

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR TUESDAY, JANUARY 4, 2011**

Commissioner Blaine Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Tuesday, January 4, 2011, at 9:35 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray and Kirby Delauter. Also present were Barry Stanton, County Manager and Mary Baker, Recording Secretary.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)*

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**COMMISSIONERS COMMENTS**

Commissioner Young wished everyone a Happy New Year.

He noted there would only be one daytime Board meeting this week and a public hearing this evening.

The Maryland Association of Counties winter conference is scheduled to take place this week in Cambridge, Maryland, with some of the commissioners and certain county staff attending.

The Board recognized David Dunn as the new Assistant County Manager

Commissioner Young moved to confirm Barry Stanton as the County Manager and David Dunn as the Assistant County Manager. Commissioner Shreve seconded the motion that passed 5-0.

**WORKSESSION**

**Recognition of the December 2010 Strategic Planning Session Facilitators**

Commissioner Shreve presented the certificate of recognition to Ms. Karen Justice and Mr. Paul Frey.

**ADMINISTRATIVE BUSINESS**

**Approval of Board of County Commissioners' Meeting Minutes**

The following set of minutes were approved by unanimous consent:

- ◆ Monday, December 13, 2010 – Administrative Function
- ◆ Tuesday, December 14, 2010

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- ◆ Tuesday, December 14, 2010 – Administrative Function
- ◆ Wednesday, December 15, 2010 – Administrative Function

**CONSENT AGENDA**

**BUDGET TRANSFER**

1. #BT-11-078, Aging, Citizens Services Division

**CHANGE ORDERS**

1. FY 2010 Bituminous Overlay of Various County Roadways, Contract No. C29919, Change Order No. 8 – Chuck Nipe and Robert Shen, Public Works Division
2. FY 2010 Bituminous Overlay of Various County Roadways, Contract No. C29919, Change Order No. 10 – Chuck Nipe and Robert Shen, Public Works Division

**EASEMENT**

1. Partial Release of Water and Sewer Easement – Windsor Knolls, Winmoor Court – Beth Ramacciotti, Utilities and Solid Waste Management Division

**GRANTS**

1. Certified Local Government (CLG) Education and Training Application for FFY 2011 – Janet Davis, Planning Division
2. National Emergency Grant (Apply for, Accept, and Subsequent Budget Transfers) – Laurie Holden, Economic Development Division
3. FY 2010 Citizen Corps Grant Award and Associated Budget Transfer – Seamus Mooney, Emergency Management Division

Commissioner Delauter had questions regarding FY 2010 Bituminous Overlay of Various County Roadways, Contract No. C29919, Change Order No. 8.

Mr. Tom Meunier and Mr. Robert Shen, Public Works Division and Mr. Kevin Demosky, Utilities and Solid Waste Management Division, presented information.

Commissioner Smith moved approval of the consent agenda as presented. Commissioner Shreve seconded the motion that passed 5-0.

**ADMINISTRATIVE BUSINESS**

**Frederick County's Snow Removal Operations Plan Update – Tom Meunier, Public Works Division**

Mr. Meunier and staff presented the update.

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The Board took no action as this item was for information only.

**Debt Affordability Analysis and Other Capital Improvements Program (CIP) Related  
Revenues – Kelly Weaver, Finance Division**

Ms. Weaver presented the information to the Board.

Commissioner Young moved to accept the revenue projections related to the CIP development for FY 2012-2017 as presented. Commissioner Gray seconded the motion that passed 5-0.

The Board recognized Mr. Morris Blake, Management Services Division (Winchester Hall security staff) with a certificate of recognition for his role as Santa Clause during the holiday season.

**COMMISSIONERS COMMENTS**

Commissioner Young noted the Board, County Manager Barry Stanton, and staff were working on budget issues.

He noted Commissioner Delauter contacted and was planning a trip to Sandy Spring, Georgia, to review models of nursing homes in that city as Frederick County would be evaluating pros and cons of privatizing the county's managed nursing homes and other various agencies.

It was also noted Commissioners Smith and Delauter would represent the county on the new committee to study shared resources to include representation from the Board of Education.

**PUBLIC COMMENTS (3 MINUTE PRESENTATION)**

None.

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 11:30 a.m.

Mary E. Baker  
Recording Secretary