

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, JULY 21, 2011**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, July 21, 2011, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve and David Gray. Also present were Mr. Dave Dunn, Acting County Manager and Ms. Patti Morrow, Recording Secretary. Commissioner Kirby Delauter was absent from the meeting

(Official Minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at www.FrederickCountyMD.gov.)

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

COMMISSIONER COMMENTS

Commissioner Smith reported that the Metropolitan Washington Council of Governments Transportation Planning Board has applied for federal grant money.

Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Dave Dunn, Office of the County Manager

Commissioner Young and Mr. Dunn briefed the public on the Board's recent administrative actions.

ADMINISTRATIVE BUSINESS**Bond Rating Agencies Update – John Kroll, Finance Division**

Mr. Kroll provided the results from the bond rating agencies.

Approval of Board of County Commissioners' Meeting Minutes

Commissioner Smith moved to approve the following minutes:

- ◆ Thursday, June 16, 2011 – Afternoon
- ◆ Thursday, June 21, 2011

Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Delauter absent.

CONSENT AGENDA

The following items were considered on the consent agenda:

BID AWARD

1. Purchasing Memo #12-010 - Bid #12-01, Roadway Markings
Award to: Alpha Space Control, Inc.

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Award amount: Estimated total of \$314,331.17

BUDGET TRANSFER

1. #BT-11-182, Accounting, Finance Division

GRANTS

- Rapid Response / Early Intervention Grant – Laurie Holden, Citizens Services Division
- FFY 2011 Emergency Shelter Grants Application – Jenny Short, Citizens Services Division

Laurie Holden, Citizens Services Division, commented on the Rapid Response / Early Intervention Grant.

Commissioner Gray moved to approve the consent agenda as presented. Commissioner Smith seconded the motion that passed 4-0 with Commissioner Delauter absent.

AGENDA BRIEFING

Staff reviewed with the Board the following item scheduled for a public hearing on Thursday, July 28 at 10:00 a.m.

- To Consider an Ordinance Amending Chapter 1-21 of the Frederick County Code – Forest Resource Ordinance – Mike Wilkins, Community Development Division

WORKSESSION

Appointments/Reappointments to Boards/Commissions/Committees – Joyce Grossnickle, Office of the County Manager

Agriculture Business Council

There were no public comments.

Commissioner Smith move to reappoint Mr. Gareth Harshman and Mr. Scott Hipkins to serve three-year terms to expire June 30, 2014. Commissioner Gray seconded the motion that passed 4-0 with Commissioner Delauter absent.

Business Development Advisory Council

There were no public comments.

Commissioner Smith moved to reappoint Mr. Glen Calderon to serve a three-year term to expire June 30, 2014 and to appoint Mr. William Cartwright to serve a three-year term to expire June 30, 2014. Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Delauter absent.

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Electrical Board

There were no public comments.

Commissioner Gray moved to reappoint Mr. Dave Clements to serve a five-year term to expire June 30, 2016. Commissioner Smith seconded the motion that passed 4-0 with Commissioner Delauter absent.

Social Services Board

There were no public comments.

Commissioner Smith moved to appoint Ms. Cher Woehl to fill an unexpired term to expire June 30, 2014. Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Delauter absent.

ADMINISTRATIVE BUSINESS

Online Sale of Frederick County General Obligation Public Facilities Bonds - Sam Ketterman, Davenport & Company LLC; James Cumbie, Venable LLP and John Kroll, Finance Division

Mr. Ketterman, Mr. Cumbie, Mr. Kroll and Mr. Dick Duthoy, Finance Division, briefed the Board regarding the procedure of selling bonds. The bids arrived at 10:45 a.m. with the apparent low bidder being Banc of America Merrill Lynch.

The bids would be verified and a resolution prepared to finalize the sale of the bonds. The resolution would be brought back to the Board for adoption later in the day.

WORKSESSION

Adequate Public Facilities Ordinance (APFO) for Roads Proposed 2011 Modifications – Ron Burns, Community Development Division

Mr. Burns briefed the Board on the proposed revisions to the road adequacy provisions of the APFO.

Public comments were heard from:

- Rolan Clark
- Mark Friis

Commissioner Smith moved to take the revisions through the public hearing process. Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Delauter absent.

Ms. Kathy Mitchell, Office of the County Attorney, commented on the changes being made.

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COMMISSIONER COMMENTS

Commissioner Young noted that there would be no meeting on Thursday, August 18 due to the Maryland Association of Counties Summer Conference. If it would be necessary to have a meeting, it would occur on Tuesday, August 16.

Commissioner Young requested Mr. Fred Ugast present his recommendation regarding an assessment of school capacity during the September 20 joint BOCC/Board of Education meeting.

PUBLIC COMMENTS

- Rolan Clark

QUESTIONS – PRESS

None.

ADJOURN

The meeting adjourned at 11:30 a.m.

Patricia A. Morrow
Recording Secretary