

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, APRIL 7, 2011**

Commissioner Blaine Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, April 7, 2011, at 10:05 a.m. Present were Commissioners Billy Shreve, David Gray and Kirby Delauter. Also present were Barry Stanton, County Manager and Mary Baker, Recording Secretary. Commissioner C. Paul Smith, *Vice President*, was absent.

(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at www.FrederickCountyMD.gov.)

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

COMMISSIONERS COMMENTS

Commissioner Young noted Commissioner Smith was attending the Central Maryland Regional Transit Summit today.

Commissioner Delauter noted the Solid Waste Advisory Committee was working on revisions to the 1998 plan which should be completed in a few weeks.

Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Barry Stanton, Office of the County Manager

Commissioner Young and Mr. Stanton briefed the public on the Board's recent administrative actions.

CONSENT AGENDA

BID AWARDS

1. Purchasing Memo #11-150 – Purchase and Installation of UniMac Equipment through the Homeland Assistance Security Grant
Award to: Haynes and Waller, Inc.
Award amount: \$110,815.00
2. Purchasing Memo #11-153 – Consulting Services for the Urban Wetlands Program
Award to: NaturesPace
Award amount: \$68,300.00
3. Purchasing Memo #11-154 – Bid #11-27, Mowing Turf Services
Award to: Various Vendors
Award amount: \$294,694.12

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BOARD OF EDUCATION (BOE) EXPENSE FUND AMENDMENT

Current Expense Fund Amendment

1. #6-11

CHANGE ORDERS

1. New Design Water Treatment Plant (Inspection/Construction Management) Contract No. 26F-W, Change Order No. 16 **and** Associated Budget Transfer - Kevin Demosky, Utilities and Solid Waste Management Division
2. New Design Water Treatment Plant (Inspection/Construction Management) Contract No. 26G-W, Change Order No. 17 **and** Associated Budget Transfer - Kevin Demosky, Utilities and Solid Waste Management Division

Commissioner Gray moved approval of the consent agenda as presented. Commissioner Young seconded the motion that passed 4-0 with Commissioner Smith absent.

WORK SESSION

Fair Housing Month Proclamation

Commissioner Shreve presented the proclamation.

Commissioner Young noted the Tax Set-off Committee was preparing a presentation to the municipalities and asked for the Board's consensus regarding tax equity and/or tax differential there was consensus for the committee to look into both options.

ADMINISTRATIVE BUSINESS

Bid Award – Purchasing Memo #11-152, Urbana North Regional Wastewater Pumping Station Contract No. 208 AN-SW – Hal Good, Finance Division

Mr. Good presented the proposed purchasing memo.

Commissioner Shreve moved approval of Purchasing Memo 11-152 as presented. Commissioner Gray seconded the motion that passed 4-0 with Commissioner Smith absent.

Municipality Billing and Collection Fee - John Kroll, Finance Division

Mr. Kroll presented the information to abolish the billing and collection fee.

Commissioner Delauter moved to abolish the billing and collection fee as presented. Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Smith absent.

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Amendments to Performance Agreement for Clemsonville Road Construction - Tom Meunier, Public Works Division and Ron Burns, Community Development Division

Mr. Meunier and Mr. Burns presented the proposed amendments.

Commissioner Shreve moved approval of the amendments as presented. Commissioner Delauter seconded the motion that passed 4-0 with Commissioner Smith absent.

Frederick County Board of County Commissioners' 2010 - 2014 Strategic Plan (FY 2011-FY 2015) Update - Barry Stanton, County Manager

Mr. Stanton presented the 2010-2014 strategic plan outline and goals.

The Board agreed to accept public comment.

Public comment was taken from:

- Bob Smariga

Commissioner Shreve moved approval of the 2010-2014 strategic plan as presented. Commissioner Delatuer seconded the motion that passed 4-0 with Commissioner Smith absent.

Legislative Issues - John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager

Mr. Mathias and Mr. Cherney presented the legislative updates.

No action was taken by the Board.

COMMISSIONERS COMMENTS

Commissioner Shreve thanked staff for their hard work.

PUBLIC COMMENTS (3 MINUTE PRESENTATION)

- Mayor Carroll Jones, City of Brunswick

QUESTIONS – PRESS

None.

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CLOSED SESSION

Commissioner Shreve moved to proceed into closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. Commissioner Delauter seconded the motion that passed 4-0 with Commissioner Smith absent.

ADJOURN

The meeting adjourned at 11:25 a.m.

Mary E. Baker
Recording Secretary

**FORM OF STATEMENT FOR
CLOSING THE MEETING OF THURSDAY, APRIL 7, 2011**

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a):

(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Motion:

Commissioner Shreve moved to proceed into closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. Commissioner Delauter seconded the motion that passed 4-0 with Commissioner Smith absent.

Time and Location:

12:30 p.m. – Third Floor Meeting Room, Winchester Hall

Topic to be Discussed:

To discuss a structural reorganization within a part of the county government including the consideration of the employment and compensation of certain individual employees.

Mary Baker
Recording Secretary

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**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
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**FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING
ON THURSDAY, APRIL 14, 2011,
FOLLOWING THE CLOSED MEETING OF THURSDAY, APRIL 7, 2011**

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a):

(1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Motion:

Commissioner Shreve moved to proceed into closed session in accordance with Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. Commissioner Delauter seconded the motion that passed 4-0 with Commissioner Smith absent.

Time and Location:

12:30 p.m. – Third Floor Meeting Room, Winchester Hall

Others in attendance:

B. Stanton, J. Mathias, N. Bohrer, M. Gastley, D. Grove, M. Hose, J. Kroll, T. Lobuts and M. Baker; S. Sperlich, D. Linton, C. Sinden, C. Baird , F. Bevard, S. Ferguson, H. Perkins, J. Miller, J. Berman, J. Baldi.

Topic Discussed:

To discuss a structural reorganization within a part of the county government including the consideration of the employment and compensation of certain individual employees.

Action Taken:

The Board provided direction to staff.

Mary Baker
Recording Secretary