

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR TUESDAY, FEBRUARY 8, 2011**

Commissioner Blaine Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Tuesday, February 8, 2011, at 8:30 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray and Kirby Delauter. Also present were Barry Stanton, County Manager and Mary Baker, Recording Secretary.

(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at www.FrederickCountyMD.gov.)

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

COMMISSIONERS COMMENTS

Commissioner Young noted he attended the Board of Education's annual operating budget hearing last night.

WORKSESSION

Frederick County Citation Presentation to Lance Corporal Shavar Coles, USMC

Commissioner Deluater presented the citation.

Community Marriage Week Proclamation

Commissioner Gray presented the proclamation.

Commissioner Young noted the Frederick Community College Board of Trustees meeting was scheduled for this evening in Room H111 from 5:30 p.m. - 7:00 p.m.

Appointments to Boards/Commissions - Joyce Grossnickle, Office of the County Manager

Commission on Disabilities

Ms. Grossnickle presented the request for appointment.

There was no public comment.

Commissioner Gray moved to appoint Mr. Gil House to fill an unexpired term to expire June 30, 2013. Commissioner Smith seconded the motion that passed 5-0.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR TUESDAY, FEBRUARY 8, 2011**

Monocacy Scenic River Citizens Advisory Board

Ms. Grossnickle presented the request for appointment.

There was no public comment.

Commissioner Smith moved to appoint Mr. Bob Whiting to serve a four-year term to expire February 8, 2015. Commissioner Shreve seconded the motion that passed 5-0.

Interagency Internal Audit Authority (IIAA) and Parks and Recreation Commission

Ms. Grossnickle presented the request for appointment.

There was no public comment.

Commissioner Gray moved to appoint Board of Education (BOE) member, James C. Reeder to serve as the BOE's liaison to the IIAA and the Parks and Recreation Commission. Commissioner Smith seconded the motion that passed 5-0.

Property Tax Assessment Appeal Board

Ms. Grossnickle presented the candidates for consideration to the Board for final appointment by the Maryland Governor.

There was no public comment.

Commissioner Gray moved to send a letter of recommendation to the Governor's Appointments Office for consideration of Mr. Bryan Miller (as first choice), Mr. Dennis Cowell and Mr. Robert Glasby. Commissioner Delauter seconded the motion that passed 4-1 with Commissioner Shreve opposed.

Relinquishment of Federal Head Start Grants Decision – Margaret Nusbaum, Citizen Services Division

Ms. Nusbaum and Mr. Austin Abraham, Management Services Division, presented information regarding the relinquishment of the grants and county building information.

Public comment was taken from:

- John (inaudible last name)
- Laurie (inaudible last name)

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR TUESDAY, FEBRUARY 8, 2011**

- John Chaney
- Nanci Sacabo
- Connie Romos
- Amy Dapsauski
- Rolan Clark
- Christie Garland
- Elizabeth Chateau
- Trista McAleavy
- Alexandra DeCarlos

Commissioner Gray moved to defer any decisions until a public hearing could be held and schedule the contractor Community Development Institute (CDI) to be present to answer any questions. The motion did not receive a second.

Commissioner Smith moved to relinquish the grants effective March 1, 2011, noting the last day of services would be February 28, 2011. Commissioner Shreve seconded the motion that passed 4-1 with Commissioner Gray opposed.

Commissioner Smith moved for staff to distribute a letter to the parents and staff associated with Head Start letting them know of the changes; proceed with the grant closeout process; work with the CDI staff to ensure a smooth transition of services and negotiate the lease agreements as outlined in the staff report. Commissioner Shreve seconded the motion that passed 4-1 with Commissioner Gray opposed.

Commissioner Young moved for the facilities cost not to be incurred by CDI, but for the county to provide the facilities as an in-kind contribution until the new grantee was awarded, at which time the new lease proposal would come back before the Board. Commissioner Smith seconded the motion that passed 4-1 with Commissioner Gray opposed.

ADMINISTRATIVE BUSINESS

**Discussion Regarding Frederick County's Small Business Loan Fund - Laurie Boyer,
Economic Development Division**

Ms. Boyer presented information regarding the small business loan fund.

There was consensus to allow public comment on this item.

Public comment was taken from:

- Cindy Palmer, Sandy Springs Bank
- Drexel Ryberg, Business Development Advisory Council

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR TUESDAY, FEBRUARY 8, 2011**

There was consensus for staff to come back with legal information to determine what the outcome would be if the county retrieved its portion and left the state's portion as is or to discontinue with the fund, but continue the current commitments as is.

**Linton at Ballenger – Parcel “E” (Public Use Site – Soccer Fields) – Gary Hessong,
Permitting and Development Review**

Mr. Hessong and Mr. Paul Dial, Parks and Recreation Division, presented the proposal.

Commissioner Smith motioned to move forward with the offer as presented in the staff report. Commissioner Shreve seconded the motion that passed 4-0-1 with Commissioner Delauter abstaining.

**Proposed Ordinance to Repeal Application of School Adequate Public Facilities
Ordinance (APFO) to Annexed Properties - John Mathias and Kathy Mitchell, Office of
the County Attorney**

Mr. Mathias and Ms. Mitchell presented the proposal to repeal the ordinance.

There was consensus to allow public comment on this item.

Public comment was taken from:

- Janice Spiegel
- Rolan Clark
- M.C. Keegan-Ayre

Commissioner Smith motioned to move forward as recommended in the staff report. Commissioner Shreve seconded the motion that passed 4-1 with Commissioner Gray opposed.

Draft Capital Improvements Program (CIP) Briefing - Kelly Weaver, Finance Division

Ms. Weaver presented the briefing.

No action was taken as this item was for information only.

COMMISSIONERS COMMENTS

Commissioner Young noted on Thursdays under administrative business, he and County Manager Stanton would be providing an overview on updates and changes within the county.

PUBLIC COMMENTS (3 MINUTE PRESENTATION)

- Janice Spiegel

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR TUESDAY, FEBRUARY 8, 2011**

QUESTIONS – PRESS

None.

ADJOURN

The meeting adjourned at 12:20 p.m.

Mary E. Baker
Recording Secretary