

**BOARD OF COUNTY COMMISSIONERS/MUNICIPALITIES MEETING
MINUTES FOR THURSDAY, NOVEMBER 18, 2010**

Commissioner David Gray, *Vice-President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") and the municipal officials of Frederick County for Thursday, November 18, 2010, at 3:00 p.m. Present were Commissioners Kai Hagen and Blaine Young. Commissioner Jan Gardner, *President* and John L. Thompson, Jr. were absent from the meeting.

Elected municipal officials present were Karin Tome, Councilman, City of Brunswick; Randy McClement, Mayor, Karen Lewis Young, Carol Krimm and Michael O'Connor, Aldermen, The City of Frederick; and Ralph Whitmore, Burgess, Town of Walkersville. Also present was Patti Morrow, Recording Secretary.

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes for Thursday, September 16, 2010, were approved by unanimous consent.

BUSINESS

Appointment of Members to the Laboratory Community Advisory Committee and Set Final Objectives and Guidelines for the Laboratory Community Advisory Committee (LCAC)

Alderman Young reviewed the selection criteria and process for the LCAC with the elected officials. Alderman Krimm and Commissioner Gray commented on the selection process.

By unanimous consent it was indicated the representatives on the LCAC from the City, Frederick County and Fort Detrick would not have a vote.

Commissioner Hagen moved to support the recommendation of the subcommittee to appoint the following citizens to the LCAC:

- Joseph A. Mangiafico, Sr.
- David Kaye
- Elizabeth Ann Willis
- Frank Alexander Hamill
- Peter Herz
- Ray A. Hunter
- Cynthia I. Sigler
- Kim R. Loll (First alternate)
- Roxanne Beal (Second alternate)

Alderman Krimm seconded the motion that passed 7-0 (Councilman Tome and Burgess Whitmore did not vote on this matter as this issue was between the City and County officials).

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**Update on Efforts to Identify Duplication of Services Between The City of Frederick
("City") and Frederick County – Alderman Karen Young, The City of Frederick**

Alderman Young briefed the commissioners and elected officials on the status of the City's initiative to explore the potential areas for duplication of services.

Alderman Young recommended the matter of duplication of services be included in the tax equity committee.

It was indicated the next step would be for the commissioners to appoint a member to the tax equity committee at the next scheduled county/municipalities meeting following their swearing-in on December 1, 2010.

**Reminder of December 17, 2010, Legislative Meeting with the Frederick County
Delegation – Alderman Karen Young, The City of Frederick**

Alderman Young announced the City had scheduled a meeting with the Frederick County Delegation/Delegation-Elect (Delegation) on December 17, 2010, to discuss their 2011 legislative priorities. Later that day would be a regional Maryland Municipal League meeting to discuss the 2011 legislative municipal priorities with the Delegation.

Miscellaneous Items

Alderman Krimm questioned county staff regarding the possibility of paying municipal property taxes on a monthly basis. John Kroll, Finance Division, indicated there would be no way to differentiate between county and municipal taxpayers since there is one bill. He did state that nothing precludes a taxpayer from paying over time but interest would accrue and it would be quite costly.

Mr. Kroll was asked about implementing an automatic debit withdrawal to pay property taxes. He indicated it could be looked into.

Joyce Grossnickle, Office of the County Manager, requested direction regarding the LCAC meeting schedule.

PUBLIC COMMENTS

- Susie Funk
- David Cook
- John Beach

ADJOURN

The meeting adjourned at 4:00 p.m.

Patti Morrow
Recording Secretary