Officials from the Embassy of the Slovak Republic

Guy Djoken, United Nations Educational Scientific and Cultural Organization (UNESCO) Center For Peace, presented Michal Pavuk, head of the political section for the Embassy of Slovakia; Stephen Perrine, UNESCO Center for Peace Intern from Frederick; and Zsofia Szabo, UNESCO Center for Peace Intern from Hungary.

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ADMINISTRATIVE BUSINESS

**Action Plan for Initiating Text Amendments to Update the Frederick County Code,
Chapter 1-16, Subdivision Rules - Michael Wilkins, Permitting and Development Review
Division**

Mr. Wilkins presented the updates.

Commissioner Hagen moved approval of the action plan that would initiate a comprehensive review of the subdivision rules and regulations, with the amendment that new initiatives under minor subdivision and floodplain protection be incorporated and completed concurrent with Levels 1 and 2 as outlined in the staff report. Commissioner Gray seconded the motion that passed 4-1 with Commissioner Young opposed.

Libertytown Concession Agreement - Earl Eyler, Parks and Recreation Division

Mr. Eyler presented the proposed agreement that provided for use of the concession portion of the building by the community while still allowing the Division of Parks and Recreation staff to use the facility for recreational programming.

Commissioner Hagen moved approval of the proposed agreement as presented. Commissioner Gray seconded the motion that passed 5-0.

New One-Year Lease of Utica Park Farmland - Earl Eyler, Parks and Recreation Division

Mr. Eyler presented the proposed one-year lease.

Commissioner Hagen moved approval of the lease, directing staff to come back with options for moving the stream buffer to 75 feet away from a waterway.

There was a request to split the motion.

Commissioner Hagen moved approval of the lease as presented. Commissioner Gray seconded the motion that passed 5-0.

Commissioner Hagen directed planning staff to come back with options for various setbacks from waterways on park properties and lands only. Commissioner Gray seconded the motion that passed 5-0.

**Proposed Changes to the Water and Sewerage Plan Resulting from the Comprehensive
Plan Update - Eric Soter and Tim Goodfellow, Planning Division**

Mr. Soter and Mr. Goodfellow presented the proposed changes.

Commissioner Gray moved to take the proposed text to public hearing as presented, including

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the additional clause under the planned service area that would allow a piece meal application to be considered for property annexed into a municipal corporation. Commissioner Hagen seconded the motion.

Commissioner Thompson requested to separate the motion to only take to public hearing a ministerial change of the word "resource conservation" to "natural resources." The motion passed 5-0.

The main motion passed 4-1 with Commissioner Thompson opposed.

WORKSESSION

Installment Purchase Program Applications - Tim Blaser and Anne Bradley, Planning Division

(Commissioner Thompson left the meeting.)

Mr. Blaser and Ms. Bradley presented the applications.

There was no public comment.

Commissioner Gray moved approval for the top 10 farms to go to public hearing, noting the terms for the FY 2010 easements would be limited to 20-year terms and values for parcels with no further subdivision rights limited to \$2,000 per acre. Commissioner Hagen seconded the motion that passed 4-0 with Commissioner Thompson absent.

(Commissioner Thompson re-entered the meeting.)

LEGISLATIVE ISSUES

Mr. Cherney, Office of the County Manager, presented updates and changes that have occurred during the legislative session.

COMMISSIONERS COMMENTS

Commissioner Young commented on an article that ran in the *Frederick County Gazette* newspaper.

PUBLIC COMMENTS

None.

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QUESTIONS - PRESS

None.

ADJOURN

The meeting adjourned at 12:30 p.m.

Mary E. Baker
Recording Secretary